

**Connecticut Regional Service Committee - Service Committee Minutes**

**Date: May 28, 2011 Location: St. John's Episcopal Church, 5 Washington Ave.; Sandy Hook, CT**

**Meeting**

Opened at 2pm with a moment of silence followed by the Serenity Prayer –  
12 Traditions was read by Jimmy C - 12 Concepts was read by Buddy O

**Attendance was taken:**

Chair – Absent (Bob F.)

Vice Chair – Present (Steven J.)

Secretary – Present (Lisa C.)

Treasurer – Present (Woodsy)

Alt. Treasurer – Present (Keith T.)

Regional Delegate- Present (Jimmy C.)

Regional Delegate Alternate – Present (Adam H.)

Web Liaison – Absent (Rich G.)

Board of Directors – Present (Carl H.)

Convention Chair – Present (Diane F.)

Hospitals & Institutions Chair – Absent (Dan E.)

Vice Chair – Present (Buddy O.)

Literature – Out to Fellowship

Public Information – Present (Debbie D.)

Writing Steps in Recovery – Absent (Gerry P.)

Web Ad-Hoc Committee – Absent (Rich G.)

Central Connecticut Area of Narcotics Anonymous – (RCM Robin B., Alt. RCM Bill S.)

Greater Danbury Area (GDANA) – Present (RCM Gay H.)

Greater Hartford Area (GHANA) – Present (RCM Alfred D., Alt. RCM Cindy C.)

Greater New Haven Area (GNHANA) – Present (RCM Lou D.)

Greater Waterbury Area (GWANA) – Present (RCM Robert H.)

Mid-State Unity Area (MSUANA) – Present (RCM Jennifer K.)

Southern Fairfield County Area (SFCANA) – Present (RCM Tommy B.)

Tunxis Valley Area (TVANA) – Absent

United Shoreline Area (USANA) – Present (RCM Jill T.)

Visitors/ New RCMs:

Donna H. – Visitor

Carl H. Jr. – Visitor

Beverly H. - Visitor

Justin – Visitor

**Minutes:**

Read by Lisa C.

Old Business – No old business

New Business – Regarding Motion # 1 – From RCM Lou D. GNHANA – Motion read: “Region not distribute old schedules, only most current ones”. The motion was tabled to the Executive Committee for 30 days.

Discussion: Cindy C. Alt. RCM GHANA stated that in the H&I discussion from last month Mr. Nickeloff is still working and that Mr. Cumackz has retired.

Debbie Chair PI/PL – stated that in the PI/PL discussion from last month, Dan E the H&I Chair had the wrong amounts for the PI/PL budget

Motioned to Accept - seconded - Minutes were accepted 8/0/0

**Executive Committee Reports**

**Chair** – Bob F. – was absent

**Vice Chair** – Read by Steven J.

Stated: He attended the Regional Literature committee this month, the Regional Literature Commitment is still out to the fellowship.

**Treasurer’s Report** - Read by Woodsy Treasurer

Stated:

<b>Opening Balance:</b>	<b>\$3,537.83</b>
<b>Donations:</b>	<b>\$633.28</b>
<b>Misc. Donations/ Funds Returned:</b>	<b>\$0</b>
<b>Expenditures Total:</b>	<b>\$1853.57</b>
<b>Donation to WSO:</b>	<b>\$0</b>
<b>Closing Balance:</b>	<b>\$2317.54</b>
<b>Prudent Reserve:</b>	<b>\$3978.67</b>
<b>Special Reserve:</b>	
<b>Total Reserves:</b>	<b>\$3,978.67</b>

Discussion: Woodsy stated that this month started a new fiscal year and that the bank has charged us a new bank fee for check imaging. Woodsy said the bank wasn’t suppose to and that she has been working with the bank to have it removed, but to date the fee is still there. Woodsy also stated that she only had 5 checks with her due to the fact that she had ordered checks but they were sent to the wrong address and needed to be ordered and will be in on Tuesday.

