Meeting called to order by Vice Chair at 6:34pm. Opened with the Serenity Prayer.

6th Concept read by Carolyn S.

Welcome New GSRS:
- Lisa M. (Alt.) - Recovery on Park
- Oz A. – Feeling Free
- Chip L. – Primary Purpose

Welcome new visitors:
- None

Roll Call: 16 GSRs present at 6:45 pm.

Open Forum
Oz A. – Just for Monday group needs addict support
Carolyn S. – Stepping into Traditions groups is looking for support and Area guidance

Administrative Committee Reports

1. Secretary - (Reading of prior months ASC meeting minutes) - Submitted and read by Gerry T.
   Motioned to accept: Mike P., 2nd by Janice M.
   Questions/Comments:
   Passed 14/0/0

2. Chair report - Submitted by RJS, read by Doug B.
   Questions/Comments:

3. Vice-Chair Report - Submitted and read by Doug B
   Questions/Comments:
   Motioned to accept: Bill B., 2nd by Janice M.
   Passed 14/0/0

4. Treasurer’s Report - submitted and read by Kevin C.

<table>
<thead>
<tr>
<th>Area Books</th>
<th>Literature Book</th>
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<tr>
<td>Beginning Balance</td>
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Motioned to accept: Alex S., 2nd by Lisa T.
Questions/Comments: JD questioned the amount of check # 2019 – amount ($410.00) confirmed by Treasure
Passed 15/0/0

5. RCM Report - Submitted by Claire B., read by Doug B.
Subcommittee Reports

1. **Policy:** Submitted and read by Jerome R.
   Questions/Comments:

2. **Hospitals & Institutions:** Submitted by Bob M., read by Doug B.
   Questions/Comments:

3. **Public Relations:** Submitted and read by Andrew S.
   Questions/Comments:

4. **GSR Liaison:** Verbal report by Len H.

5. **Web Servant:** Submitted and read by Bill B.
   Questions/Comments:

6. **Literature:** Submitted by Claire B., read by Doug B.
   Questions/Comments:

7. **Activities:** Submitted and read by Fanny A.
   Questions/Comments:

   Motioned to accept: Frankie L., 2nd by: Wes H.
   Passed 14/0/0

**BOD Report** – Submitted and read by Ron B
Questions/Comments:

**Group Reports** -
No group announcements or concerns

Break: 7:44pm

Roll Call: @ 7:55pm - 14 GSRs present.

Old Business:

**Elections:**
Alternate Treasurer-OTF
Alternate RCM - OTF

**Motions:**

**Motion #4 (05/15/20):** To amend ASC Policy:
No member shall serve as GSR and as Administrative trusted servant (listed in policy 6.a.) concurrently. Subcommittee Chair and Resource coordinators can serve as GSR concurrently.
**Maker:** Jerome R. (Policy Chair) 2nd by: Bill B. (Never Alone, Never Again)
**Intent:** To provide clarity.
Passed 7/1/5
Motion #5 (05/15/20): To amend ASC Policy:
Purpose Statement to read – In accordance with the 9th Tradition of NA, the ASC is directly responsible to those it serves and shall be respectful of the guiding documents in all its affairs and matters of business, keeping the best interest of NA in mind.
Maker: Jerome R. (Policy Chair) 2nd by: Bill B. (Never Alone, Never Again)
Intent: To further define the purpose of the ASC
Rescinded

New Business:

Agenda:

Bill B. –
Written Reports, Minutes & Attendance...Email Accounts
All ASC Trusted servant need to submit a written report (per policy)
Attendance needs to be printed and attached to the minutes handed out at area
ASC trusted servants w/ASC Email accounts should be using them to send reports etc...

Andrew S. –
CTRSC Motion Vote

Motion #1 (05/18/2019): To amend CT RSC Policy – IX ADDENDUM B: Guidelines for the format of RSC meeting minutes
“All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes as an addenda (at the end of the document)”
To read “All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes, either edited into the body of the document, or as an addenda (at the end of the document)”
To append: Format of the minutes should follow RSC Order of Business
Maker: RSC Secretary 2nd by: CCA
Intent: Clarification of the responsibilities of the RSC Secretary
Passed

Motion #3 (05/18/2019):
To adopt the archive ad-hoc recommended change to policy as indicated in attached report
CTRSC Policy IV.B.1. (Administrative Officers) General (page 5)
CTRSC Policy IV.E.1. Web Servant (page 7)

This would go into CTRSC Policy IV.B.1. (Administrative Officers) General (page 5)
- The CTRSC Administrative Officers shall be responsible for updating and maintaining the hard copy RSC archives, which includes, but is not limited to RSC meeting minutes, RSC trusted servant reports, motion sheets, agenda/sharing session sheets, attendance sheets, and flyers that are distributed at the RSC meetings. The RSC Chair shall be responsible for coordinating this effort.
- Hard copy archives should be organized in a logical format and stored in the RSC storage unit as needed.

