



SFCA Public Relations Chair Report 11/17/21

REGION: Elections: Out to Fellowship (OTF) Chair, Vice Chair, Mobile Meeting coordinator, phone line positions all OTF, note: USA and SFCA each have one Spanish possible volunteer

AREA - SFCA PR for November was held on the 11th via In-Person & Virtually by Zoom format with 6 addicts in attendance. The Meeting was an Area invited LEARNING DAY Event for Public Relations. First, we Reviewed last month's minutes. Reviewed reports from Vice Chair and Phoneline coordinator. PR member attended Region PR meeting and another the NEZF meeting for the month. NEZF committee elected to extend all current positions another year.

Reviewed Budget and Expenses YTD as **submitted** to Area in October for Approval as Policy Requires. With approved 2021 funds from Area curtailed due to Area being Below Prudent Reserve no further 2021 Budget Approved Items could be undertaken but have been extended to the increased Budget for Advertising and Expenses in 2022. Rent is paid thru December.

- Prepared PR follow-up Letter and Literature Distribution by MAIL for support for Open Door Recovery Fair Friday Sept. 17th, and with the Liberation Programs coordinated Recovery Celebration at SHU Sept. 29th contacts.
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- Confirmed Rack locations by Phone and advancing **Adopt-A-Rack** where Groups can Sponsor IP maintenance and Compiled List to bring to Area (see attached) so Groups can consider Adoption.
- **Phone Line Support Resource**, several calls this month. Prepared Google Doc lists of Phone line coordinator(s) can access Male/Female outreach for support Phoneline Basic Training distribution.
- **Discussion on 2022 Advertising Budget and continued outreach efforts for 2022 Budget submission for October. Began School Outreach, Pharmacy Bag Advertising effort, and joined Region PR in DMV video/TV ad effort for 2022.**
- Supported **Activities Committee** with: Campfire, and Marathon Meeting Time slot for December.
- Continue to Support H&I, when they confirm need for either IN-Person, Zoom, or other Power Point PPT Presentation(s), Agenda, Poster, and Digital Schedule for/upcoming FIRP and Tina Klem presentations or any Upcoming joint PR/H&I presentations with Prospect, Liberation House, and Norwalk Hospital. Possibly DOC facilities and BCC (Bridgeport Correctional Center). Note all are participants in the Fair and Celebration Events PR is supporting.
- Presented our **Learning Day** event for Public Relations. For a 'quick start' Public Relations has several informative references which are available for everyone to review so PR participants can have a good working knowledge not only of the 12 Traditions and 12 Concepts but also how it is suggested PR conducts itself with the Public. We have attached these here for your individual read/use before any event, so we carry a Unified and concise NA message at our public outreach events and as we review each during our PR monthly meetings and during our upcoming Learning Day. The below are hyperlinks to NAWS website reference documents for direct viewing or download.

[PR Basics](#)

[NA A Resource in Your Community](#)

[PR Handbook](#)

[PR Phoneline Basics](#)

[Planning Basics](#)

In loving service,

PR meets 2nd Wednesday of Month Hybrid format at TCC Center Main Street

Norwalk CT at 7PM.

See [CTNA website](#) for Zoom and address details.

Mike P. Chair and

Vice Chair

Douglas M.

**Southern Fairfield County Area of Narcotics Anonymous
October 2021 Treasurer's Report presented November 17, 2021**

	Area Books	Lit Books	All Accounts
Beginning Balance:	\$ 1,397.83	\$ 1,189.73	\$ 2,587.56
Group Donations& Lit Sales	\$ 625.51	\$ 421.99	\$ 1,047.50
Money Out	\$ (309.33)	\$ (267.00)	\$ (576.33)
Fund Flow	\$ -		\$ -
Ending Book Balance	\$1,714.01	\$1,344.72	\$3,058.73

- 1) **Fund flow from Groups:** Collections for the month of October were \$625.51. Please send any fund flows via Venmo to **@SFCANA-Treasurer, (if prompted, the last 4 digits of the number are 4834) or via paypal.me/sfcatreasurer** or to the PO Box. If sending via PayPal, please send it through "friends and family" as to not incur the service fee.

- 2) **Fund Flow to Region:** We are under our new \$2000 Prudent Reserve by \$285.99. Therefore, there will be no fund Flow to Region this month.