Motion to accept treasurer report – seconded – passed 8/0/0

**Regional Delegate and Regional Delegate Alternate** – Read by Jimmy C. - RD

Stated: The Service System webpage is online @ [www.na.org/servicesystem](http://www.na.org/servicesystem)

World Convention of Narcotics Anonymous will be held in San Diego CA September 1-4, 2011 “Living Clean” book has been released as an approval draft; you can download or purchase a copy for \$8.50. The information is online at [www.na.org/?ID=Living\\_Clean\\_Project](http://www.na.org/?ID=Living_Clean_Project)

A Regional Delegate informational conference was held on April 23<sup>rd</sup> in Middletown – 20 attendees

A RD conference will be held at the 15<sup>th</sup> ECCNA on June 25<sup>th</sup>

Adam H. and Jimmy C. will be attending the NEZF workshop in Sturbridge, MA on July 22 – 24, 2011, it is a zone workshop and the topic of discussion will be “Fellowship Development within our Zone” and “Anonymity and Social Media” everyone is encouraged to attend

**Sub Committee Reports**

**Board of Directors** – Read by Carl H. BOD Chair

Stated: Meeting opened on 5/15/11 at 3pm 9 out of 14 directors were present along with the Technical director and the Site selector.

Old Business: Ron from the GHA and Phil D from the GWA were voted in by region in April. The minutes from previous meeting was accepted and the Treasurer had no report. The Alt. Treasurer reported that he recorded all check’s that were disbursed to date and itemized by sub-committee. He has been in contact with the treasurer and was given a proposed budget to look

over. The Technical Director reported Convention website is updated with a program committee page allowing addicts to submit information to share or chair a meeting at the convention. The Site Selector reported receiving R.F.P. from Stamford's (Plaza, Marriot & Hilton), Omni in New Haven and Hartford Hilton for 2013 convention.

**New Business:** the BOD passed a motion to send to region a recommendation to remove the Greater Danbury area BOD seat due to violations of by-laws article 4 sec. 2 (lack of attendance and failure to notify). Talked about making past convention tapes into CD's for the purpose of better archiving, they have a volunteer willing to do it and the Technical Director would assist if needed. The BOD scheduled an audit for Friday May 20<sup>th</sup> at the Treasurer's House. Budgets for this year were established for A&G, Convention Information. Programming and registration still have remaining budget's to be submitted for next month.

Next meeting will be held at 3pm June 12, 2011 @Grace & St. Peters Church 2927 Dixwell Ave.; Hamden, CT

**Discussion:** Carl H. (BOD Chair) stated that the next BOD meeting will be held a week early due to Father's Day.

Buddy O. (Vice Chair H&I) – suggested to the BOD to contact the Danbury area regarding the BOD seat.

Carl H. (BOD Chair) – stated they have contact the area numerous times and that they are just following policy.

Lou D. (RCM GNHA) – stated when a BOD is voted in they must sign a resignation agreement and if a person is voted in by an area that person needs to be voted in by the BOD and the BOD most likely will not vote in the same person who has been voted out.

Diane F. (Convention Chair) – stated that the individual has not shown up and has been contacted.

Adam H. (Alt. RD) – Asked how the audit went?

Carl H. (BOD Chair) – stated that the BOD has to go forward, checks where done with QuickBooks and stated the BOD is not missing money. Showed a profit of \$31.40. They found paperwork from previous treasurer and read notes from the financial report; previous balance of \$17,280.66 and fund flowed \$4,374.00

#### **Convention – Read by Diane F. Convention Chair**

Stated: the 27<sup>th</sup> CTCNA CC meeting was held on May 15, 2011 in Hamden, CT. The goals of May 2011 were to submit their budgets at the CC and BOD meetings. Four sub-committee budgets were passed; the remaining sub-committees will submit budgets at the June Meeting. The treasurer & alt. treasurer will be available for any questions or concerns. Please announce at your area meeting, programming sign up form is available on the CC web site. A&G deadline for LOGO and THEME contest is June 10<sup>th</sup>. The next meeting will be held on 6/12/11 @ 1pm @ Grace and St. Peter's Church, 2927 Dixwell Ave., Hamden, CT

**Discussion:** Diane F. (Chair of CTCNA CC) – stated sub-committees are not receiving flyers and wants to remind the RCMs to take back to their areas.

