



Connecticut Regional Service Committee Minutes

May 18th, 2019

The CTRSC met at **Middlesex Memorial Hospital, 28 Crescent Street, Middletown, CT**
The Chairperson opened the meeting at 2:00 p.m. with a moment of silence and the Serenity Prayer.
The **12 Traditions** were read by multiple RSC members and the **12 Concepts** were read by **Brian F.**

Visitors: Brian M. (GWA), Al D. (USA)

Roll Call: 8 out of 9 Areas present (*RSC Attendance sheet attached*)

Recognition of New Areas - none

Secretary's Minutes (20Apr19) - Submitted and read by **Bill B.**

Motion: to accept

Maker: USA 2nd by, GHA

Passed: **8.0.0**

ADMINISTRATIVE COMMITTEE REPORTS:

Chairperson - Submitted and read by: **Alex W.**

(Chair report attached)

Questions/Discussion - none

Vice Chair - nothing to report

Treasurer - Submitted and read by **Gail S.**

(Treasurer report attached)

Questions/Discussion - none

Alternate Treasurer - OTF

Regional Delegate (RD) - Submitted and read by: **Troy B.**

(RD report attached)

**** without objection order of business was suspended by the Chair and moved to Convention Chair report**

Convention - Submitted and read by: **George D.**

(Convention Chair report attached)

Questions/Discussion - none

**** Order of Business was resumed**

Regional Delegate (RD) - Cont. NEZF Report

(NEZF report attached)

Questions/Discussion - NEZF Attendance - *all 12 were in attendance for voting*

Where does the funding for the NEZF come from? *Member Region's Donations*

The two topics under *Additional Objectives* will be discussed at the next NEZF

The changed date for October 2019 NEZF meeting is first week in November to be held at the Tri-State Regional convention.

Who is the Tri-State region - *West Virginia panhandle, eastern Ohio, & western Pennsylvania.*

Regional Delegate Alternate (RDA) - Submitted and read by: Bryan D.

(RDA report attached)

Questions/Discussion - Some discussion at the DRT/MAT workgroup included adding the Third Tradition to the group reading to make all feel welcome

BOD - Absent, no report submitted

SUBCOMMITTEE REPORTS:

Hospitals & Institutions - Submitted **Josh K.** read by: **Alex W.**

(H&I report attached)

Questions/Discussion - none

Public Relations - Submitted and read by: **Adam H.**

(PR report attached)

Questions/Discussion - Does PR know the total # of calls that come in monthly and are they tracking that information?

PR can access that info... no one really "tracks" it. There were 190 call in March... and what Areas get calls can be tracked by a call log.

There was a question about the PR tablecloths... PR Chair explained where some of the tablecloths might be, there were 4 that were bought by the region... they will need to purchase another tablecloth... in the future will keep better track of them.

How many Spanish speaking phone calls?

There were 2 calls that came in...

WSR - Absent, no report submitted

Policy Facilitator - Submitted and read by: **Bob L.**

(Policy report attached)

Questions/Discussion - none

Web Servant / Alt. - Submitted and read by: **Garrett W.**

(Policy report attached)

Questions/Discussion - Events (*i.e.... Speaker Jams, Anniversaries...*) be submitted via the "Submit Event" on the CTNA web site. Items to be posted to the area sites (*Minutes, Workshops*) can be submitted by attaching the flyer/file to an email to the web servant.

Having a printable version of the Service Schedule on the web site.

Web Servant Alt. mentioned using the Calendar filter but will look into workable solution

Strategic Planning Workgroup - Submitted and read by: **Marc L.**

(SPW report attached)

Questions/Discussion - none

AREA REPORTS:

Area	Status	RCM
CCA	<p>OTF: RCM (Alt.), Vice Chair, PR, Treasurer (Alt.)</p> <p>Events: June 22nd, CCA Learning Day 10am – 1pm - https://ctna.org/areas/cca July 26th - 29th, CCA Coming Alive Campout - https://ctna.org/areas/cca</p> <p>Concerns: None</p> <p>Fund Flow: \$0</p>	John S.
GDA	<p>OTF:</p> <p>Events:</p> <p>Concerns:</p> <p>Fund Flow: \$0</p>	
GHA	<p>OTF: Treasurer & Alt., Secretary, RCM & Alt., Activities</p> <p>Events:</p> <p>Concerns: 6 commitments OTF – Talk of moving ASC to Monday</p> <p>Fund Flow: \$ 332.42</p>	Chick K.
GNHA	<p>OTF: Secretary (Alt.), Web Servant (Alt.)</p> <p>Events: June 23rd, Walk the Walk 6-7pm. - https://ctna.org/areas/gnha</p> <p>Concerns: None</p> <p>Fund Flow: \$0</p>	Brian M.
GWA	<p>OTF: Vice Chair, Policy Chair, BOD seat</p> <p>Events: June 21st – 23rd, GWANA Family Campout - https://ctna.org/areas/gwa</p> <p>Concerns: Miracles Happen has moved - https://ctna.org/areas/gwa</p> <p>Fund Flow: \$0</p>	Christine T.
MSUA	<p>OTF: RCM (Alt.)</p> <p>Events:</p> <p>Concerns: Question whether we need Quorum each month & adjust Prudent Reserve</p> <p>Fund Flow: \$0</p>	Tommy F.
SFCA	<p>OTF: Treasurer (Alt.), RCM (Alt.)</p> <p>Events: June 1st, Courage to Change – Speaker Jam - https://ctna.org/areas/sfca</p> <p>Concerns:</p> <p>Fund Flow: \$ 421.54</p>	Claire B.
TVA	<p>OTF: All Executive Committee Positions</p> <p>Events: June 6th, Making Headway 36th Anniversary - https://ctna.org/areas/toa June 29th, TVA Subcommittee Learning Day – 3-4:30pm</p> <p>Concerns: None</p> <p>Fund Flow: \$0</p>	Sara P.
USA	<p>OTF: Treasurer (Alt.)</p> <p>Events:</p> <p>Concerns: None</p> <p>Fund Flow: \$ 336.06</p>	Mike R.
Total Fund Flow		\$1,090.02

