

## CCANA Minutes

June 3, 2019

7:00 – Dave A., Chair, opened the meeting. Chris F. read the 12 Traditions.

### Open Forum:

**New GSR's, Alternate GSR's:** Rachel L., Keep it Simple; Sam V., Touch of Life; Kim F., Healing Starts Here

### Announcements:

- o Sean announced that Pigs in Space will be holding their 36<sup>th</sup> Annual Picnic on July 27. Location is Crystal Lake, Middletown, from 11 am to 5 pm.

**ROLL CALL:** 16 out of 25 groups were in attendance. (**GSRs: if you arrive after roll call please notify Area Secretary that your group is here**)

**Secretary's Report:** Report Read and accepted.

**Chair Report:** Dave: has nothing to report in regard to the Area level. However he had to step down from his BOD Commitment, which once again leaves the CCA BOD Seat open.

**Vice Chair Report:** OTF

**Treasurer's Report:** Eric gave report:

Opening Balance: \$4,989.54

Deposits: \$1,077.18 Literature orders/funds from groups

Total of Checks Written: \$852.82

Ending Balance: \$5,213.90

Reserve Total: \$5,080.04

Difference \$133.86 which will be Fund Flowed to Region

Report was accepted.

**RCM Report:** John: Has two Motions for New Business. Regional Learning Day will take place on September 7 at Ashlar Village. There was discussion of forming an ad hoc to create a written history of NA in CT. There was discussion of COI (Certificate of Insurance). Presently the insurance, which is required for ALL events in addition to meetings, does not cover any contact sports. The Region's Vice Chair will look into adding to or amending the current policy.

**Alternate RCM:** OTF

**Literature:** Billy reported that this month our Area again combined the order with TVA. The total order, mainly TVA's, was approximately \$750, which greatly saved both areas on shipping charges. Reminder also to all GSR's to **fill out the top portion of the order with all information including a phone number** in the case of questions or issues on order.

**\*\*Bill reminded GSR's to please pick up previous month's orders\*\***

**Webservant:** Wendi reported that all is well.

**H&I Report:** Michael B reported that the meeting for women at Merritt Hall is being moved per MH request from Tuesday to Thursday evening. Issue with panel members leaving Subcommittee meeting early, making voting difficult or impossible. **Next meeting is 6/25/19 at 7 pm**

**Public Relations:** OTF **\*\*PLEASE ANNOUNCE THAT THE SUBCOMMITTEE NEEDS SUPPORT\*\***

**Policy:** Absent

**Enders Island Spiritual Retreat Subcommittee:** Tony S. gave report. Retreat plans progressing smoothly. **Next scheduled meeting is June 25, 6 pm at United Methodist Church, 150 Prospect Street, Wethersfield.**

**Activities Report:** Chris reported that the subcommittee currently has 3 Activities in planning stage.

1. A Learning Day is set for June 22 at the Gazebo behind the Band Shell at Hubbard Park, from 10 am to 1 pm.
2. The Campout is planned for July 26-28 at Markham Meadows Campground in East Hampton.
3. A Sponsor/Sponsee Dinner is tentatively planned for November.

**Activities Subcommittee monthly meeting is on 2<sup>nd</sup> Sunday of each month, at 5 pm, at Immanuel Lutheran Church.**

**Activities Treasurer's Report:** OTF

**Chairman Dave A reminded all subcommittee chairs that per policy, they should bring a written report to Area.**

Kailey read the 12 Concepts.

**Elections**

**Vice Chair: OTF**

**Alternate Treasurer: OTF**

**Alternate RCM: OTF**

**PR: OTF**

**BOD Seat CCA (3 year commitment)**

**Activities Treasurer: OTF (subcommittee votes in)**

**Clean time requirement:**

**3 years**

**2 years**

**2 years**

**2 years**

**3 years**

**3 years**

**OLD BUSINESS:** None

**NEW BUSINESS:**

John S. presented motions handed down from Region:

1. **\_Motion #1** (05/18/2019): To amend CT RSC Policy – IX ADDENDUM B: Guidelines for the format of RSC meeting minutes “All Trusted Servant reports ( Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes as an addenda (at the end of the document)”  
**To read** “All Trusted Servant reports ( Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes, either edited into the body of the document, or as an addenda (at the end of the document)”  
**To append:** Format of the minutes should follow RSC Order of Business  
**Maker:** RSC Secretary 2nd by: CCA  
**Intent:** Clarification of the responsibilities of the RSC Secretary

Motion to table to groups failed.

Motion **PASSED.**

2. **Motion #3** (05/18/2019): To adopt the archive ad-hoc recommended change to policy as indicated in attached report CTRSC Policy IV.B.1. (Administrative Officers) General (page 5) CTRSC Policy IV.E.I. Web Servant (page 7)  
***This would go into CTRSC Policy IV.B.1. (Administrative Officers) General (page 5)***

- The CTRSC Administrative Officers shall be responsible for updating and maintaining the hard copy RSC archives, which includes, but is not limited to RSC meeting minutes, RSC trusted servant reports, motion sheets, agenda/sharing session sheets, attendance sheets, and flyers that are distributed at the RSC meetings. The RSC Chair shall be responsible for coordinating this effort.
- Hard copy archives should be organized in a logical format and stored in the RSC storage unit as needed.

***This would go into CTRSC Policy IV.E.I. Web Servant (page 7)***

- The CTRSC Webservant(s) shall update and maintain the soft copy digital version of the RSC archives.
- The digital archives shall be stored in at least 2 separate locations on at least 2 separate media (hard drive, optical storage such as CD or DVD, cloud storage, etc.), the purpose of which is having a readily accessible backup of the files.
- The digital archives shall be accessible via the website for any member of the CT Region of Narcotics Anonymous to view. For this reason, all efforts to remove any personally identifiable information (PII) shall be redacted or deleted from the versions of the files available on the website. This information should include last names, mailing addresses, email addresses, or phone numbers. The exception to this will be phone numbers and/or email addresses on flyers (which are already published on the website for viewing with that information included).

**Maker:** RSC Policy Facilitator 2nd by: CCA

Tabled to the Areas for sixty (60) days

Motion **PASSED**.

Meeting closed at 8 pm.

**Next Area meeting is July 1.**

In loving service,  
Cathy W., Secretary

**Upcoming AREA Activities**

June 22: CCA Learning Day

July 19: Recovery on Track Luau

July 26-28: CCA Campout

July 27: Pigs in Space 36<sup>th</sup> Annual Anniversary Picnic

August 23-25: 31<sup>st</sup> Annual Spiritual Weekend at Enders Island