#### **H & I – Read by Buddy O. Vice Chair**

Stated: Last met on May 4, 2001 at 10 Cooley Ave., Middletown, CT. Currently making 99 presentations and the last of the 2000 schedules were distributed to areas. All commitments are currently filled.

**Old Business:** Brought back region's concerns about having a site for archival purposes. GHA chair added that one addict at area had issues with this also and asked for more info. H&I stated the intent is simply using the "free" hosting site for the sole purpose of archiving H&I information.

**New Business:** Discussed annual learning day and decided to hold it earlier this year, tentative Sept. date. Areas are checking their schedules for availability. An annual presentation is needed at

York facility. WSR Chair has asked for the assistance of both PI and our H&I help in facilitating presentation . Of course H&I agreed to lend any help they could but has yet to be contacted by the volunteer who volunteered to coordinate the effort. (as of 5/28/11) At this time there are no problems or major concerns. Next meeting will be 6/1/2011 @ 7:30pm @ 10 Cooley Ave., Middletown, Ct.

Discussion: Jen K. (RCM MSUA) – questioned who was keeping track of the website?

Buddy O. (Vice-Chair H&I) – Stated Cheryl from Meriden or Hartford area, he wasn't 100% sure what area she is from.

Jen K. (RCM MSUA) – wanted to know what kind of things are being added to the web site

Buddy O. (Vice-Chair H&I) – Things that would be sitting in a garage in like boxes of paperwork

Jen K. (RCM MSUA) – said the information has not been through this body and wondering who is monitoring it because it is out to the public.

Cindy C. (Alt. RCM GHA) – said things like names and phone numbers

Buddy O. (Vice-Chair H&I) –he is not aware of exactly the process or precautions that are in place

Jen K. (RCM MSUA) – Wants to know what information, and who is monitoring so she can bring that information back to her area.

Buddy O. (Vice-Chair H&I) – as far as monitoring he does not have that information

Jen K. (RCM MSUA) – no one knows how this is happening or why it is happening

Buddy O. (Vice-Chair H&I) – wants to find out if there is a way to eliminate private information

Jen K. (RCM MSUA) – what is going on

Adam H. (Alt. RD) – wanted to clarify stating that what was being archived was just H&I scheduling information

Buddy O. (Vice-Chair H&I) – said he will bring back to group about blocking contact information. Wants to know what information should be eliminated such as names/phone numbers/ or e-mail.

**Literature** – Read by Donna H. (Visitor) Acting Literature Chair

Stated: Literature committee met on May 18, 2011 with 3 addicts present. There was discussion on schedule changes such as what the front for the schedule should say with regards to the fact that the printed schedule is never 100% accurate, etc. Discussed new website that is ready for input from the areas regarding their input on their individual pages. 3 outside sales since last regional meeting. Currently have a total of 23,308 schedules in stock (including 538 from Jan. 2011 printing.

	2/2011	3/2011	4/2011
<b>Sold to Areas:</b>	<b>1600</b>	<b>5221</b>	<b>2850</b>
<b>RSC Subcommittees:</b>	<b>1000</b>	<b>2000</b>	<b>2000</b>
<b>Outside:</b>	<b>490</b>	<b>150</b>	<b>275</b>
<b>Samples:</b>	<b>5</b>	<b>100</b>	<b>1</b>
<b>TOTAL:</b>	<b>3095</b>	<b>7471</b>	<b>5126</b>

Donna H. stated that this was her final official act as acting Regional Lit. Chair and Thanked everyone for the privilege to serve. Next Meeting will be July 20. 2011 @ 6:30pm at the Bethany Lutheran Church, 50 Court St.; Cromwell, CT

**PI/PL** – Read by Debbie D. PI/PL Chair

Met on May 11, 2011 at 7pm, 4 out of 9 areas were present.

TVA: MSUA: SFCA: Phone line Coordinator – Absent

CCANA – gave written report, 7 addicts in attendance, and no calls on the phone line.

Poster drive was held on May 14, 2011. Will be participating in learning day on June 18, 2011

GHA – gave written report, 4 addicts in attendance, and 9 calls to the phone line and 2 bought to meetings.

