

**CONNECTICUT REGIONAL SERVICE COMMITTEE MEETING MINUTES**  
**September 20, 2014**

**VISITOR INTRODUCTIONS AND QUESTION & ANSWER SESSION:** Bill Introduced himself as a visitor.

**CALL TO ORDER**

The CTRSCNA met in Meriden at 62 Colony Street.  
The meeting was called to order at 2:12 pm by Mary.  
After a moment of silence followed by the Serenity prayer, Gerry read the 12 Traditions and Leigh read the 12 Concepts.

**ROLL CALL**

7 areas were represented. 2 were not present.

**APPROVAL OF LAST MONTH'S MINUTES**

Jason read the Old Business, Elections and New Business sections of the minutes.  
Motion: Mary 2<sup>nd</sup> Dara : To approve the August minutes with corrections. **5-0-2 PASSED**

**EXECUTIVE COMMITTEE REPORTS**

**Chair** – No report

**Vice Chair** – Mary read her report.

**Treasurer** – Gail read the report. **(September 2014 report)**

Opening Balance:	\$2626.38
Donations Received:	\$1764.93
Misc. Donations/Funds Returned	\$860.00
Expenditures Total:	\$ 510.67
Donation to WSO:	\$1096.47
Closing Balance:	\$3644.17
Schedule Reserve:	\$3000.00
Checkbook Total:	\$6644.17

Motion: Rene 2<sup>nd</sup> Allen To approve the September Financial Statement. **7-0-0**

**Regional Delegate (RD)** – Adam H. read RD report.

Gail- asks about Lit from GNYSO and the discounts that NAWS gives would it be the same and will this affect NAWS because we would be buying from a region rather than NAWS directly.

Adam- Yes GNYR is going to match NAWS pricing

Allen- Rep is coming from GNYRSO October RSC for sharing session for further info?

Adam- Yes

**Regional Delegate Alternate (RDA)** – Anthony F Absent/ no report

**Web Servant** – Donna H. Absent/sent report

### **SUBCOMMITTEE REPORTS**

**BOD** – Nicole / Read report

Adam- asked about how many banquets had been purchased and will there be enough money for table gifts.

Nicole- Yes there will be, they changed the type of table gifts for oldest/newest member awhile back.

**Convention-** Leigh B. Read the report.

**Schedule Facilitator** – OTF

**Public Relations** – Gene F. Read the report

Howard- When is deadline for the poster contest? There is no deadline on flier

Allen- Can we email our entries to you?

Gene – asked about printing of flier for contest and the cost being .49 cents a piece

Al- why color fliers needed?

Mike- Who directed you to print color fliers at this cost? We direct subcommittee from this body

Howard- Use color paper it will be cheaper.

Gail- As treasurer I would like to know where this cost will come from/ how are we paying for this?

Mike- Point of order this has been discussed long enough

[Next Meeting 7 P.M. October 8, 2014 at St Andrews Church Meriden, CT](#)

**WSR** – Gerry Read the report.

Discussion of getting more involved with other states doing writing with inmates in those states.

H and I- Dan Read the report

Next Meeting: 7:30 PM October 1, 2014 at YMCA, New Britain, CT

**Policy Ad-Hoc** – Howard- No report did not meet

Howard- asks body if this committee is dissolved

Gail- Are we going to add what we talked about from Roberts rules and GTLS before the committee is dissolved?

Al- how are we going to make changes and who is printing updated copies of policy?

Committee still stands discussion led to no decision

### **AREA REPORTS:**

**Central Connecticut Area** – Allen C (RCM)

Positions out to Fellowship- vice Chair, Alt. RCM

Activities/Events- Corn Maze October 11, 1 pm

Fund Flow-

Area Concerns-

**Greater Danbury Area** – Mike ■ (RCM)

Positions out to Fellowship- Chair, Vice Chair, RCM

Activities/Events- Free Learning Day picnic

Fund Flow- \$654.23

Area Concerns- We had another meeting fold. We still struggle to fill ASC commitments. Meetings still have fairly decent attendance.

**Greater Hartford Area** – Dara R. (alt. RCM)

Positions out to Fellowship-

Activities/Events-

Fund Flow-

Area Concerns- Access to regional web servant to allow for posting of Area activities and content.