- 3) **Literature sales:** \$421.99 of literature sales were collected this month.

- 4) **Trust but Verify:** As always I ask that you check the report for accuracy and consistency. Thank you for allowing me to serve, Kevin C

SFCANA Treasurer's Report -- October 2021 Transactions

	Area Account	Lit Account	Total Account
PRUDENT RESERVE	\$ 2,000.00	\$ -	
BEGINNING BOOK BALANCE	\$ 1,397.83	\$ 1,189.73	\$ 2,587.56
GROUP DONATIONS & Literature Sales October	\$ 625.51	\$ 421.99	\$ 1,047.50
			\$ -
Beginning balance plus collections (or Lit Sales)	\$ 2,023.34	\$ 1,611.72	\$ 3,635.06
<u>AREA COMMITTEE EXPENSES</u>			
Chk #2107 Kevin C-Treasurer Tracfone Minutes	\$ 21.00		\$ 21.00
Chk #2108 Len B-Literature Order	\$ -	\$ 267.00	\$ 267.00
Chk #2109 Public Relations Rent	\$ 120.00		\$ 120.00
2110 Public Relations-Doug M	\$ 168.33		\$ 168.33
			\$ -
			\$ -
			\$ -
Account Analysis Fee	\$ -		\$ -
ACH-FRSO Literature Order			
			\$ -
			\$ -
TOTAL COMMITTEE EXPENSES	\$ 309.33	\$ 267.00	\$ 576.33
Total Area Book Balance by Account	\$1,714.01	\$1,344.72	\$ 3,058.73
Bank Balance @ 10/18/2021			\$ 3,686.73
OS checks-			
O/S check # 1964-CTRSC-Meeting Schedules	\$ (28.00)		\$ (28.00)
check # 2091-Talli R-Serenity On The Sound	\$ (600.00)		\$ (600.00)
check #	\$ -	\$ -	\$ -
check #	\$ -	\$ -	\$ -
check #	\$ -		\$ -
check #	\$ -		\$ -
check #	\$ -		\$ -
Literature Inventory On Hand(Difference in ordered vs sold)			\$ -
Book Balance + Reconciling Items to get to Bank balance			\$ 3,058.73
Area Book Balance	\$1,714.01		
Prudent Reserve	\$ 2,000.00		
Fund Flow Check To Cut To Area for Current Month(#2090)	\$ (285.99)		
Ending Book Balance For Area by Account(Beginning Balance in Next Month)	\$1,714.01	\$1,344.72	\$3,058.73