No mobile meetings this month. Will be looking into alternative methods for public relations other than bus posters. Will be meeting at new location 81 River St.; Milford, CT @ 10am @ 2<sup>nd</sup> Sat. of the month.

USA – Lorraine gave written report, 2 addicts in attendance. Phone line coordinator is OTF. 5 calls to the phone line 3 were not in our area. 2 presentations scheduled for May. Bus ads are up and running on rear of buses.

GHA – Tom sent written report. All positions are filled and subcommittee running smoothly. 8 calls to the phone line. Billboard is up on corner of Albany & Woodland. Have cleared out all Halloo messages except for this month.

GWANA – Chris gave written report. Chair and Vice Chair are OTF. Did not meet last month. Health fair scheduled for May 19, 2011 9-1

GDA – Absent. No chair person. Calls are being answered.

New Business: Schedule on phone line needs to be addressed. Either remove or find sufficient way to update. A motion was made and seconded that we bring to region to form an ad-hoc to create a database where schedule changes are made that phone line, schedules and the website have access to. The intent is to insure accuracy to update the phone line. A 2<sup>nd</sup> motion was made and seconded to create a new position at the PI/PL region for a mobile meeting chair. The intent is to be accountable to region. Everyone needs to think about what we might want to see on the PI/PL webpage and bring ideas next month.

Elections: Spanish PL Coordinator is OTF. Please announce at your groups that we need support on all service levels Area and Region.

Discussion: Buddy O. (Vice Chair H&I) – stated that motion to combine scheduling of information has been tried 3 yrs ago but did not succeed.

Steve J (Vice Chair) – said we need to wait until motion has been read to discuss motion

**Writing Steps in Recovery** - Absent

**Web Liaison** – Absent

### **Area Reports**

#### **Greater Waterbury Area Narcotics Anonymous**

**RCM:** Robert H.                      **Alt. RCM:** Out to area

**Positions out to Area:** Alt RCM, PI/PL Chair

**Activities:** None                      **Fund Flow:** \$0

**Area Concerns:** Bunch of positions out to fellowship

#### **Greater Hartford Area of Narcotics Anonymous**

**RCM:** Alfred D.                      **Alt. RCM:** Cindy C.

**Positions out to Area:** Secretary

**Activities:** None                      **Fund Flow:** \$769.13

**Area Concerns:** None

#### **Greater Danbury Area of Narcotics Anonymous**

**RCM:** Gay H.                      **Alt. RCM:**

**Positions out to Area:** Vice Chair, Literature Chair

**Activities:** None                      **Fund Flow:** \$0

**Area Concerns:** None

**Mid-State Unity Area of Narcotics Anonymous****RCM:** Jen K.                    **Alt. RCM:** JRob C**Positions out to Area:** None**Activities:** Bowl-O-Rama every 3<sup>rd</sup> Sat. of the month 10pm in Newington, CT Cost \$9=Shoes & 2 games  
Grand-Slam Wiffle Ball Picnic in June**Fund Flow:** \$325.87                    **Area Concerns:** None**Southern Fairfield County Area of Narcotics Anonymous****RCM:** Tommy B                    **Alt. RCM:** Kipp A.**Positions out to Area:** Activities, GSR, Liaison, all sub-committees need support**Activities:** None                    **Fund Flow:** \$100.00**Area Concerns:** None**Central Connecticut Area of Narcotics Anonymous****RCM:** Robin B.                    **Alt. RCM:****Positions out to Area:** Alt. Secretary, Policy Chair, Treasurer**Activities:** Learning Day Picnic 6/18/11 11am – 3pm: Tubing 7/10/11 & 11/12/11**Fund Flow:** \$0                    **Area Concerns:** None**Greater New Haven Area of Narcotics Anonymous****RCM:** Lou D.                    **Alt. RCM:** Out to area**Positions out to Area:** Chair**Activities:** None**Fund Flow:** \$392.26**Area Concerns:** None**United Shoreline Area of Narcotics Anonymous****RCM:** Jill T.                    **Alt. RCM:****Positions out to Area:** Alt. Treasurer, Policy Coordinator,**Activities:** ECCNA XV@CT College in New London June 24, 25. 26**Fund Flow:** \$0 - \$60                    **Area Concerns:** area had a BOD nomination but he was not present**Tunxis Valley Area of Narcotic Anonymous****RCM:**                    **Alt. RCM:** Jeff J.**Positions out to Area:** Treasurer, RCM**Activities:** None                    **Fund Flow:** None.**Area Concerns:** None**Break****Sharing Session:**