**Greater New Haven Area** – Patricia (RCM)

Positions out to Fellowship- Alt Treasurer, Alt RCM, Vice Chair, Alt Policy, PR Chair

Activities/Events-

Fund Flow- \$82.76

Area Concerns- Policy Revisions not coming back to Areas but being decided at regional meeting.

**Greater Waterbury Area** – Frank/ No report turned in

Positions out to Fellowship-  
Activities/Events-  
Fund Flow-  
Area Concerns-

**Mid-State Unity Area** – Rene (RCM)

Positions out to Fellowship- none  
Activities/Events- Came to believe 18 yr anniversary, 10/26,1-4pm  
Fund Flow-  
Area Concerns- Service dog symbols on schedules.

**Southern Fairfield Country Area** – Absent

Positions out to Fellowship-  
Activities/Events-  
Fund Flow-  
Area Concerns-

**Tunxis Valley Area** – Absent

Positions out to Fellowship-  
Activities/Events-  
Fund Flow-  
Area Concerns-

## **United Shoreline Area – Howard / No Report turned in**

Positions out to Fellowship-  
Activities/Events-  
Fund Flow-  
Area Concerns-

**BREAK: 3:42**

### **SHARING SESSION:**

- 1. Present matter of web servant fulfilling position for updating area events/ allowing areas access to website to update themselves:**

Mary- Web servant isn't present to answer any concerns as to why this may not be happening, bring back next month.

Bill- Shares that GHA has multiple issues with info not getting on to website when submitted.

Allen- Never has issue when his area emails web servant directly.

- 2. Concern from GNHASC regarding the process of voting on Regional policy changes without input from group members via the areas:**

Patricia- Uproar at area when it was announced that we as a region disbanded literature position without that going back to groups for a vote. Reviewed policy and how decisions here that affect policy isn't going back to groups, looking for clarity on this.

Adam- Policy is written in a way that is doesn't automatically require all motions to go back to groups. An RCM can make a motion with a second to go back to groups.

Patricia- where in policy is this?

Adam- Page 36 3D motions

- 3. Service dog symbol on schedules:**

Al- Brought up at MSUA that if the churches allow service dogs then we should put this on our regional meeting list with a symbol denoting this like a handicapped symbol.

Gene- All public places must allow service dogs

Al- Churches don't fall under that and would like to ask RCM's to see what churches allow this so we can hopefully get a symbol on schedule that reflects this.

Patricia- We need to be all inclusive with symbols: handicapped, signage, service dogs, etc.

Howard- Nonsmoking facilities also, how many symbols are we going to put on our schedule? We have text on our website, how about getting information from groups and posting there.

**4. Printing/ distributing of new policy with changes:**

Mike-We voted to do this when and how will they be distributed so that this body had updated copy?

Mary- Is new policy on website?

Mike- Who will distribute them and where is new one also when was it completed?

Adam- The version on the website is the newest version with the exception of what has recently been passed for changes like the Lit resource position. Admin officers print and distribute.

Jason- I will print and distribute for next region

Mary- Who would like to be involved in this?

Howard- Is printing cost in budget?

Patricia- Is there money in Lit Budget?

Jason- New updated policy will be here next month printed.

**5. Social Media and personal anonymity:**

Gerry- Recently an addict posted/ tagged numerous people at an NA event on Facebook which broke many addicts anonymity by doing so. This addict needs to be asked to take down the pics and not do this.

Patricia- Facebook is an outside issue and when you tag someone it states their name if that person is friends with them, contact the person that tagged you and ask them not to do so.

Mike- This is not an outside issue it's an inside issue that wso actually printed a bulletin on it. We should be more anonymous, NA's reputation is at stake.

**6. Convention committee needs to request a meeting location for 2015 kick off meeting from the USA. Committee would meet at this location for a minimum of 3 months (Feb,Mar,Apr). Requesting help from USA with location in either deep river or Westbrook area.**

Nicole- Hoping for help from USA area RCM to get names of meeting locations for convention committee.

Howard- Let's talk after, I will get you info.

**7. Regional service schedule status report, who is now going to be responsible for this?**

Allen- When are we getting updated info for service schedule and who is getting this info from the areas?

Mary- thought she asked Adam about info.

Adam- Wasn't me but the web servant is getting most the info, but with all the changes this is why we have lack of support in service.

Jason- Donna asked two months ago for RCM to bring back newest meeting place info for service committees. I will put another reminder in the announcement section.

