

Mid State Unity Area of NA®
Area Minutes for Feb 13, 2012

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Open: 7:00 the meeting opened with a moment of silence, the Serenity Prayer, 12 Traditions, 12 Concepts, and the Service Prayer were read.

Mail: NAWs news, bank statement, and NAWay magazine received also mail for Retreat, Coming Alive, Stepping Thru it All was dispensed.

Roll Call: 25 out of 26 groups present

Service Orientation: Vice Chair read Part III Rules of Order, Section E Financial Policies

Open Forum:

- **Justin (No Limits)** - Announced that as of March 1st 2012, No Limits will be folding due to lack of addict support.
- **Jason (ASC Chair)** - In regards to the Executive Subcommittee budget, there are some errors which need to be corrected, the budget than needs to go back to groups for a vote. **Alicia (Basically Lit)** - Is looking for clarification on why the Policy Adhoc rent and supplies are on the Executive Comm.Budget. **Jason**- This is one of the errors that needs to be corrected, considering the Policy Adhoc could come to an end before the fiscal year and the budget covers the entire fiscal year. The **Chair** is also looking for information for both the start dates of the groups in the MSUA as well as a date which the MSUA officially became an area in order to celebrate its 25 year Anniversary. Please bring information to Mar ASC meeting if you have it. Thank you.
- **Donna (RCM)** – Rumor has it Pigs n Space will be returning to the MSUA, let's welcome them back!
- **Gene (Treasurer)** - Please bring all fund flow money orders to Treasurer at the beginning of the ASC meeting not while the meeting is going on. Thank you.
- **Marc (Vice Chair)** – Handed out CAR reports as well as changes to Policy during Roll Call.

Reports:

Secretary Minutes- Lois (After the Weekend) – Question on page 3 to Jan minutes regarding Fund Flow being 1/12 of all budgets. **Stacy (Secretary)** – Apologized for mistake due to incorrect wording. **Accepted 21-0-0**

Treasurer Report – **Gene** gave written / verbal report. **Gene** - Noted that there was a discrepancy (\$12.92) in report regarding the opening balance, stating this will be the only change the closing balance would stay the same. Discussion opened regarding the Executive Committee Budget. **Lois (After the Weekend)** – Inquired whether the revised Executive Budget would changed the Prudent Reserve? **Leonard (New Perspectives)** – Can we work off the old figures in the budget until the budget is rectified? **Gene** – Offered clarity on the issue. Due to issues with the treasury report, there was a ***motion made by Leonard (New Perspectives)*** to suspend motion to accept Treasury Report; **Second by Bill (Miracles)** – Intent to maintain an accurate and account of balances and figures. **See attached Treas. Report for accurate figures.** **Audit on ASC Treasury Records** will be completed this week by **Executive Subcommittee**, please see minutes for audit. **Motion passes 20-0-3**

RCM- Donna gave written / verbal report. MSUA will be hosting the RSC meeting for the next 3 months. Budgets need to be brought back to groups and voted on, see New Business. There is one CAR Assembly dates remaining, if you are interested in learning about the CAR report, see Events page. All information regarding Region can be found at CTNA.org
Leonard (New Perspectives) – Asked whether the R.D. will be able to come out to groups and help work through the CAR Report. **Donna** – Stated that is the purpose for the Assembly, there is no time for the R. D. to come to groups to explain the content of the CAR Report.

H & I – **James** gave written verbal report. H & I meets the first Monday of the month at the First United Methodist Church on 24 Old Church St. in Middletown new member orientation will be held at 6:30 followed by the regularly scheduled meeting. The Learning Day went well despite the inclement weather. H&I was joined by WSR and PI/PL. **H&I is in desperate need of female addict support!**

Literature- Michael and Dana gave written / verbal report. **Lit Secretary OTF**

PI / PL- Rick gave written / verbal report. Please bring 12 Step Volunteer lists back to area ASAP.

AI (Alt RCM)- Asked if Region is changing its name to Public Relations will Area be doing the same. **Donna (RCM)** - Stated that it would make more sense considering that Public Relations better conveys the purpose to the public. **Rik-** This is something we are already in the process of accomplishing, it still needs to be brought back as a motion to Region next month. **Phoneline and Spanish Phoneline Coordinator OTF**

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Activities – Kris gave written / verbal report. Addict support needed. Activities meets the last Tuesday of the month directly following Over the Wall at United Methodist Church in Portland, 381 Main St. Kris spoke to both Churches re: unpaid rent. Both Holy Trinity and United Methodist are willing to accept donations. Gene – Brought up the \$120 outstanding check, stating after 6 months the check is no good and it costs \$20 to cancel outstanding checks.

Retreat- Kim gave verbal report. Briana is the new Retreat Secretary, Welcome! Written report emailed to ASC Secretary. See events pg. Also Retreat sent financial run down for the Retreat. Please register ASAP!