This would go into CTRSC Policy IV.E.1. Web Servant (page 7)
- The CTRSC Web servant(s) shall update and maintain the soft copy digital version of the RSC archives.
• The digital archives shall be stored in at least 2 separate locations on at least 2 separate media (hard drive, optical storage such as CD or DVD, cloud storage, etc.), the purpose of which is having a readily accessible backup of the files.
• The digital archives shall be accessible via the website for any member of the CT Region of Narcotics Anonymous to view. For this reason, all efforts to remove any personally identifiable information (PII) shall be redacted or deleted from the versions of the files available on the website. This information should include last names, mailing addresses, email addresses, or phone numbers. The exception to this will be phone numbers and/or email addresses on flyers (which are already published on the website for viewing with that information included).

Maker: RSC Policy Facilitator 2nd by: CCA
Passed

Len B. –
Should groups donate to Area

Doug B. –
ASC Learning Day
Ad-hoc meeting after ASC this evening

There being no further business and without objection, a Motion to Close was made and seconded

The next ASC meeting will be on Wednesday July 17, 2019
@ Saugatuck Congregational Church, 245 Post Rd E, Westport, CT 06880
6:30pm to 9:00pm
Thank you for allowing me to serve,
Gerry T
Southern Fairfield County Area of Narcotics Anonymous
Minutes of Meeting Held on June 19, 2019

Administrative Committee Reports

Chair –
I spoke with all sub-committee chairs except activities and policy at some point over the last month. Most sub-committees seem to be operating smoothly. I was informed by our PR sub-committee chairperson that attendance was good at this month’s meeting and committee positions have been filled. I was unable to attend any sub-committee meetings this month. I was in touch with the other executive committee members throughout the month. We met this month to perform the quarterly audit of the area treasury account as our area policy requires. Also, I am filling in for our literature chair and H&I chair this month. Reports for both we provided to me and distributed.

Vice Chair –
I spoke with all sub-committee chairs except activities and policy at some point over the last month. Most sub-committees seem to be operating smoothly. I was informed by our PR sub-committee chairperson that attendance was good at this month's meeting and committee positions have been filled. I was unable to attend any sub-committee meetings this month. I was in touch with the other executive committee members throughout the month. We met this month to perform the quarterly audit of the area treasury account as our area policy requires. Also, I am filling in for our literature chair and H&I chair this month. Reports for both we provided to me and distributed.

Treasurer –

![Treasurer's Report](image-url)
Southern Fairfield County Area of Narcotics Anonymous
Minutes of Meeting Held on June 19, 2019

### SICANA SPENDING 2019

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### Committees

- **Committee Chair**: implemented necessary changes to the minutes to reflect the updated information.

### Activities

- **Meetings**: included in the activities section.

### Contributions

- Contributions were received from various sources, with the majority going towards the budget for the upcoming quarter.

### Expenses

- Office expenses were reviewed and approved for the next fiscal period.

### Budget Review

- The budget for the next fiscal period was reviewed and approved by the committee.

### Minutes

- The minutes of the meeting were approved with minor edits.

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*Note: The table above contains detailed financial information for the Southern Fairfield County Area of Narcotics Anonymous for the year 2019, including budget allocations, expenses, and contributions. The meeting minutes include approval of the budget and various committee reports.*
Below are the motions that need to be brought back to your groups

Motions

Motion #1 (05/18/2019): To amend CT RSC Policy-IX ADDENDUM B: Guidelines for the format of RSC meeting minutes "All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes as an addenda (at the end of the document)" To read "All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes, either edited into the body of the document, or as an addenda (at the end of the document)" To append: Format of the minutes should follow RSC Order of Business Maker: RSC Secretary 2nd by: CCA Intent: Clarification of the responsibilities of the RSC

Motion #3 (05/18/2019): To adopt the archive ad-hoc recommended change to policy as indicated in attached report CTRSC Policy IV .B. I. (Administrative Officers) General (page 5) CTRSC Policy IV .E.I. Web Servant (page 7) This would go into CTRSC Policy IV .B.1. (Administrative Officers) General (page 5) • The CTRSC Administrative Officers shall be responsible for updating and maintaining the hard copy RSC archives, which includes, but is not limited to RSC meeting minutes, RSC trusted servant reports, motion sheets, agenda/sharing session sheets, attendance sheets, and flyers that are distributed at the RSC meetings. The RSC Chair shall be responsible for coordinating this effort. • Hard copy archives should be organized in a logical format and stored in the RSC storage unit as needed. This would go into CTRSC Policy IV.E.I. Web Servant (page 7) • The CTRSC Webservant(s) shall update and maintain the soft copy digital version of the RSC archives. • The digital archives shall be stored in at least 2 separate locations on at least 2 separate media (hard drive, optical storage such as CD or DVD, cloud storage, etc.), the purpose of which is having a readily accessible backup of the files. • The digital archives shall be accessible via the website for any member of the CT Region of Narcotics Anonymous to view. For this reason, all efforts to remove any personally identifiable information (PII) shall be redacted or deleted from the versions of the files available on the website. This information should include last names, mailing addresses, email addresses, or phone numbers. The exception to this will be phone numbers and/or email addresses on flyers (which are already published on the website for viewing with that information included). Maker: RSC Policy Facilitator 2nd by: CCA

Regional Delegate-NAWS Upcoming Fellowship-wide Events - For more information visit: www.na.org/nawsevents Public Relations Week: June 3 - 9, 2019 Unity Day: September 1, 2019 Sponsorship Day: December 1, 2019

Written History of NA in CT: Proposed putting together an Ad-hoc to discuss creating a written history of NA in CT. There were some volunteers who thought it was a great idea and would participate in the Ad-hoc ... further discussion next month.

Treasurer-The RSC opening balance was $5025.28. Donations received were $1922.35. Expenditures were $2620.24. Fund Flow from CRCC, Inc was $3425.91. Fund Flow to World was $2003.93. Special Reserve was established for the payment of Regional Insurance Policy in the amount of $1011.00. The RSC closing balance is $5749.37 which is Prudent Reserve plus Special Reserve. The Schedule opening balance was $3000.00. Sales were $990.00. Expenditures were $1815.83, leaving a schedule balance of $2174.17. The checkbook balance is $7923.54.

Convention Chair
They are looking for a secretary for the Convention Committee
Web Servant
There are meetings on the NA WS site that do not match with our meetings schedule for our region. I have a list and will get correct information for next region.
Unity in the Community Speaker Jam Saturday July 20th • 12-5pm at Veteran Memorial Park Middletown
Leaming Day September 7th, 2019 I brought Flyers back from Regions
Subcommittee / Resource Committee Reports

Policy –
The committee met on 5/15/19, 2 addicts were present. The committee reviewed several motions for presentation to the ASC for clarification and better understanding of Policy.
The Committee continues its review of the current ASC Policy Manual and are preparing motions for the correction and/or revision of the Policy Manual.
We continue to urge GSR’ s to inform their Groups the Policy Resource Committee is seeking Addicts to participate on the Committee. Next Policy Committee meeting is scheduled for Wednesday, June 19, 2019 at 5pm.

Hospitals & Institutions –
I attended the H&I subcommittee meeting held here at the Saugatuck Congregation on May 26th, the last Sunday of the month. We meet at 7pm. Our SFCA H&I Secretary position was OTF and since has been filled.
I did not attend the regional H&I meeting in New Britain on June 5th, however Gerry A. the Vice Chair of SFCNAH&I did represent our area at region. The regional panel voted on having the July monthly meeting on July 10th due to the fourth of July holiday next month.
SFCANA H&I currently has 8 presentations in local detox’s, hospitals and and jails. We are currently having difficulty filling our panel on Wednesday nights. Anyone that may have interest in serving please attend our next sub-committee meeting.
Also, we are in need volunteers interested in serving a correctional facility on Monday nights. Currently we have 2 addicts presenting NA to inmates@ Garner Correctional Center. We would need a clearance for this facility and the application for this service can be found on CTNA.ORG.
If interested in serving at H&I there is always needed support for addicts who are unable to get to outside meetings! Our Next meeting will be here on 6/30 @7pm sharp

Public Relations –
I attended the Regional PR meeting in Portland on June 12th • It was inspiring to see not only the amount of support and wisdom that we are being offered by the Regional Subcommittee, but also the vast array of PR work being done throughout Connecticut. We have been invited to sit in on mock presentations and reach out for wisdom in carrying our message through Public Relations, which will be a great help in the future.
We held our SFCA PR Subcommittee meeting the next night and there were 10 addicts in attendance. We held a relatively loose business meeting, acclimating ourselves with the purpose of PR, the ways in which we can reach the community with the message of NA, reading through a part of the PR Handbook, discussing a sample PR Presentation, and got to know one another; sharing a little bit about how each member felt that they might be able to best serve the subcommittee. We then elected some trusted servants, and now have a Chair, Vice Chair, Secretary, and Treasurer. Our past acting Chair (Erik A.) and Secretary offered to stay on and help with the transition, with Christian (our past Secretary) being elected Vice Chair. This mixture of experience and new members can only serve to build a strong subcommittee.
After the meeting, we took inventory of the PR storage crate, and the next day I spoke with the director of the Triangle Community Center to arrange for an orientation and background check to complete the transition from past Chair to me. That meeting was planned for 6/18, but the director postponed. I filled out the background check form and emailed it this morning (6/19). We will meet in the coming weeks to discuss their policies and procedures.
I will continue to answer the Phoneline and will be in contact with our Regional PR Chair (Adam H.) about potentially adding interested addicts to the answering system to help in that effort.
We have an IOP in Bridgeport (Southwest Community Health Center) that emailed us at the end of last year and is interested in having an H&I presentation once a month for their client addicts. This was forwarded to us at PR as it won’t be a weekly commitment like most H&I presentations are, and because H&I’s energies are typically focused on reaching addicts who cannot get out to regular meetings. A unified panel—possibly one member of H&I and one member of PR—might be a good way to bring our message into the facility for IOP patients that are in this 6-8-week program. I will try to attend the H&I Subcommittee meeting on the last Sunday of this month or at least have our H&I Chair discuss with the H&I Subcommittee meeting about the possibilities.

