

## CCANA Minutes

March 4, 2019

**Amended 3/28/19-- See Highlighted Area**

7:00 – Dave A., Chair, opened the meeting. Darcie read the 12 Traditions.

### Open Forum:

Wendi announced that Recovery on Track is holding the Spring Fling on April 26.

Keith brought an updated flyer with corrected Room location of meeting for Recovery 101.

**New GSR's, Alternate GSR's:** Brian S., Pure and Simple; Darcie D., Straight from the Hip; Joel B., Living Clean; Dee B., Touch of Life.

**ROLL CALL:** 16 out of 25 groups were in attendance. **(GSRs: if you arrive after roll call please notify Area Secretary that your group is here)**

**Secretary's Report:** Read and accepted.

**Chair Report:** Dave: Nothing to report.

**Vice Chair Report:** OTF

**Treasurer's Report:** Eric gave report:

Opening Balance: \$5,215.32

Deposits: \$798.13(\$415.60) Literature orders/funds from groups

Total of Checks Written: \$1,017.42

Ending Balance: \$4,996.03

Reserve Total: \$4,688.79

Difference: \$307.24 to be Fund Flowed to Region

Report was accepted.

**RCM Report:** John had the two remaining the Regional Budgets, to be voted on in New Business.

Dave A. was voted in to the BOD seat. The Regional Delegate (RD) and Regional Delegate Alternate (RDA) have offered their services to Areas to host an Issue Discussion Topics (IDT) workshop. John reminded the Area of this opportunity for CCA. Any issues/topics relevant to NA Service can be brought up for discussion. (i.e., attracting addicts to service work)

**Alternate RCM:** OTF

**Literature:** Bill W stated that he had brought his budget, and made copies available for everyone.

Bill again attended the TVA meeting to discuss a combination order from our two Areas.

The benefit is that combining the TVA order in with CCA's is a lowered shipping cost along with a discounted product pricing level. The TVA order would come in as one order, as if it were another group order. There would be **no additional cost** to CCA (in fact, it would allow greater discounts for CCA orders), **no additional time** for Literature Chair, **no additional inventory to be acquired**, and **no additional time in placing or receiving** the CCA's order. In short, it could be highly beneficial to our Area. Questions arose such as: *What would happen when the Chairperson of each area changes? What if the new Chair does not want to continue this arrangement?* Bill and the TVA Literature Chair discussed doing a test run to see how it works out before entering into a formal agreement. Motion to come up in New Business. **(NOTE: Motion to do a 90 day trial PASSED)**

**\*\*Bill reminded GSR's to please pick up previous month's orders\*\***

**Webservant:** Wendi reported the updated policy is posted to the website.

**H&I Report:** Dave K. gave report. All is running well. Several positions coming up: Chairperson, Secretary, Literature Coordinator, Rushford, McAuliffe Center and Solnit PC positions.

**Public Relations:** OTF **\*\*PLEASE ANNOUNCE THAT THE SUBCOMMITTEE NEEDS SUPPORT\*\***

**Policy:** Jake advised Subcommittee Chairpersons that they are allowed to make motion with regard to their subcommittee, does not need to come from a GSR. All motions require a second.

**Enders Island Spiritual Retreat Subcommittee:** Steve B. stated that he brought forth the Retreat's budget, even though the Retreat is fully self-supporting. He also brought flyers for the Retreat's Kick-off Meeting. March 26<sup>th</sup>, 6 pm at United Methodist Church, 150 Prospect Street, Wethersfield.

**Activities Report:** Chair position OTF. **Activities Subcommittee monthly meeting is on 2<sup>nd</sup> Sunday**

**Activities Treasurer's Report:** OTF **of each month, at 5 pm, at Immanuel Lutheran Church.**

Joel read 12 Concepts.

### Elections

### Clean time requirement:

Vice Chair: OTF	3 years
Alternate Treasurer: OTF	2 years
Alternate RCM: OTF	2 years
PR: OTF	2 years
Activities Chair: OTF (subcommittee presents nominee to Area)	2 years
Activities Treasurer: OTF (subcommittee presents nominee to Area)	3 years

**OLD BUSINESS: None**

### NEW BUSINESS/AGENDA:

**Motion 1:** Maker: Mary W.; Second: Michael V.

Motion: To table all budgets for 30 days

Intent: To bring back to groups/financial responsibility

Result: **FAILED**

**Motion 2:** Maker: Bill W.; Second: John

Motion: To vote on budgets **approve 2019/2020 Literature Budget**

Intent: Financial responsibility.