SHARING SESSION

Bob L. (Policy)

Implied endorsement donations:

Conversation included discussion on a church sending a thank you letter to NA for their donation of \$1,800.00. Even though the money from the group was for "rent"... the church classifies it as a donation. Something for people to think about the ramifications our donations and the 6th Tradition.

OLD BUSINESS

Alex W. (Chair)

Regional Learning Day (site):

After much discussion about cost and location... motion to use Ashler Village as the learning day site was made by SFCA and seconded. Chair called for a straw poll... motion passed. Regional Learning Day will be Saturday September 7th @ Ashler Village in Wallingford Andrews S. & Garrett W. are the planning committee for the 2019 CTRSC Learning Day.

NEW BUSINESS

Agenda -

Alex W. (Chair)

Regional Audit:

Treasurer - Gail S., SFCA RCM - Claire B. & Vice Chair - Andrew S. will conduct the regional audit

Bryan D. (RDA)

NEZF Service Symposium Ad-hoc:

GNYR proposes that an ad hoc committee form to develop a plan for a NEZF Service Symposium.

(report attached)

After much discussion/explanation of the proposal and what is a service symposium... the chair called for a straw poll to determine if CT region thought that a symposium was something they would like to see happen. - **In Favor**

Gail S. (Treasurer)

Reaccuring payments over \$250.00:

Payments such as insurance policy, storage facility, etc... which have been budgeted and approved... why are we voting again to approve the spenditure... do we change policy to state if it's a reaccuring spenditure...

Referred to the Policy Facilitator for review

Alex W. (Chair)

Waiver/Liability Insurance:

Andrew S. (Vice Chair) will contact the Insurance Carrier

Alex W. (Chair)

Written History of NA in CT:

Proposed putting together an Ad-hoc to discuss creating a written history of NA in CT.

There were some volunteers who thought it was a great idea and would participate in the Ad-hoc... further discussion next month.

Motions

Motion #1 (05/18/2019): To amend CT RSC Policy – IX ADDENDUM B: Guidelines for the format of RSC meeting minutes

“All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes as an addenda (at the end of the document)”

To read “All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes, either edited into the body of the document, or as an addenda (at the end of the document)”

To append: Format of the minutes should follow RSC Order of Business

Maker: RSC Secretary **2nd by:** CCA

Intent: Clarification of the responsibilities of the RSC Secretary

Tabled to the Areas for sixty (60) days

Motion #2 (05/18/2019):

Allow Treasurer to pay insurance premium of \$1,011.00 for policy period 06/12/19 – 06/12/20

Maker: RSC Treasurer **2nd by:** GNHA

Vote: **Passed 8.0.0**

Motion #3 (05/18/2019):

To adopt the archive ad-hoc recommended change to policy as indicated in attached report

CTRSC Policy IV.B.1. (Administrative Officers) General (page 5)

CTRSC Policy IV.E.I. Web Servant (page 7)

This would go into CTRSC Policy IV.B.1. (Administrative Officers) General (page 5)

- The CTRSC Administrative Officers shall be responsible for updating and maintaining the hard copy RSC archives, which includes, but is not limited to RSC meeting minutes, RSC trusted servant reports, motion sheets, agenda/sharing session sheets, attendance sheets, and flyers that are distributed at the RSC meetings. The RSC Chair shall be responsible for coordinating this effort.
- Hard copy archives should be organized in a logical format and stored in the RSC storage unit as needed.

This would go into CTRSC Policy IV.E.I. Web Servant (page 7)

- The CTRSC Webservant(s) shall update and maintain the soft copy digital version of the RSC archives.
- The digital archives shall be stored in at least 2 separate locations on at least 2 separate media (hard drive, optical storage such as CD or DVD, cloud storage, etc.), the purpose of which is having a readily accessible backup of the files.
- The digital archives shall be accessible via the website for any member of the CT Region of Narcotics Anonymous to view. For this reason, all efforts to remove any personally identifiable information (PII) shall be redacted or deleted from the versions of the files available on the website. This information should include last names, mailing addresses, email addresses, or phone numbers. The exception to this will be phone numbers and/or email addresses on flyers (which are already published on the website for viewing with that information included).

Maker: RSC Policy Facilitator **2nd by:** CCA

Tabled to the Areas for sixty (60) days

Motion #4 (05/18/2019):

Change tabling of motions from region from sixty (60) to ninety (90) days

Maker: GWA **2nd by:** CCA

This motion could affect other RSC policy.