SFCANA SPENDING 2021		Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to date spending	Remaining in Budget
Area Executive Committee																
RCM Copies/Expenses	\$750.00														\$0.00	\$750.00
Web Servant	\$60.00														\$0.00	\$60.00
PO Box 9355	\$130.00		\$88.00							\$176.00					\$264.00	(\$134.00)
Treasurer's Expenses	\$125.00			\$40.00				\$20.00	\$26.94	\$18.81		\$21.00			\$126.75	(\$1.75)
Chair Expenses	\$50.00														\$0.00	\$50.00
Secretary Expenses	\$225.00										\$23.74				\$23.74	\$201.26
Learning Day(Unity day)	\$400.00														\$0.00	\$400.00
Other Area Expenses	\$150.00														\$0.00	\$150.00
RENT	\$240.00								\$105.00	\$105.00					\$210.00	\$30.00
Total		\$2,130.00	\$88.00	\$40.00	\$0.00	\$0.00	\$0.00	\$20.00	\$131.94	\$299.81	\$23.74	\$21.00	\$0.00	\$0.00	\$624.49	\$1,505.51
Literature																
Shipping+books	\$400.00														\$0.00	
Supplies	\$100.00														\$0.00	
Total		\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Policy																
Copies	\$150.00								\$5.50						\$5.50	
Stamps	\$50.00														\$0.00	
Literature	\$50.00														\$0.00	
Rent	\$120.00														\$0.00	
Total		\$370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.50	\$364.50
Hospitals & Institutions																
Literature	\$2,000.00								\$124.25						\$124.25	
Copies	\$100.00														\$0.00	
Rent	\$240.00									\$120.00					\$120.00	
Learning Day	\$250.00														\$0.00	
Misc (S&H)	\$150.00														\$0.00	
Total		\$2,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124.25	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$244.25	\$2,495.75
Activities																
Marathon Meetings	\$400.00														\$0.00	
Serenity on the Sound	\$600.00							\$600.00							\$600.00	
Copies	\$200.00								\$2.75						\$2.75	
Rent	\$160.00														\$0.00	
Seed Money	\$900.00														\$0.00	
Total		\$2,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$2.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$602.75	\$1,657.25
Public Relations																
Phone Service	\$0.00														\$0.00	
Learning Day	\$150.00														\$0.00	
Literature	\$500.00								\$117.85						\$117.85	
Copies	\$100.00								\$26.60			\$107.66			\$134.26	
Stamps	\$50.00											\$14.39			\$14.39	
Stationary/Misc	\$50.00											\$46.38			\$46.38	
Rent	\$240.00														\$0.00	
Public Relations ADV	\$300.00							\$606.35	\$400.00						\$1,006.35	
Total		\$1,390.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$606.35	\$544.45	\$0.00	\$0.00	\$168.43	\$0.00	\$0.00	\$1,319.23	\$70.77
Total SFCANA Spending		\$11,650.00	\$88.00	\$40.00	\$0.00	\$0.00	\$0.00	\$1,226.35	\$808.89	\$419.81	\$23.74	\$189.43	\$0.00	\$0.00	\$2,796.22	\$8,253.78
Fund Flow to CTRSCNA			544.47		\$2,173.86	\$62.30	\$451.10								\$3,231.73	
Total Spending by Month			\$632.47	\$40.00	\$2,173.86	\$62.30	\$451.10	\$1,226.35	\$808.89	\$419.81	\$23.74	\$189.43	\$0.00	\$0.00	\$6,027.95	



Narcotics Anonymous®

Southern Fairfield Area of NA H&I

Chairpersons Report – November 17th 2021

I attended Regional H&I on Thursday October 21st in Wallingford. The next Regional meeting will be on December 16th as there is no meeting scheduled for Thanksgiving.

We are currently running three of our old H&I panels (Silver Hill, Horizons and First Step). We are hoping to soon start Prospect House, Tina Klem , FIRP and Lib House, but we definitely could use addict support. We will also be looking to rotate positions at the end of the year, so please let your groups know this as well. We right now need eligible women to take a meeting into Tina Klem who is ready for us now.

Only three members attended H&I on October 31st which is very disappointing. We were unable to conduct business or address policy review items, and were unable to fulfill Tina Klems request for a panel.

In regard to our 2022 budget, an absence of a quorum we could not vote, so therefore are requesting the same budget as we had last year, which is \$2,615.75 To Date we have only used \$124.25 for literature and our rent for four months. We are also asking the treasurer to send the rent for the last three months of this year (Oct-Dec) to Saugatuck

Church.

All H&I commitments are open for nominations at the next meeting.

The next SFCA H&I meeting will be held on Sunday November 28th at Saugatuck Church, 245 Post Rd E, Westport, CT 06880, USA – 7:00 PM.

Please continue to announce the service opportunities at H&I to your groups.

In Loving Service

John K

917-513-6263

Johnking1988@gmail.com

Hospitals & Institutions																			
Literature		\$2,000.00									\$124.25							\$124.25	
Copies		\$100.00																\$0.00	
Rent		\$240.00																\$0.00	
Learning Day		\$250.00																\$0.00	
Misc (S&H)		\$150.00																\$0.00	
Total			\$2,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124.25	\$2,615.75

SFCA Web Servant Report

Nov. 17th, 2021

I would like to say thanks to our regional web servant for their rapid response in posting our holiday marathon flier and its details on the CTNA website. If anyone needs to check the details for our Thanksgiving, Christmas, or New years marathons you can find them under upcoming events at CTNA.org. Also thanks to Tali R. for his efforts in making this flier widely available. I will be sending in a request to post, as a separate event, the New Years dance which will follow the New Years eve marathon.

The only minutes or subcommittee reports I have received for the month of October is from the Activities subcommittee. If written minutes from the October meeting exist and someone is in possession of them please forward them to me at lewi123@aol.com so we can then forward to region for posting.

ILS,
Mike L. SFCA webservant