**Mary W. motion to Table Motion 2 back to groups for 30 days, seconded by Mike V.**

**Motion to table failed.**

Result: All CCA **Literature** budgets **PASSED**

**At this time all other budgets were voted on and PASSED.**

**Motion 3:** Maker: John; Second: Wendi

Motion: To vote on remaining Regional Budgets: WSR and H&I

Intent: Financial responsibility.

Result: Both budgets **PASSED**

**Motion 4:** Maker: Bill; Second: Michael

Motion: To sell Literature to TVA on a 90 trial basis

Intent: To provide Area Literature to both Areas at a discounted price.

Result: **Passed**

Meeting closed at 8:15 pm.

**Next Area meeting is April 1.**

In loving service,  
Cathy W., Secretary

**Upcoming AREA Activities**

March 26: 31<sup>st</sup> Annual Spiritual Weekend Kick-off Meeting

April 26: Recovery on Track Spring Fling

May 10-12: 15<sup>th</sup> Annual Women's Sponsorship Weekend Retreat

May 18: Pigs in Space 36<sup>th</sup> Annual Pig Roast

# CCANA Treasurer's Report March 4, 2019

## Checking Account

Opening Balance: \$5,215.32  
 Deposits: \$798.13(415.60)Literature  
 Total of Checks Written: \$1,017.42  
 Ending Balance: \$4,996.03

### Checks Written:

1. #1745 Exec Rent \$40.00
2. #1746 Ctrsa F.F. \$554.68
3. #1747 Naws Lit \$422.74

## Reserves

Prudent Reserve: \$1,000  
 Activities Reserve: \$3,077.23

- Camp Out: \$2,077.23
- Reserve: \$1,000.00
- Comedy Show \$-200.00
- Balance Reserve \$800.00

Literature Reserve: \$ 2,400.00

- Inventory: \$1,588.44
- Reserve: \$ 811.56

## Fund Flow

Ending Balance: \$4,996.03  
 Reserve Total: \$4,688.79  
 Difference: \$ 307.24  
 Fund Flow Amt: \$ 307.24

## Budgets

H&I \$405.00 Rent  
 \$195.00-158.00=37.00 Lit  
 PR: \$1,250.00  
 Activities: \$284.00

RCM: \$760.00  
 Exec Committee \$815.00-40.00=\$775.00

Literature shipping \$229.64 - 45.25 =184.39

## Misc. Notes/Comments

- Please fill out check request forms for any check requests (including your rents.
- If check is in your name, please make sure your last name is also written.
- GSR's – please specify group name, fund flow and literature amount on money orders. (If all fund flow, please write "all fund flow.)
- OUTSTANDING CHECKS

Total \_\_\_\_\_

## CCA Literature Chair Report March 4, 2019

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During the last month there were Five Group Orders, One Order for H&I & Three email orders that were filled and ready to be picked up tonight. Our current inventory stock is at \$1,588.44. Our NAWS Literature order was \$379.49 and the shipping cost was \$45.25, and we received no discounts.

I Submitted my proposed 2019/2020 Budget last month which needs to be voted on. The total is the same as last year at \$870.00. As of last month, we had spent \$307.32 between shipping, copies & supplies.

Last month I brought up an opportunity to lower shipping costs and benefit from Bulk order discounts by teaming up with Tunxis Valley Area to increase NAWS orders. I attended the TVA Area Service meeting yesterday to discuss options and help them understand how our Literature committee works and explore if it is feasible for their committee to purchase Literature through CCA so both Areas can benefit by sharing the cost of shipping. Basically, if we can manage to place NAWS literature orders over \$500 each order, shipping charges are lowered from 17% or 12% to 8% while also a 6.5% discount is added. (example: \$400 order is \$48 in shipping - \$501 order is \$40.08 Shipping minus \$32.57 bulk discount = \$7.52 shipping charge) We get close to \$500 monthly, but they would definitely help get us there regularly.

The idea would be to have TVA handle all their group orders however they choose and compile their Area literature order on one order form to us with payment just like our groups do. We would fill that order just as we fill each of our group orders and only after our group's orders are complete. In order to determine if this is feasible & something both Areas can benefit from, we thought the best option would be to do a test run, on an Ad hoc basis for a few months before making any decision for both Areas. With this Areas blessing, I think it is worth the effort and savings to see if this is something we want to continue with.

If you have a literature order to pick up, please come get them before the end of Area so I do not need to keep carrying them back and forth. I have one order that has not been picked up in two months.

As a reminder, you can print our Literature order form from the CTNA website under the CCA section of CTNA.ORG. You can also email the order to [c canalit@gmail.com](mailto:c canalit@gmail.com) to have it filled before the next Area.

If anyone has any orders that still need to be submitted, please give them to the Treasurer so I can start creating the next NAWS order.

In Loving Service,

Billy W.  
CCA Literature Chair