I did speak to a member addict in Bridgeport who hopes to join us in planning and distributing Narcotics Anonymous flyers in the Bridgeport area in an effort to get meeting attendance up in the Park City.

I also brought with me a printout of an email that I continue to get from the USPS about the Area P.O Box needing to be renewed to make sure that that has happened or will happen in the next couple of weeks before it expires. I continue to receive this email simply because we set up this current P.O. Box when I was ASC Chair a few years back.

Finally, I plan to sit in on Zoom PR webinars over the next few months and have joined a couple of PR Facebook groups in order to ask questions for issues that may arise and to gain more experience in how to be the most effective Subcommittee we can be. Anyone interested in joining me in these endeavors can call or email me.

Our next PR meeting will be held on the 3rd Thursday of July... July 18, 2019 @ 7:30pm as I will be on a previously planned vacation on the normal second Thursday. It was decided via group conscience to move the meeting back one week. I will confirm with our contact at TCC that the 18th is open for us.

Please join us!

Support for Public Relations is highly encouraged, as the more member addict support that we have, the more that we can do to reach the still suffering addict.

Web Servant –

The regional web team are still working with NAWS (who are still getting complaints) to straighten out meeting listings in the NAWS Meeting app compared to meeting listings in the CT NA Meeting Schedule... and group meetings within our geographical location that had directly registered with NAWS (but not through the area)... getting removed from the app.

The meeting flyers for “Recovery on Tuesday” in Stamford and “Free as an Eagle” in Fairfield have been submitted/posted to the SFCA website.

I submitted a meeting information form for the location change of the “Free as an Eagle” group meeting. As of June 19, 2019... The new location is:  Our Lady of the Assumption Church, 545 Stratfield Road, Fairfield.  Wednesdays - 7:30pm to 9:00pm.

If you need assistance with anything, meeting listings (old, new or just updates), meeting/event flyers and getting them posted... my contact info is listed below.

Activities -

In attendance - JD Chair, Carolyn S. Vice Chair & Fanny A. Secretary, we had new volunteers, Arthur N, Teresa A. Linda K. Davul W. and Fatima F.

Minutes from last month was read by Fanny A. and accepted by Linda K. 2nd by Teresa A.

Old Business

Thank you to all that participated & supported, “Celebrating our Sisters in Recovery” Spiritual Brunch on May 25th, 2019. It was a great turn-out.

After we met at Area last month the committee decided to change the venue, in order to make this a successful event. Here is our expense report: Beginning Balance $409.00

  Food -$189.64 (self-prepared)
  Receipts paid out -$83.22
Southern Fairfield County Area of Narcotics Anonymous
Minutes of Meeting Held on June 19, 2019

Door Donation/Water sold $200.00
7th Traditions collected $45.00
Ending Balance $381.14

New Business
After a discussion with Parks & Recreation our new reserved date for Serenity on the Sound is now September 1st, 2019 at Short Beach in Stratford, under Pavilion #1. The reservation for the Pavilion is a total of $395.00 which must be paid tomorrow, 6/20/19. The committee will use the ending balance in order not to lose this date but will need to request the difference.

We are requesting a check for $113.33 from the printing fund + the difference (from seed money). In total we are requesting from Area a check in the amount of $160.00.

Activities is aware that we must request Serenity on the Sound’s seed money, 2months prior. This is our official request. Activities will meet again on July 9th, 2019 at 35 Courtland Street in Bridgeport, CT. (CCAR ENTERANCE) ALL ARE WELCOME!!
SFCANA Attendance/Contact Sheet 2019

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| Number GSRs attending     | 10     | 14 | 12 | 15 | 17 | 16 | 0 | 0 | 0 | 0 | 0 | 0 |   |
| 6 Month Average           | 12     | 12 | 12 | 12 | 13 | 13 | 14 | 14 | 12 | 10 | 8 | 6 | 3 |
| 2/3 = Quorum              | 8      | 8  | 8  | 8  | 8  | 8  | 9 | 9 | 8 | 7 | 5 | 4 | 2 |