Motion to Commit by: CCA **2nd by:** SFCA

Committed to Policy Coordinator for thirty (30) days

ELECTIONS

Treasurer (Alt.) - OTF

Schedule Facilitator - OTF

Public Relations Chair - subcommittee nomination **Adam H.**
accepted and voted in

BOD Seats:

GWA - OTF

GDA - OTA

MSUA - OTA

Vacant: Technical Director, Alt. Tech Director and Alternate Treasurer

With no further business - A motion to close was made and seconded

Next RSC meeting will be held on **June 15th, 2019** @ **Middlesex Memorial Hospital**
28 Crescent Street
Middletown, CT

REPORTS:

Chair –

I retrieved the mail from the PO Box and will distribute to the appropriate trusted servants. There were 2 new requests for COI's last month. I want to thank the Web team for the new COI form that is on the website. A great job!

This body discussed creating a region wide waiver for people taking part in NA events. I believe it was decided that an "Informed Consent" statement was the best way to address this concern. This would be printed on the tickets that people would purchase to attend an NA event. (possibly included on event flyers also) Is there anything to report?

I spoke with Michael B. about securing the same facility that we had last year in Wallingford. After checking with the facility, I was informed that the price would now be \$500.00. (no more friends and family discount) We will need to discuss next steps for this event today. UPDATE! Michael B. went back and through a contact at the Ashler Village facility got a price of \$200 for the facility. He has reserved both the first and third Saturdays of September for the learning day.

The RCM for CCA looked into reserving the Wolcott Activities Center for the first Saturday of September. The day is available, and the cost would be \$50. We will need to discuss and vote on a site for the learning day this month.

Lastly since we passed a policy to review the regional checking account and financials a day and time to do this needs to be scheduled at this meeting. We will need firm commitments from the people who are going to do the review.

Treasurer –

The RSC opening balance was \$5025.28.

Donations received were \$1922.35.

Expenditures were \$2620.24.

Fund Flow from CRCC, Inc was \$3425.91.

Fund Flow to World was \$2003.93.

Special Reserve was established for the payment of Regional Insurance Policy in the amount of \$1011.00.

The RSC closing balance is \$5749.37 which is Prudent Reserve plus Special Reserve.

The Schedule opening balance was \$3000.00.

Sales were \$990.00.

Expenditures were \$1815.83, leaving a schedule balance of \$2174.17.

The checkbook balance is \$7923.54.

**Connecticut Regional Service Committee
Treasurer's Report Summary
April 20, 2019 - May 17, 2019**

OPENING BALANCE:	\$ 5,025.28	
DONATIONS RECEIVED:	\$ 1,922.35	
MISC. DONATIONS/ FUNDS RETURNED:	\$ 3,425.91	
EXPENDITURES TOTAL:	\$ 2,620.24	
DONATION TO WSO:	\$2,003.93	
CLOSING BALANCE:	\$ 5,749.37	
PRUDENT RESERVE:	\$ 4,738.37	
*SPECIAL RESERVE:	\$ 1,011.00	INSURANCE
TOTAL RESERVES	\$ 5,749.37	
PRUDENT RESERVE SURPLUS/DEFICIT:	\$ 1,011.00	
EXPENDITURES		
PAID TO-	CHECK #	AMOUNT
TROY B-NEZF	486	\$ 395.72
BRYAN D-NEZF	487	\$ 337.78
USANA-IDT WORKSHOP	488	\$ 100.00
UNITED METHODIST CHURCH-IDT WORKSHOP	489	\$ 50.00
LOST THEN FOUND GROUP-IDT WORKSHOP	490	\$ 50.00
EXECUTIVE OFFICE SUPPLIES-RD COPIES	491	\$ 13.51
ALEX W-CHAIR COPIES	492	\$ 8.68
HEATHER S-PR COIES	493	\$ 4.04
JIM K-WSR STATIONERY	494	\$ 25.51
PORTLAND SENIOR CTR-STRAT PLNG RENT	495	\$ 75.00
GAIL S-TREASURER COPIES	496	\$ 10.00
TORCHLIGHT GRAPHICS-H&I T SHIRTS	498	\$ 1,130.00
Halloo	ACH	\$ -
Transfer to Schedules		\$ 420.00
		\$ 2,620.24
MISC. DONATIONS/ FUNDS RETURNED		YEAR TO DATE
Funds Ret'd From Advance		\$ -
Transfer From Schedules		\$ -
Fund Flow from CRCC, Inc	\$ 3,425.91	\$ 3,425.91
Fund Flow from individual groups		\$ -
Fund Flow from Areas for Round Table		\$ -
Regional funds returned H&I T Shirts		\$ -
AREA DONATIONS		
GREATER DANBURY		\$ -
SOUTHERN FAIRFIELD COUNTY	\$ 1,137.32	\$ 1,137.32
GREATER HARTFORD		\$ -
MIDSTATE UNITY		\$ -
GREATER NEW HAVEN		\$ -
UNITED SHORELINE	\$ 398.84	\$ 398.84
GREATER WATERBURY		\$ -
CENTRAL CONNECTICUT	\$ 386.19	\$ 386.19
TUNXIS VALLEY		\$ -
Total Area Donations:	\$ 1,922.35	\$ 1,922.35
DONATIONS TO WSO		YEAR TO DATE
CK 0500	\$2,003.93	\$2,003.93
MONTH END SUMMARY		
RSC Closing Balance:	\$ 5,749.37	
Schedule Closing balance:	\$ 2,174.17	
Check book balance	\$ 7,923.54	