**8. Monthly reports from RSC committee being sent to secretary prior to RSC in both months:**

Jason- Just for my clarity as secretary, did we not discuss last RSC to have all reports from committee members emailed to me for both regional months so that I could send as an attachment with regional minutes?

Rene- We voted and agreed to do on B month.

Jason- Well wouldn't it be more efficient to do both months so that everyone has reports as attachments and not bog down minutes with unnecessary reports, just put discussion if any happened?

Dan- So are we sending or not, and where are we sending? Google group or secretary or both.

Jason- I believe there is a motion in new business that hopefully clears this up so we are all on same page.

**9. What is travel policy and how do I get money to travel?**

Gene- Issue with being registered or not for MZF and not having the funds for travel, registration, food to pay myself to be reimbursed later. What is included and how do I get money up front before I go?

Adam- Travel policy and \$45 a day for food, ask treasurer for money and she will write you a check.

**10. There is no money take out of P.R. schedule budget for year to date:**

Gene- nothing noted for schedules he received

Gail- Will update last 2 months when she receives receipts from chair person.

**OLD BUSINESS: NONE**

**Elections:**

WSR-OTF 2 years clean time and 1 year service on WSR

Alt Web-OTF 2 year clean time and 6 months involvement on RSC

BOD AT LARGE- OTF 3 years clean time and must be 18 yrs. old and a CT resident.

Schedule Facilitator- OTF 2 Year Clean Time

RSC Chair- 5 Years clean time, completion of one commitment at RSC

RSC vice Chair- 4 years clean time, completion of one commitment at RSC

RSC Treasurer- 5 years clean time, completion of one NA treasurer commitment

Alt Treasurer- 4 year clean time and completion of 1 NA treasurer commitment and suggested 1 year active in RSC.

RSC Secretary- 3 Year clean time

Regional Delegate- 6 Year clean time, Attends WSC and NEZF

Regional Delegate Alternate-5 Year clean time, attends WSC and NEZF

**NEW BUSINESS:**

MOTION # 1

**DISCUSSION:**

Patricia- Concerned with adding addendum with a policy that is not yet updated and available at regional table

Adam- Secretary position hasn't changed

LEFT ON TABLE FOR 30 DAYS

**ANNOUNCEMENTS:**

- **INFO FROM RCM'S FOR SERVICE SCHEDULE SUBCOMMITTEE MEETING TIME AND PLACE!!**
- **NEW POLICIES WILL BE AT OCTOBER REGION**
- **TVA LOCATION FOR REGION PLEASE BRING INFO TO REGION**
- **WORK SHOP FOR OCTOBER RSC**
  - **POLICY**
  - **HANDLING MOTIONS**
  - **UTILIZING CARDS FOR SHARING**

The meeting closed at: 5:15

In Loving Service

Jason [REDACTED]



# Connecticut Region of N.A. Activities Calendar



EVENT/ACTIVITY	DATE	TIME	PLACE	HOSTED BY	CONTACT NUMBER
Poster Drive	10/11	1-4 pm	381 Main Street Middletown, CT	MSUA P.R.	Gene- [REDACTED] Karlene- [REDACTED]
Corn Maze	10/11	1-3pm	Lyman Orchards 32 Reeds Gap road Middlefield, CT	C.C.A.	Allen C- [REDACTED] Teddy- [REDACTED]
Free Halloween Costume Dance	10/24	8pm- 12 am	St James Episcopal Church 76 Federal St New London	USA	Cheryl- [REDACTED] Cindy E- [REDACTED]
18 Year anniversary	10/26	6-8:15pm	381 Main Street Middletown, CT	Came to Believe	Lisa- [REDACTED] Katie- [REDACTED]
Anniversary Costume Meeting	10/28	730-930	Woodbury,CT	Recovery in the Woods	Don M- [REDACTED] Lisa B- [REDACTED]
Feast before the Feast	11/26	6-9 pm	Middletown	Steppin Thru it All	Gerry P- [REDACTED] Harry V [REDACTED]
Thanksgiving Marathon Meetings	11/26-11/27	10pm- 5 pm	St Mary Star of the Sea 10 Huntington New London,CT	USA Activities	Cheryl- [REDACTED] Russell F- [REDACTED]