1. Flyers – Diane F. (CTRCNA)
  - a. Diane mentioned in report but wanted to remind RCMs to take flyers to areas for groups. Support needed and encouragement about service.
2. World Unity Day – Perhaps Region host - by Gay H. (RCM GDANA)
  - a. Gay stated years ago Danbury hosted a United Day and suggested Region host it by August via phone hook up  
Discussion: Buddy O. (Vice Chair H&I) Great idea!!! Said Danbury on a small scale would work, but maybe we can pull our resources together to find a facility  
Lou D. (RCM GNA) – Asked Jimmy C. about 10 Cooley Ave.  
Jimmy C. (RD) – said 2500 sq ft.

- Buddy (Vice Chair H&I) – suggested checking the fire code  
 Jimmy C. (RD) – the fire marshal will be there on Tuesday  
 Adam H. (Alt. RD) – all we would need is phone service  
 Cindy C. (Alt. RCM GHA) – probably a conference phone call system  
 Gay H. (RCM GDA) – stated that when Danbury used the church for Unity Day the phone was hooked up to the church’s phone line and no additional fees were applied.
3. Together in Recovery Campout – June 3, 4, & 5 Camp Cedarcrest; Orange, CT - Robert H. (RCM GWA)
  4. Café NA Unplugged – July 27<sup>th</sup> – Donna H.(Visitor)  
 Discussion: Donna H. (Visitor) no flyers yet but wanted to give a verbal shout out.

**Old Business:**

PI/PL budget passes 8/0/0

Motion # 1 from April Minutes by Lou D. Stated “That region not distribute old schedules only most current ones.”

Discussion: Woodsy (Treasurer) – stated that the executive body discussed motion 1, from April minutes and that we took a vote and the Chair had to break it and couldn’t recall the exact wording we used.

Steve J. (Vice Chair) – stated that the executive body recommended we distribute flyers as is, due to flyers are always out of date and economic hardship, so using the basket money wouldn’t be prudent. The executive body recommends a disclaimer directing members to the phone line and web site for accuracy.

Lou D. (RCM GHA) - stated his understanding the reason the executive body reviews a motion is to make sure it is not against traditions or policy and if not the motion should go back to the RCMs

Buddy O. (Vice Chair H&I) – wanted to hear the motion read

Steve J. (Vice Chair) – read motion

Buddy O. (Vice Chair H&I) – asked when do we print schedules

Steve J. (Vice Chair) – answered when needed

Buddy O. (Vice Chair H&I) – suggested we get on a quarterly basis

Lou D. (RCM GNA) – stated policy states the executive body should have only reviewed the motion not voted on it and asked for clarification

Adam H (RD) – looked for policy, couldn’t find current one at the time but stated that the function and purpose of reviewing motions was to check the wording to be clear concise and not conflict with any standing policy

Steve J. (Vice Chair) – said we need check with current policy

Buddy O. (Vice Chair H&I) – understanding about reviewing the policy and if it’s going to affect it.

Lou D. (RCM GNA) – is that motion in conflict with any policy

Donna H. (Visitor) – read the purpose of the Literature Committee

Lou D. (RCM GNA) – stated we misunderstood the task and wanted to know if there were concerns about policy

Gay H. (RCM GDA) – pointed out the motion was in the negative and believed it is not a good way to make a motion

Lou D. (RCM GNA) – asked if the motion should be reworded

Buddy O. (Vice Chair H&I) – stated we should take a look at scheduling commitment

Lou D. (RCM GNA) – we end up with new schedules but we distribute old schedules 3 months after latest printing. We are not being true to our purpose

Steve J. (Vice Chair) – asked Donna H (previous Lit Chair) have we ever handed out old schedules

Donna H. (Visitor) – answered we always get rid of old schedules before handing out new one.