CRSC Treasurer's Report Budget and Expenditures
April 20, 2019 - May 17, 2019

	18-19 BUDGET	THIS MONTH	YEAR TO DATE
ADMINISTRATIVE COMMITTEE	\$ 3,000.00	\$ 93.68	\$ 93.68
RSC Chair	\$ 50.00	\$ 8.68	\$ 8.68
RSC Vice-Chair	\$ 50.00	\$ -	\$ -
RSC Secretary	\$ 100.00	\$ -	\$ -
RSC Treasurer	\$ 150.00	\$ 10.00	\$ 10.00
PO Box Rental Due July	\$ 140.00	\$ -	\$ -
RSC Rent	\$ 240.00	\$ -	\$ -
Regional Insurance Policy	\$ 1,200.00	\$ -	\$ -
Regional Learning Day	\$ 600.00	\$ -	\$ -
Ad Hoc Committee	\$ 200.00	\$ 75.00	\$ 75.00
Storage Unit	\$ 270.00	\$ -	\$ -
RD & RD-ALT.	\$ 4,693.44	\$ 947.01	\$ 947.01
World Service Conference/Workshops	\$ 3,118.44	\$ 733.50	\$ 733.50
Conference Agenda Reports	\$ 225.00	\$ -	\$ -
RDA Airline Ticket for 2020 WSC	\$ 400.00	\$ -	\$ -
CT Region Workshops	\$ 700.00	\$ 200.00	\$ 200.00
Copiers and Supplies	\$ 250.00	\$ 13.51	\$ 13.51
WEB SERVANT	\$ 1,000.00	\$ -	\$ -
Website Hosting/Maintenance	\$ 600.00	\$ -	\$ -
Report Copies	\$ 50.00	\$ -	\$ -
Domain Name Registration (GoDaddy)	\$ 50.00	\$ -	\$ -
Website Development	\$ 300.00	\$ -	\$ -
HOSPITALS & INSTITUTIONS	\$ 4,300.00	\$ 1,410.00	\$ 1,410.00
Rent	\$ 300.00	\$ -	\$ -
Copies	\$ 150.00	\$ -	\$ -
Literature	\$ 300.00	\$ -	\$ -
Workshops	\$ 350.00	\$ -	\$ -
Schedules	\$ 2,200.00	\$ 280.00	\$ 280.00
Workshop Attendance	\$ 1,000.00	\$ -	\$ -
Merchandise Per Budget	\$ 1,200.00	\$ 1,130.00	\$ 1,130.00
Income	\$ (1,200.00)	\$ -	\$ -
SCHEDULE COORDINATOR	\$ 99.04	\$ -	\$ -
Copies	\$ 3.04	\$ -	\$ -
Supplies	\$ -	\$ -	\$ -
Postage	\$ -	\$ -	\$ -
Workshops	\$ -	\$ -	\$ -
P.O. Box Due October	\$ 96.00	\$ -	\$ -
PUBLIC RELATIONS	\$ 4,720.00	\$ 144.04	\$ 144.04
Posters	\$ 500.00	\$ -	\$ -
Rent	\$ 240.00	\$ -	\$ -
Projects	\$ 500.00	\$ -	\$ -
Literature	\$ 300.00	\$ -	\$ -
Hello	\$ 600.00	\$ -	\$ -
Schedules	\$ 1,680.00	\$ 140.00	\$ 140.00
Secretary Expenses	\$ 100.00	\$ 4.04	\$ 4.04
Convention Expenses	\$ 300.00	\$ -	\$ -
Workshop Attendance	\$ -	\$ -	\$ -
Media Projects	\$ 500.00	\$ -	\$ -
WSR	\$ 1,141.00	\$ 25.51	\$ 25.51
Rent	\$ 120.00	\$ -	\$ -
Stationery/Printing	\$ 275.00	\$ 25.51	\$ 25.51
Mailing Costs	\$ 500.00	\$ -	\$ -
Literature	\$ 90.00	\$ -	\$ -
Learning Day	\$ 50.00	\$ -	\$ -
PO Box Due May	\$ 106.00	\$ -	\$ -
POLICY	\$ -	\$ -	\$ -
Copies of Policy Updates	\$ -	\$ -	\$ -

Connecticut Regional Service Committee
Treasurer's Report Schedule Information
April 20, 2019 - May 17, 2019

SCHEDULE BALANCE INFORMATION			
OPENING BALANCE:	\$	3,000.00	
INCOME:	\$	570.00	
TRANSFERS FROM SUB COMMITTEES:	\$	420.00	
TOTAL INCOME (CASH PLUS TRANSFERS):	\$	990.00	
EXPENDITURES TOTAL:	\$	1,815.83	
CLOSING BALANCE	\$	2,174.17	
SCHEDULE INCOME INFORMATION			
	THIS MONTH	YEAR TO DATE	
SCHEDULE SALES	\$ 570.00	\$ 7,050.00	
SUBCOMMITTEES	\$ 420.00	\$ 4,067.00	
TOTAL:	\$ 990.00	\$ 11,117.00	
SCHEDULE EXPENSE INFORMATION			
PAID TO:		AMOUNT	Date:
HITCHCOCK PRINTING	CK 0485	\$ 1,799.44	4/20/2019
HEATHER S	CK 0497	\$ 16.39	
TOTAL:		\$ 1,815.83	

Regional Delegate –

NAWS

Upcoming Fellowship-wide Events - For more information visit: www.na.org/nawsevents
Public Relations Week: June 3 - 9, 2019
Unity Day: September 1, 2019
Sponsorship Day: December 1, 2019

NORTHEAST ZONAL FORUM

NEZF April Meeting: I attended the face-to-face NEZF meeting held on April 26 - 28, 2019 in Rochester, New York. Report is attached.