## *GLOSSARY OF ABBREVIATION (THE ABC'S OF NA)*

**ASC** – Area Service Committee  
**BOD** – Board of Directors (for the CRCC, Inc. – Connecticut Regional Convention Corporation)  
**BT** – Basic Text  
**CAR** – Conference Agenda Report  
**CAT** – Conference Approval Track material  
**CBDM** – Consensus Based Decision Making  
**CCA** – Central Connecticut Area  
**CTRCNA** – Connecticut Regional Convention of Narcotics Anonymous  
**CTRSCNA** – Connecticut Regional Service Committee of Narcotics Anonymous  
**FIPT** – Fellowship Intellectual Property Trust  
**FSS** – Florida Service Symposium (service conference)  
**GDA** – Greater Danbury Area  
**GHA** – Greater Hartford Area  
**GLS (GTLS)** – A Guide to Local Services in Narcotics Anonymous  
**GNHA** – Greater New Haven Area  
**GWA** – Greater Waterbury Area  
**GWSNA (GTWS)** – A Guide to World Services in Narcotics Anonymous  
**H&I** – Hospitals & Institutions  
**IW: H&W** – It Works: How & Why (Green & Gold)  
**JFT** – Just for Today daily meditation book  
**MARLCNA** – Mid-Atlantic Regional Learning Conference  
**MRLE** – Multi-Regional Learning Event  
**MSUA** – Mid-State Unity Area  
**NAWS** – Narcotics Anonymous World Services  
**NEZF** – North East Zonal Forum  
**OTA** – Out to the Area  
**OTF** – Out to the Fellowship  
**PI/PL** – Public Information & Phone Line  
**PR** – Public Relations  
**RCM** – Regional Committee Member  
**RD** – Regional Delegate  
**RDA** – Regional Delegate Alternate  
**RSC** – Regional Service Committee  
**SFCA** – Southern Fairfield County Area  
**SWG** – Step Working Guides  
**TVA** – Tunxis Valley Area  
**USA** – United Shoreline Area  
**WSLD** – Western Service Learning Days (service conference)  
**WSO** – World Service Office  
**WSR** – Writing Steps for Recovery

**CTRSC OF NA**  
**MOTION SHEET**

**DATE: 9/20/2014**

**MOTION: To add the following as Addendum B in CTRSC Policy:**

**Guidelines for the Format of RSC Meeting minutes.**

- All Trusted Servant reports (Administrative Officers, Resource Positions, and Subcommittee Chairs) should be added to the minutes as addenda (at the end of the document).
- All motions should be listed in their complete form. The motions shall be numbered and dated and shall retain such designation until disposed of (i.e. "Motion #1 (9/20/2014)" will always be "Motion #1 (9/20/2014)" in future minutes if not disposed of during the session in which it was introduced).
- The actual count of votes and a clear designation of whether the motion passed or failed is required for each motion.
- Q&A/Discussions should be included in the minutes.
  - When recording discussion, it should be as objective as possible. Include concrete points, not opinions.
  - When there is extensive discussion, summarize the major arguments. Avoid using people's names except for motions or seconds.
  - Verbatim (word for word) recording of discussion is not necessary.
- Roll Call should list all absent participants. (*or should list all participants and whether they are present or absent*).

Also, to amend policy IV.B.4.b. (Secretary requirements, page 6) by adding "See Addendum B for RSC meeting minutes guidelines."

(So it would now read: IV.B.4.b Record accurate minutes of the monthly CTRSC meeting and distribute them in a timely manner. See Addendum B for RSC meeting minute's guidelines.).

**INTENT:**

To provide clear direction for the secretary

NAME OF MAKER: Adam H.

AREA/COMM: Regional Delegate

2<sup>nd</sup> BY: [REDACTED]

AREA/COMM: GDA

AMMENDMENTS OR DISPOSITIONS BY THE CTRSC: \_\_\_\_\_

make @ - lay out table for 3x DAYS  
Particip 2ND

COMMITTED TO: 7-0-0

TABLE TO AREAS FOR 60 DAYS BY: \_\_\_\_\_  
2<sup>ND</sup> BY: \_\_\_\_\_

VOTE: YES: \_\_\_\_\_ NO: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

MOTION CARRIED YES [ ] NO [ ]

# C.O.I.

## Certificate of Insurance Request



### Meeting Information

Group  
Name

Name  
of  
Facility

Full Address  
(Including Zip Code)

Meeting or Event  
Day(s):

Meeting or Event  
Time:

### Contact Information (Must Have 2)

Name:

Phone:

Name:

Phone: