

CONNECTICUT REGIONAL SERVICE COMMITTEE MEETING MINUTES

February 25, 2012

VISITOR INTRODUCTIONS AND QUESTION & ANSWER SESSION – Chris (visitor) and Rob (visitor) introduced themselves and were welcomed to the RSC.

CALL TO ORDER

The CTRSCNA met at the Centerbrook Meeting House (Fellowship Hall), 49 Main St., Centerbrook, CT 06409. Steve J. called the meeting to order at 2:00 pm with a moment of silence followed by the Serenity prayer. The 12 Traditions and 12 Concepts were read.

ROLL CALL

Alternate Treasurer was absent. Secretary and Alt. Webservant are OTF.

APPROVAL OF LAST MONTH'S MINUTES

Adam read the Old Business, Elections and New Business sections of the January minutes. The minutes were then accepted 9-0-0.

EXECUTIVE COMMITTEE REPORTS

Chair – Steve J. read the report. There's no consistency with the insurance requests. Steve outlined the procedure in his report. You can also see Addendum A of our CTRSC policy. RCMs (or alternates) are the only people that should be contacting the RSC Chair for insurance.

Also, the Alternate Treasurer emailed saying she won't be able to be here today or next month.

Q: Does our insurance cover all events. A: Most but not all.

Q: What is the Region's liability if an event doesn't get insurance? A: Not sure. Better to ask each time and let the insurance company tell us if the event is automatically covered or if a separate rider is needed.

Vice Chair – Leonard S. didn't have time to make copies of his report. He attended the H&I and WSR subcommittees this month. He emailed his report to Adam. (attached)

Treasurer's Report – Keith T. read the report. He fixed the errors from the previous month.

Opening Balance:	\$ 2,715.61
Donations Received:	\$ 1,231.87
Expenditures Total:	\$ 309.55
Donation to WSO:	\$ 0.00
Closing Balance:	\$ 3,637.93
Schedule Reserve:	\$ 5,561.86
Checkbook Total:	\$ 9,199.79

The financial statement was then accepted 9-0-0.

RD & RDA Report – Jimmy C. read the report. Jimmy and Adam went to MARLCNA and got more information on the CAR and also information on the CAT. They also listened to a presentation on the United States Fellowship Assembly (one the groups trying to form a United States national service body). There is one more Regional Assembly to go. All groups should use the Tally Sheet for submitting CAR votes. The next NEZF is June 15-17, 2012 in Somerset, NJ.

Webservant Report – Rich G. read the report. Updates are happening regularly, except for one week where they were late. Concern was raised during the month about emails and having to check webmail instead of them being forwarded to people. In the past when the e-mail was forwarded onto personal accounts, if that person replied to the e-mail it would be sent out with that person's personal e-mail accounts address. This could then cause future confusion as to where someone should send an email concerning NA correspondence. By having everyone check and respond to e-mail from the actual e-mail account we are avoiding this issue. Rich also checked and at this time there's no notification system to tell people when an email might be waiting for them.

Q: The PI email account has been getting a lot of spam (over 100). Rich said more spam filtering is possible but then we run the risk of losing important emails because they might get flagged as spam.

SUBCOMMITTEE REPORTS

BOD – Carl H. read the report. Three seats on the BOD are expiring in March 2012... Central Connecticut Area, Southern Fairfield County Area and Tunxis Valley Area. The Convention made money but there's no final financial report yet.

Q: What does outstanding credit card and check revenue's mean? A: Some of the credit card transactions (about \$3000) still haven't processed. Comments: It shouldn't take more than a couple of days for those to process. Carl said he would bring this back to the BOD and find out why it's taking so long. There was also concern raised about a deadline on credit card processing, although it was mentioned that it might be 90 days so we're still within that.

Convention – Cynthia S read the report. All commitments were filled at the kickoff meeting.

Q: Did Dyan ever email her final wrap-up report from January? A: No.

H&I – Phil D. read the report. Volunteer Liaison and Secretary are still OTF. Someone finally got in touch with the Voluntary Services Officer at Cheshire Correctional and that person was unaware of previous contacts coming into the facility. Comment: Debbie thinks that someone from PI (CCA) was contacting Merritt Hall.

Literature – Lisa C. read the report. No meeting this month (only meet in the odd numbered months). There is a scheduling conflict so the next meeting will be on Thursday March 22 (instead of Wednesday March 21). Also, the committee will be changing to the third Thursday of the month from now on (after March).

PI/PL – Debbie D. read the report. . The budget is being submitted today. Debbie also made a correction to last month's report in that it is not the Greater Hartford Area that is not answering calls to the Phoneline.