Steve J. (Vice Chair) – Asked Lou D (RCM GNA), does New Haven have old schedules on hand?

Lou D. (RCM GNA) – said that the practice of handing out old information when new information is available just because that’s the way it is.

Keith T (Alt. Treasurer) – asked if there was enough information out on the floor now to make a vote on it. We know the motion does not affect policy and can we have a vote.

Jill T (RCM USA) – does it affect policy

Steve J. (Vice Chair) – stated we need to table it back to the executive board to review it

Gay H. (RCM GDA) – stated that it may be we have become obsessed with not having enough resources for the new comer and that it's the area's responsibility

Adam H. (Alt. RD) – motioned to take motion #1 from April's minutes back to the executive body for review

Gay H. (RCM GDA) – 2<sup>nd</sup> motion

Voted 8/0/0 passed

### **New Business:**

Motion #1 From Region PI/PL “Form an ad-hoc committee to create a database where schedule changes are made that the phone-line, schedules and website have access to.”

Intent: To insure accuracy to update the phone-line

Name of Maker – Debbie D RPI/PL Chair                      2<sup>nd</sup> Tommy B RCM SFCA

Discussion: Debbie (Chair PI/PL) said PI/PL has a volunteer to form the ad-hoc to work with Rich G the web liaison to collect information and everything for the database.

Justin (Visitor) – said the phone line struggles with a good way to keep schedules updated because the phone line is broken down by area. The way it works is that areas give the changed schedule information to area, who brings them to region, who gives them to Literature to update the schedules, and then PI/PL takes the schedules and breaks them down by areas so the changes are time consuming. Believes that this database would ease that task, but wanted to remind members that it is the area's responsibility to make the changes.

Steve J. (Chair) – stated that the new web site is going to be doing something like this

Justin (Visitor) – the idea of this database was started 2 years ago and was not completed

Buddy O. (Vice Chair H&I) – a lot of positives and that maybe we can get the world database involved.

Groups fill out 1 piece of paper and that's all. And that the database can have filters so if you live in Norwalk you go to the database find Norwalk CT and fill in the information. Keep it simple....

Jill T. (RCM USA) – something that the web liaison needs to be here for

Justin (Visitor) – stated yep he was upset that Rich G. was not able to attend

Adam H. (Alt RD) – asked if the motion was just to form an ad-hoc

Justin (visitor) – stated the motion reads to form an ad-hoc to create a database

Lou D. (RCM GNA) – this is an ad-hoc that's going to affect our web/ printed schedules and phone lines

Buddy O. (Vice Chair H&I) – does it have to go back to areas

Adam H. (Alt. RD) – if this ad-hoc is to create another database then we are duplicating efforts, but if this is to look into, he is all for, but not for the ability to create the database

Steve J. (Chair) – the web site cannot host this database

Justin (Visitor) – stated the region web site has much more demand on it but this database wouldn't need it.

Steve J. (Chair) – Do you want to re-word the motion to investigate

Justin (visitor) – not worth the time to investigate

Adam H. (Alt. RD) – How would a database be used for a phone line?

Justin (visitor) – the member would submit the change into the database, we would print the updated area information and use it to update the phone line

Buddy O. (Vice-Chair H&I) – Whether we do this or not but to contact other regions to model something that works well.

Steve read motion, a vote of Yes to create a vote of No to not create it.

1 – Yes 5- No – 2 Abstaining      1/5/2 motion fails



**Elections:**

Literature Chair – Out to Fellowship (Need Support)

BOD Chair for USA – Out to Fellowship

**Announcements:**

Diane F. (Convention Chair) – for the good of NA, a reminder we need to be financial stable.

Adam H. (Alt. RD) – Basically Lit Group of NA is hosting its 3<sup>rd</sup> Aniv. July 31<sup>st</sup> Food, Fun, Fellowship – Live

Music – BBQ – Speaker 3pm and Dance from 9-12

Reminder that Region will meet on the June 18, 2011 Next month