CONNECTICUT REGIONAL SERVICE COMMITTEE

Upcoming Connecticut IDT Workshops and Other Events:

Lost then Found NA Meeting - New Canaan

Saturday, June 1, 2019 - 4:30pm to 5:30pm - [Attracting Members to Service](#)

CT Regional Service Committee Meeting, Middletown

Saturday, June 15, 2019 4:00 p.m. - [Spiritual Principle A Day Book Project Workshops](#)

Midstate Unity Area, Portland - Flyers on Table

Saturday, July 13, 2019 - 12:00pm to 4:00pm

[Attracting Members to Service](#)

[Carrying the NA Message and Making NA Attractive](#)

[Drug Replacement Therapy \(DRT\) and Medical Assisted Treatment \(MAT\) as it relates to NA](#)

Never Alone, Never Again NA Meeting - Norwalk - Flyers on Table

Saturday, Aug 3, 2019 - 2:00pm to 4:00pm - [Drug Replacement Therapy \(DRT\) and Medical Assisted Treatment \(MAT\) as it relates to NA](#)

CT Regional Service Committee Meeting, Middletown - Flyers distributed at June RSC Saturday, August 17, 2019- 4:00 p.m.

Consensus Based Decision Making Basics Workshops Copies of the CBDM Basics Tool www.na.org/?ID=LR-CBDM will be distributed at the June RSC meeting to give RSC members a couple of months to review and become becoming familiar with the information prior to the August RSC virtual workshop.

All Events have been posted to the ctna.org website.

REPORT ON THE APRIL 2019 NEZF MEETING

Friday Business Session:

Orientation / Welcome
Review of Agenda
General Housekeeping
Approval of Prior Minutes
Regional Reports

Ten of the 12 members Regions were in attendance. During the Regional Reports, it was disclosed that 4 member Regions already have individual Zoom accounts and another Region just approved purchasing one. There appeared to be a universal theme that the decision to adopt using Zoom was a viable alternative to long distance travel-challenges faced in rural and isolated communities. A good percentage of the ASC and RSC meetings, as well as ASC and RSC subcommittee and ad hoc committee meetings allow participation via Zoom.

Saturday Strategic Planning Session:

We spent all day Saturday engaged in Strategic Planning facilitated by NA WS Staff and a World Board Member. From our planning sessions, the following issues were discussed; objectives (goals) and approaches developed; and project plans formed.

The Issue: Fellowship Understanding of the Zone.

Some of the comments surrounding this issue were: misperceptions that the Zone is a threat; the inability to measure the Zone's value; and no clear understanding on how Regions can assist each other, including no formal mechanism to share Regional challenges.

The Objective (Goal)

The objective for addressing this issue is: That the NEZF member Regions understand, trust, and value what the NEZF does. There were three approaches identified to work toward accomplishing this goal:

- ❖ Invite/encourage Regional members (not just Delegates) to participate in NEZF projects and workgroups;
- ❖ Deliver services that touch groups, areas, and regions; and
- ❖ Create a 5+ minute long NEZF video.

Project Plan

Create a NEZF video - for internal use - that includes the NEZFs' History, Purpose, recent accomplishments, a map showing the member regions/states, and current projects. The timeline for completion is: storyboard by August 2019; resources in October 2019; first draft delivered in December 2019; final video by February 2020 for initial use during the 2020 World Service Conference. The short video would be offered for viewing during member Regions' Area and Regional events. There is no financial cost for this Project Plan. The Project Point-Person is Stephen D. (stephenrd56l@gmail.com)

The Issue: Geopolitical Service Delivery This issue's main focus is on statewide and across Stateline services that are not provided by Regions. Examples of such services are statewide Hospital & Institutions clearances; Regional Public Relations opportunities; statewide public service announcements; media markets; Bulletin Boards; and Multi-Regional service collaborations.

The Objective (Goal) The objective for addressing this issue is: To increase delivery of services across all States and Regions within the NEZF. There were two approaches identified to work toward accomplishing this goal:

- ❖ Define what services are needed by use of a survey / scan; and
- ❖ Create a Fellowship Development Ad-Hoc Committee.

Project Plan To develop a survey / scan that will be used to access what services are needed throughout/across the member Regions within the NEZF. The timeline for this Project Plan is: Survey draft due by June 2019; final draft survey and means of distribution due by August 2019; Survey closes December 2019; Survey results to NEZF June 2020. There is no financial cost for this Project Plan. The Project Point-Person is Bryan D. (bryandylewski@gmail.com)

Fellowship Development Ad-Hoc Committee The purpose for the Fellowship Development Ad-Hoc will be to create a strategic plan for Fellowship Development. This will be accomplished through surveys and regional outreach with an outcome possibly including recommendations for standing committees and/or projects. The timeline for this Project is: Scan draft of Survey for NEZF approval and distribution by June 2019; results of scan delivered to NEZF October 2019; strategic plan draft delivered to NEZF June 2020; final recommendations presented to NEZF October 2020. There is no financial cost for this Project Plan. The Project Point-Person is Kris R. (naimmastay@gmail.com)

Additional Objective An additional objective for addressing Geopolitical Service Delivery was identified as:

Increasing Public Awareness of Narcotics Anonymous. The approaches for this objective remain to be determined/developed.