WSR – Gerry P. read the report. Apparently their subcommittee policy was never updated in the RSC policy document. York CI is experiencing diminished participation. An addict in prison wants a workbook, etc. but a step guide can only send in the Introductory Guide or pages from the Step Working Guide. Every prison should have received a case of Basic Texts from ECCNA so H&I can ask addiction services, etc. where they are. Cindy said she has a contact at York.

Q: Can books be sent directly from World? A: Yes.

Policy Ad-Hoc – Adam H. gave verbal report. Met today and continued working on the review. Nothing major to report.

AREA REPORTS

Central Connecticut Area – Bill S. (RCM)

Positions Out to Area: Alt. RCM

Activities: 8th Annual Woman's Retreat. May 11-13, 2012

Fund Flow: \$ 0.00, Area Concerns: None

Greater Danbury Area – Gay H. (RCM)

Positions Out to Area: Vice-Chair, Alt. RCM, and Public Relations Chair

Activities: None

Fund Flow: \$ 0.00, Area Concerns: None

Greater Hartford Area – Alfred D. (RCM)

Positions Out to Area: Activities Chair

Activities: None

Fund Flow: \$ 506.67, Area Concerns: None

Greater New Haven Area – Artie K. (Alt. RCM)

Positions Out to Area: RCM, Vice-Chair, Secretary

Activities: None

Fund Flow: \$ 0.00, Area Concerns: None

Greater Waterbury Area – Robert H. (RCM)

Positions Out to Area: All positions except H&I Chair

Activities: Ziti Dinner & Speaker Jam, 2/25/12, 5:00pm – 9:30pm

Fund Flow: \$ 0.00, Area Concerns: changing March ASC meeting date to March 12

Mid-State Unity Area – Donna H. (RCM)

Positions Out to Area: None

Activities: None

Fund Flow: \$ 0.00, Area Concerns: None

Southern Fairfield Country Area – Tommy B. (RCM)

Positions Out to Area: H&I Chair, PI/PL Chair

Activities: 20 yrs or more speaker jam (March), April 2012 Spiritual Breakfast

Fund Flow: \$ 200.00, Area Concerns: None

Tunxis Valley Area – Stephanie B. (RCM)

Positions Out to Area: Secretary, Policy Chair

Activities: St. Patrick's Day Dance, St. Marks Church, West Main St. New Britain. 7:30pm – 1:00am

Fund Flow: \$ 0.00, Area Concerns:

United Shoreline Area – Gail S. (RCM)

Positions Out to Area: Chair, Alt. Treasurer

Activities: Keeping it Green Fundraiser: Rogers Lake, 3/18 2-6 \$5, Rockfest, 5/13, McCooks Point

Fund Flow: \$ 240.65, Area Concerns: None

BREAK

CONFERENCE APPROVAL TRACK PRESENTATION

Adam presented information about the Conference Approval Track material. Also showed a slide on how to e-subscribe for information. A request was made for the slide to be available so we can distribute it to areas. Adam will email it out.

Q: Do we need to vote on the CAT? A: It's up to each group/individual. The project plans and budget will definitely be voted on during the new business session at the WSC so if you feel strongly, either way, about those projects, etc. then please let the RD team know.

Q: Will the Traditions book be voted on? A: Eventually, yes. Currently it's a project plan to begin soliciting information from the Fellowship to start the process of creating the book.

SHARING SESSION

- ⊗ **CAT - Budget (Gerry P.)** – Gerry voiced his opposition to the Service System Proposals and wants us to vote no on the SSP Project Plan. Also, thanks for presenting the CAT since it's usually glossed over.
- ⊗ **Mobile Meeting on Schedule (Debbie D.)** – The mobile meeting number used to be on the front of the schedule but now it's on the back. Can we move it to the front again? There didn't seem to be any objection to that and no one at the table knew why it was moved at all.
- ⊗ **NA Media & Radio (Debbie D.)** – They got a public service video from World. The SFCA PI Committee has helped a lot and they are trying to get the PSA on the air (TV). The last 5 minutes of the PSA would be a meeting list. Debbie would like to present the video here next month. Adam said he would bring the projector and screen again so if it's in DVD form it won't be a problem.
- ⊗ **Webpage Schedule Update (Rich G.)** – A couple of months ago we reported that the new update process would include an update form on the web that can be filled in an electronically submitted. This would be a new process to get the information to the RCM for verification before being updated. It's up to each area to decide who is the trusted servant to check email. Someone has to be checking it. Steve re-read the procedure from the December 2011 RSC Chairperson's report. Rich will get the web form set up.
- ⊗ **How are RCMs doing with participation on the CAR report (Howard)** – In the United Shoreline Area it doesn't seem like there's a lot of participation. Comments: Each group is doing it differently. Not sure we'll even know how participation is until the votes are collected in April. Historically there's less than 200 votes form the whole Region. TVA left it up to the groups to get the CAR reports on their own.

OLD BUSINESS

Motion #2 (1/28/2012): M/S: Debbie D. PI/PL Chair / Cindy C. Alt. RCM GHA

To change subcommittee name from Public Information/Phonelines to Public Relations.

Intent: To better represent to the community regarding who we are.

Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.

Motion #3 (1/28/2012): M/S: Keith T. Treasurer / Leonard S. Vice-Chair

To approve the Executive Committee budget for 2012-2013. (see attached)

Intent: We submit our budget for financial accountability for approval please

Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.

Motion #4 (1/28/2012): M/S: Gerry P. WSR Chair / Gay H. GDA RCM

To accept the Writing Steps for Recovery budget as proposed for fiscal year April 2012 through March 2013. (see attached)

Intent: To provide the funding necessary for the subcommittee to function for the next fiscal year.

Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.

Motion #5 (1/28/2012): M/S: Phil D. H&I Chair / Robert H. GWA RCM

To submit the 2012 Regional H&I budget of \$4,360.00. (see attached)

Intent: To function as a subcommittee of the region and to further carry the message to the addict who still suffers.

Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.

Motion #6 (1/28/2012): M/S: Lisa C. Literature Chair / Cindy C. GHA RCM

To accept the 2012 Literature Budget. (see attached)

Intent: To be financially responsible to the Connecticut Region.

Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.

Motion #7 (1/28/2012): M/S: Jimmy C. RD / Donna H. MSUA RCM

To approve the RD/RDA budget for the fiscal year 2012-2013. (see attached)

Intent: To follow CTRSC policy and financially responsible.

Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.

ELECTIONS

RSC Secretary – OTF. 3 yrs. clean time required

RSC Alternate Webservant – OTF. 4 yrs. clean time required.

BOD Seats for CCA, SFCA and TVA are out to their Areas. 3 yrs. clean time required

NEW BUSINESS

Motion # 1 (2/25/2012): M/S: Debbie D. (PI Chair) / Gay H. (RCM GDA)

To accept the proposed 2012-2013 Public Information/PL Budget (see attached)

Intent: To follow regional policy in providing information about Narcotics Anonymous

Q: Which rent is correct? Itemized listing – Correction, the dollar amounts for Rent and Posters are flipped in the FY 12-13 Proposed column. Posters should be \$1000 and rent should be \$500.

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

Motion is postponed for 60 days to allow for Area consideration. Due back at April RSC.

Motion # 2 (2/25/2012): M/S: Rich G. (Webservant) / Alfred D. (RCM GHA)

Webservant Budget (see attached)

Intent: To be fiscally responsible for webpage expenses

Q: What about Domain Registration?

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

Motion is postponed for 60 days to allow for Area consideration. Due back at April RSC.

ANNOUNCEMENTS

Q: If you think people are stealing money from Activities what should you do?

A: Bring it up the ASC meeting in the open forum/sharing session.

Comments:

- USA policy is for Activities to show a bank statement every month.
- The money is being spent with no receipts. It's being ignored.
- Yes, bring it up at the ASC. If there isn't any policy now, then make policy

The Meeting closed at 4:48pm. The next RSC meeting will be on March 31, 2012, 2:00 pm at the Christ Lutheran Church, 300 Washington St., Middletown, CT 06457

In Service,
Adam H. (filling in)

GLOSSARY OF ABBREVIATIONS

OTF – *Out to the Fellowship*

ASC – *Area Service Committee*

CCA – *Central Connecticut Area*

GDA – *Greater Danbury Area*

GHA – *Greater Hartford Area*

GNHA – *Greater New Haven Area*

GWA – *Greater Waterbury Area*

MSUA – *Mid-State Unity Area*

SFCA – *Southern Fairfield County Area*

TVA – *Tunxis Valley Area*

USA – *United Shoreline Area*

RCM – *Regional Committee Member*

RSC – *Regional Service Committee*

CTRSCNA – *Connecticut Regional Service Committee of Narcotics Anonymous*

CTRCNA – *Connecticut Regional Convention of Narcotics Anonymous*

RD – *Regional Delegate*

RDA – *Regional Delegate Alternate*

BOD – *Board of Directors (for the CRCC, Inc. – Connecticut Regional Convention Corporation)*

H&I – *Hospitals & Institutions*

PI/PL – *Public Information & Phone Line*

WSR – *Writing Steps for Recovery*

WSO – *World Service Office*

CAR – *Conference Agenda Report*

NEZF – *North East Zonal Forum*

MRLE – *Multi-Regional Learning Event*

MARLCNA – *Mid-Atlantic Regional Learning Conference*

Connecticut Region of N.A. Activities Calendar

EVENT/ACTIVITY	DATE	TIME	PLACE	HOSTED BY	CONTACT NUMBER
ROCKFEST	5/13/12	11:30-6:00	MCCOOKS POINT, NIAN TIC	LSANA	ANGELA (860) 705-2075
KEEPING IT GREEN	3/18/12	2-6	ROGERS LAKE CLUBHOUSE OLD LYME	LSANA	ANGELA (860) 705-2075
2nd Anniversary Party "The Other 23"	3/8/12	7:30-8:00pm 8:30-10pm speaker	24 OLD Church St. Middletown CT	"The Other 23" Group	CARL H. JR 860-367-5845 JOHN W 860-227-6348
26TH ANNUAL PIG ROAST	5/19/12	10 AM - 7 PM	GLASSY AMUSEMENT PARK MIDDLEBURY, CT	PIGS IN SPACE	Roberto 860-759-4798 JOER. 860-461-2681
19th ANNIVERSARY	3-16-12	6:00 8:30	1st Cong Church Buckingham ST OAKVILLE CT	Just for Tonight Group	FRANKY 203 535 7544
NEW MEETING "AFTERNOON SERENITY"	3-7-12	1:00 2:00	DRY DOCK 68 1/2 QUINNIPAC AV. WALLINGFORD	CCA	JOYCE P. 203 631 3151 ANA G. 203 213 0329
8 TH ANNUAL WOMENS RETREAT EARLY BIRD (MAR 31)	MAY 11-13 2012	4:00 PM FRI 11 AM SUN	253 BUSHY HILL RD. 1 JOBYTON CT.	STRAIGHT FROM THE HIP	BETTER 2, 860-307-5409 SUE G. 203-592-1072
BOWLING NITE	MARCH 24	7:00 PM	WALLINGFORD BOWL	CCA ACTIVIES	BILL S. 203-676-1751
St. Patrick's Day Dance	MARCH 17	7:30-9 Speaker G-I dance	St. Marks Church W. Main St New Britain CT	TVA ACTIVITIES	JOE P. 860-777-8891

VICE CHAIR

I attended the regional H&I meeting this month. And I attended regional Writing Steps for Recovery. They explained how it work. I went throw the orientation.

In loving service

Leonard S.

Public Information and Phone line
Proposed Budget for 2012-2013 Fiscal Year

	FY11-12 Approved	FY11-12 Spent	FY 12-13 Proposed
Posters	\$1,000	\$675.00	\$1,000
Rent	\$500	\$225.00	\$500
Projects	\$1,500	\$936.37	\$1,050
Literature	\$300	\$168.00	\$300
Halloo-Phone Service	\$2,500	\$334.17	\$1,000
Schedules	\$1,680	\$560.00	\$980
Secretary Expenses	\$200		\$200
Convention Expenses	\$500		\$500
Workshop Attendance	\$1,000		\$1,000
Media Projects	\$720		\$728
Mobile Chair*			\$182
Total	\$9,900	\$2,898.54	\$7,440

Itemized listing

Poster are projected slightly lower because we have a vendor that does most of the printing at cost.

Rent is \$25 per month x's 12 months in a year. Slightly higher possibilie increase.

Projects are lower because we were able to negotiate reasonable fees with vendors

Literature is purchased to bring into facilities and professional presentations

Our phone line cost have been dramatically reduced. \$39.99 per month for 1000 mins

Schedules are reduced to reflect what we use.

Secretary expenses will remain the same for copies and supplies.

Convention cost are listed for special activities at our workshop.

Workshop attendance will remain the same for traveling expenses

Media Projects are slightly adjusted to reflect any cost associated with tv ads and newspapers.

Mobile Chair is a new item on our budget listed to purchase NA literature for mobile meetings.

Webservant Budget

2012 Budget

2011 Budget

Webpage Updating Fee:	\$600.00	None
Report Copies:	\$60.00	
Total:	\$660.00	

In 2010 we had voted on how much we would be spending going forward on the webpage maintenance here is the motion:

Motion #1 (May 2010): To contract with outside professionals to maintain and update the Regional Web-site, spending up to \$100.00 per month
Intent – To allow for a continuously uniform long term solution with which our Regional Website is updated and maintained
Maker-Rich G. USA 2nd by Gay H. GDA

Here is the passes budget from 2 years ago.

MOTION# 6; Web Servant proposed budget 2010 passed-6-0-0
2010-\$677.00

Intent: to continue to keep the web sight up to date as possible.
Maker Roberta T. Web Servant Chair 2nd by Megan O. MSU RCM

New budget is \$17.00 less then 2 years ago.

In Service,
Rich G.