The Issue: Regional Delegate / Zonal Trusted Servant Development. This issue focused on: effective communication; World Services issues / interface; mentorship and retaining experienced members in service; and human resources. The objectives for this issue remain to be determined/developed.

All Project Plan workgroups will be conducted virtually (Zoom meetings). NA members within all the member Regions of the NEZF are invited/encouraged to participate in the workgroups. Anyone interested in participating should contact the Project Point-Person for meeting dates and times.

Sunday Business Session:

All member Regions were present during the Sunday Business session, with at least 2 participating via Zoom.

Webervant Report

Public Relations Subcommittee Report

NEZF Positions out to the fellowship:

Treasurer

Public Relations Subcommittee Chairperson (Guidelines for position being developed)

Old Business:

Website and Zoom Expense Proposal: (\$23.50 per year, per region) - Passes. 11-0-1

NEZF Bank Account Proposal: Passes. 12-0-0

New Business:

Proposals:

Treasurer's Guidelines Proposal -Passes. 12-0-0

Consensus Based Decision Making Proposal-Passes. 10-0-2

Tri-State Region's Proposal to change date for October 2019 NEZF meeting-Passes.

Northern NY Hosting Region Expense Report: \$984.34

NEZF Funding:

Began with \$30 - \$370 in donations = \$400

Non-funded Trusted Servant Expenses: \$381 total (Chair and Vice-Chair)

Open Forum:

I brought up the request to use the NEZF Zoom account. Scheduling member Regions' use of the one account would have logistical difficulties, particularly if multiple requests were made. However, if the RSC makes a specific request, the NEZF admin would do what it could to accommodate it.

There was a proposal made to nominate Stephen D. (WNY Delegate)* for World Service Conference Cofacilitator. I have served with Stephen over the past 3+ years. In my view he is a man of integrity who is committed to serving. I am asking for the Region's vote of confidence in my desire to support the NEZF's nomination of Stephen D. for the Cofacilitator's position at the World Service Conference.

*Stephen has served at the World Service Conference and the Northeast Zonal Forum for 8 years; and 13 years at the Area and Regional level.

Convention –

I was absent from the April convention committee meeting due to being out of town and missed region this month. Due to Mother's Day we decided to meet this week... As reported after last meeting I was notified that the current secretary would be stepping down, so this position is out to the fellowship for the next 30 days. Also, in a text this week I was informed by the H&H chair he will have to step down due to work constraints and one of his group members has agreed to step up until a chair has been elected

I have already begun to get in contact with subcommittee chairs and attended the merchandise and Arts & Graphics meeting this month and we are looking for more to get involved and on a better note both the chairs are on task for this month, despite any need for participation .

We will continue review the tasks at this May meeting will all subcommittee chairs, this will ensure everyone is still aware of crucial dates during this year's planning stage.

If there are any commitments in need of help after today's meeting I and the vice-chair will be of assistance.

I got the secretary supplies and thanked Christine for her service in assisting the committee working toward this year's convention and wish her well.

Regional Delegate Alternate –

1. Troy and I Facilitated the IDT workshop "DRT /MAT as it relates to NA"

2. As requested by the region last month, I spoke with Nick at NAWS to discuss the waiver and liability ins. Issue . I asked if NAWS used a waiver for its events and if so, if they could share with the CTRSC He said that he was not aware of the use of waiver by NAWS and would check with other admin. Staff and follow up with me if there was anything to share. He did refer to bulletin #33 USA liability ins. and suggested that we as a region cover ourselves to avoid any potential liability. He mentioned that an individual broke his hip at the WSC in 2018. He also, forwarded the contacts for the RD team in southern California for additional input if needed. https://www.na.org/?ID=bulletins/Bulletin%2033_Jun07.pdf

3. Troy and I attended the North East Zonal Forum Face to Face meeting ,April 2019 in Rochester New York.

"See RD report"

I was appointed to a work group " Survey Services Project Plan" The purpose of this work group is to create a survey to identify service needed by the NEZF to its participating regions.

The work group had its first zoom meeting Wednesday, 05/15/2019, 8:00 p.m. there were 7 members present including 2 members from Connecticut. This work group is open to any member to participate.

The Next meeting will be Wednesday, 05/22/2019, 8:00 p.m. Please contact me if you are interested in attending.

4. Bob W. the Greater New York Region Regional Delegate forwarded a proposal to all RD teams in the NEZF and also called me to discuss the proposal. He is asking that we bring this to our regions to discuss interest in forming an AD HOC discuss, plan to host a service symposium through the NEZF. "attached proposal next page"

Northeast Zonal Forum Proposal

May 9, 2019

RD, G NYR Bob Wheeler,

GNYR proposes that an ad hoc committee form to develop a plan for a NEZF Service Symposium to be discussed and reported on upcoming virtual calls and when the next zonal forum convenes in October 2019.

Intent: To start a process that encourages involvement of all our member Regions and formalizes a reporting committee directly responsible to Regions of the Zone.

Financial Impact: None

Policy Affected: Section 5, 2. Ad-hoc Committees

Rationale: Formal steps to move towards launching zonal service delivery will require ways and means to support these efforts with resources. It is timely to consider a Zonal Service Symposium ad hoc in this context. Moving on the successful momentum of our strategic planning projects, the creation of a formal ad hoc to pool the resources of zonal members will move definitively towards a NEZF Service Symposium that can fund and host service efforts as many Zones are now doing in line with their Forum rotation schedules. An ad hoc of this type could attract members who have convention experience from across our Regions. The ad hoc could transition and serve to be the 'basis of a hosting committee for the NEZF Symposium in future. The goodwill created by this effort also recognizes the somewhat limited ability of each Region to create this process on its own.

Hospitals & Institutions –

We met on Wednesday May 1st, 2019. Meeting opened with the Serenity Prayer at 7:33. There were 5 of 9 areas present. Vice Chair filled in for Secretary. All Administrative positions and Area chairs gave their reports.

The H&I Shirts have been completed and are now available for sale at the NA Pig Roast event happening today. Shirts are 10\$ and Sweatshirts are 30\$ The remainder of inventory will be sold throughout the rest of the year at learning days and NA events. Please contact a member of Area H&I directly for more information on purchasing them.

Ad Hoc did not meet this month but will reconvene next month on DRT /MAT language as it relates to H&I Policy at area level. Other than that, there are still open panel positions OTF at some area H&I Subcommittees.

Our next meeting will be June 5th @ 7:30 at New Britain YMCA

Public Relations –

The Connecticut Regional PR Committee met on May 8, 2018 at Trinity Church in Portland. There were 8 members in attendance. 5 out of 9 areas were represented (GNHA, GWA, MSUA, TVA, USA). Vice-Chair, Secretary, and Mobile Meeting Coordinator are out to the Fellowship.

Of the five areas that were represented, most are handling regular PR activities ... responding to phonenumber calls, replenishing literature racks, planning poster drives, scheduling learning days, getting business cards, and planning table sittings. One area (USA) has reported a significant drop in member attendance after the convention.

The phonenumber system went down on Sunday (May 5) because our account was suspended for non-payment. The RSC debit card on file expired at the end of April and the email addresses that Halloo had on file didn't belong to any current trusted servants. We spoke to our RSC Treasurer and, after being unable to activate the new debit card that day (it was Sunday), I used my credit card to get the phonenumber turned back on. We also had Halloo update the administrative contact to pr@ctna.org and the billing contact will be updated to treasurer@ctna.org so we hopefully won't have this happen again.

Also, in phonenumber news, the new meeting search function we're using with the Yap software cost \$6.74 in March and \$8.64 in April. We also were able to do an analysis of the call logs and learned that 31% of the calls in March (only 20 days) and 59% of the calls in April were for meeting information.

We had been trying to locate all of the tablecloths that the Regional PR committee and the Area PR committees had. We think we have one of the two that belong to Regional PR but we're unsure and it might belong to an Area. So, we decided to order a new tablecloth and one of the Areas wants one also. We're going to get a quote on that so we can order them next month. We also received the NA PR polo shirts that we ordered. And we ordered 5000 of the "Drug Problem" business cards which are produced mainly to hand out to addicts, while we re-ordered 1000 of the "professional" business cards for handing out to professionals.

The committee thanked Heather S. for being of service as our Chairperson for the last two years. We also voted for Adam H. to be the committee's recommendation for Chairperson.

Our next Regional PR Committee meeting will be on June 12, 2018 at 7:00pm at Trinity Church (Brownstone), 345 Main St., Portland, CT 06480.

Policy –

I am seeking the number of full policies needed as well as requesting subcommittee chairs make sure the policy on the website reflect their current policies absent anything reported in the RSC minutes. I see this as a potential issue in that we don't vote on their changes so it is possible we might miss something. So, please take the time to look online and if anything is different from what your committee is operating under let me know. My goal is to give you a printing budget by June and print for the Sept meeting as I anticipate the RCMs won't be comfortable voting to provide copies of policy without sending to the Areas for 60 days. I am including the idea of a two-section document for discussion

I am including the work done with the archive adhoc as it pertains to my role as Policy Facilitator. Adam, Alex, Billy, Garret and, I all participated in developing this proposal for an archive policy. The goal was to keep it simple and include the output desired in the policy and leave how to achieve it to those responsible for doing so. The last change was the requirement the admin work with the web servants on an ongoing basis to digitize and organize the existing physical archives. I think that is a given and doesn't need to be a policy. Once the task is done it would be redundant. We believe the plan to accomplish the task should be worked out and done by those responsible and the regions only concern is it be done. Today we are proposing the following addition/changes in RSC policy

This would go into CTRSC Policy IV.B.1. (Administrative Officers) General (page 5)

- The CTRSC Administrative Officers shall be responsible for updating and maintaining the hard copy RSC archives, which includes, but is not limited to RSC meeting minutes, RSC trusted servant reports, motion sheets, agenda/sharing session sheets, attendance sheets, and flyers that are distributed at the RSC meetings. The RSC Chair shall be responsible for coordinating this effort.
- Hard copy archives should be organized in a logical format and stored in the RSC storage unit as needed.

This would go into CTRSC Policy IV.E.I. Web Servant (page 7)

- The CTRSC Webservant(s) shall update and maintain the soft copy digital version of the RSC archives.
- The digital archives shall be stored in at least 2 separate locations on at least 2 separate media (hard drive, optical storage such as CD or DVD, cloud storage, etc.), the purpose of which is having a readily accessible backup of the files.
- The digital archives shall be accessible via the website for any member of the CT Region of Narcotics Anonymous to view. For this reason, all efforts to remove any personally identifiable information (PII) shall be redacted or deleted from the versions of the files available on the website. This information should include last names, mailing addresses, email addresses, or phone numbers. The exception to this will be phone numbers and/or email addresses on flyers (which are already published on the website for viewing with that information included).

Web Servant / Alternate –

We have recreated the SPC (Strategic Planning Committee) survey and the link is on the homepage of the website. As part of a trial, we have issued the SPC a login and password to access the results of the survey. This is our first step into trying to figure out the logistics of allowing members (areas/subcommittees) to access their page on the website and update their info themselves.

*We still do not know how this will work out and/or if it will be implemented.

We have also discussed with the SPC about setting up a mailing list. The way this would work is you would opt in to receive a weekly email which would contain all of the new and changed posts on the site. We are still working on this at this time and will hopefully have it set up and functional before next RSC meeting.

All emails have been responded to and all flyers submitted have been put up on the website. We did receive a flyer that did not contain the required information under the RSC policy (missing NA logo). We did post the event but did not post the flyer. I would like to ask the RCM's to remind their areas of the criteria that is required on the flyer under the RSC policy in order to make sure all flyers get posted.

Last month Bill sent out an email to all of the area email addresses to see if they are being used and only got a response back from 3 of them. The area email addresses are a good way to be in communication with each other. Especially since we should have a way to verify meeting changes and other submitted information and keeping up with personal email addresses can get to be cumbersome after a while. Although we cannot make it a requirement, we strongly urge RCS's to check the area email regularly or at least present it to their ASC and have the area decide on which trusted servant they want checking.

If you need your login information, please come see me and I will get it for you.

Also, Bill and I discussed keeping a pdf of all the meeting change submissions to keep with the digital archives. We both feel that it would be good information to have even if it is used for nothing more than nostalgia.

We did have 2,552 hits on the website in the past 30 days. Roughly 60% of those hits were for the meeting search.

Strategic Planning Workgroup –

We meet on April 25th at 700pm at the Portland Senior Center, 7 Waverly Ave., Portland, CT. 06480

The meeting opened with a moment of silence followed by the serenity prayer.

There were 6 addicts in attendance. We opened with a moment of silence followed by the serenity prayer.

We reviewed and discussed ongoing survey data and have begun to migrate away from survey monkey and have created and implemented a survey link on our website created by our Web Servant body.

We are working with the web servant creating a link that will allow our members to submit their email in order to keep members informed with positions OTF, upcoming events/workshops, OFFR literature/IPs and anything that would help to keep our members more informed and hopefully more engaged. This link should be up and running by the end of the month. RCM's please promote during open forum at your ASC meetings and if possible, take a moment during that time to have the GSR's go onto our regional site and click on the link to submit their information. Please share it with your contacts.

We also reviewed the Mental Health/Mental Illness IP and submitted our collective responses.

At our next scheduled meeting in May we will be continuing our discussions with regard to survey data collected as it pertains to our ongoing information gathering and discussing how to grow our data base once the link on the regional site has been created.

We want to extend an open invitation to the fellowship and welcome your input and participation.

Meeting closed in the usual manner. **Next SPW Meeting – Thursday May 23rd @ 7:00pm**

**CT Regional Service Committee
2019 Attendance Contact Information**

Admin Committee	Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Chair	Alex W.	X	X	X	X	X							
Vice Chair	Andrew S.		X	X	X	X							
Treasurer	Gail S.	X	X	X	X	X							
Treasurer (Alt)	OTF												
Secretary	Bill B.	X	X	X	X	X							
Regional Delegate	Troy B.	X		X		X							
Regional Delegate (Alt)	Bryan D.	X	X	X	X	X							

Area RCM

Central Connecticut	John S.	X	X	X	X	X							
Central Connecticut (Alt)													
Greater Danbury	Matt I.			X									
Greater Danbury (Alt)	Amy G.			X									
Greater Hartford	Chick K.	X	X	X		X							
Greater Hartford (Alt)	Justin G.	X											
Greater New Haven	Brian M.	X	X	X	X	X							
Greater New Haven (Alt)	Brian F.	X	X	X	X	X							
Greater Waterbury	Christine T.	X	X			X							
Greater Waterbury (Alt)													
Mid-State Unity	Tommy F.	X	X	X	X	X							
Mid-State Unity (Alt)													
Southern Fairfield County	Claire B.		X	X	X	X							
Southern Fairfield County (Alt)		X	X	X									
Tunxis Valley	Tom R.	X	X	X	X	X							
Tunxis Valley (Alt)	Sara P.	X	X	X	X	X							
United Shoreline	Mike R.	X	X	X	X	X							
United Shoreline (Alt)	Amanda H.												
RSC Quorum = 5		8	8	8	6	8	8	6	8	8	6	8	8

**CT Regional Service Committee
2019 Attendance Contact Information**

Sub & Resource	Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
H&I Chair	Josh K.		X	X	X								
PR Chair	Adam H.	X	X	X	X	X							
WSR Chair	Michael C.				X	X							
WSR Representative	Keith C.	X	X	X									
Board of Directors	Howard T.			X	X								
Convention Chair	George D.	X	X	X	X	X							
Policy Facilitator	Bob L.			X		X							
Web Servant	Bill W.	X	X	X	X								
Web Servant (Alt)	Garrett W.		X	X	X	X							
Schedule Facilitator (Temp)	OTF (Heather S.)		X	X	X								
Strategic Planning Workgroup	Marc L.	X	X	X	X	X							