Group Reports: 25 of 26 groups present

A New Awakening- Jaime- Alt Gsr OTF	Off the Hook- Lauren- Alt Gsr OTF
After the Weekend- Lois- AIW	Saturday Night Sanity- Rodney- AIW
All About Change-Matt-AIW	Serenity Check- Maureen- Gsr, Alt Gsr OTF
Basically Lit-Alicia- EVENT	Stepping Free- Mike J-AIW
Came to Believe-Jim- Alt Gsr OTF	Stepping into the W.E.-Ken- AIW
Coming Alive-Absent	Stepping Thru it All- Mike E- Tres and Gsr OTF
Miracles- Bill- Alt Gsr OTF	Stepping Up- Toby- Alt Gsr OTF
New Freedom- Karlene- EVENT	Straight Lace-Val- AIW
New Perspectives- Leonard- Alt Gsr OTF	Surrender to Win- Mary- Alt Gsr OTF
No Bull in Durham-Josh- Addict Support, Tres OTF	The Other 23- Mike A- Alt Gsr OTF
No Joke on Oak-Janice- Alt Gsr OTF	Uncover to Recover- Chris- Addict Support
No Limits- Justin- Meeting Folding 3/1/12	Where we are Going- Anthony- EVENT
Over the Wall- Dave- Alt Gsr OTF	Whole Lava Love- Jen- AIW

**** Please announce all Area, Subcommittee, and Group Positions OTF at groups!**

Elections: All positions are full at this time.

Break: 10 Minutes

Reopened with the Serenity Prayer

Roll Call: 3 Groups absent after second roll call: Serenity Check, Surrender to Win, and Where we are Going, 23/26 Groups present

Old Business:

- **Jason (Chair)**- Revisited the topic of putting a group registry together. **Attached you will find a List of the groups in the MSUA, please bring list back to groups and talk to members. See if you can gather any information on the start date of your group and bring it back to March ASC meeting. The list has been started and we are looking for help to finish it. Thank you.
- There was discussion about having an Alt Treasurer position at the ASC level. It has been determined that the Vice Chair will step in for assistance when needed.
- **Marc (Vice Chair)** – Apologized for the confusion on the Executive Committee Budget. There are a couple of line items that need to be reconciled such as the Policy Adhoc and the line item that reads Vice Chair copies. A revision of the budget will be drawn up after the Treasury audit.

New Business:

Motion made by Donna (RCM) to request \$150 dollars for refreshments, as this Area will be hosting the RSC meeting for the next 3 months (Feb, March, and April); **2nd by Mike E (Stepping Thru it All)**. Intent is to have financial responsibility on our Area while we host Region. Discussion opened up. **Alicia (Basically Lit)** – Looking for clarification on issue as to why refreshments are provided at RSC. **Donna**- Stated that most Areas have a line item in the budget to fulfill this purpose however in this case the \$150 is not part of any budget. **AI (Alt RCM)**- Offered to pay for refreshments and asked if he could be reimbursed. **Gene** – With discrepancies in the Treasury report should money be going out? **Jen (Whole Lava Love)**- Suggested that it would be a good idea to amend the motion. **Amendment made to motion**. Motion made by RCM; 2nd by Mike E to approve \$150 to host CTRNA in our area for the months of Feb, March, and April 2012 once MSUA approves the Feb and March reconciled treasury report. **Motion passes 19-0-2**

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Motion made to pay \$120 in rent for Activities to United Methodist church in Portland. **Donna (RCM)** – Inquired whether 2010 or 2011 has not been paid. **Gene**- Neither 2010 rent nor 2011 has been paid. Discussion opened up to the floor. **Bill (Miracles)**- If the treasury books are not accurate how are we paying for anything? **Troy (BOD)** – Where is the money? Is it still in the checking account? Was this money approved in a previous budget? Lastly why are we paying to meet at facilities after the fact, should we not be paying in advance? **Gene**- Check was never cashed therefore the \$120 is still in the checking account. **Karlene (New Freedom)**- We are now in 2012, shouldn't we be paying rent for 2011? **Jason (Chair)** – There should be an amendment to this motion that we should sent the church a “donation” for \$240 dollars to cover 2012 and 2011. **Al (Alt RCM)**- Inquired how the fund flow worked after budgeted line item figures are not spent. **Gene**- Clarified. **Dana (Vive Lit Chair)** – Is this money within the budget? **Jason (Chair)** – Concluded discussion on this issue stating that it will be explored during the treasury audit that will take place this week.

Motion made by Leonard (New Perspectives)- To add \$150 line item to Executive Subcommittee budget to provide refreshments bi-annually to host CTRNA meeting, 2nd by **Val (Straight Lace)**; Intent to maintain the 7th Tradition. Discussion began. **Alicia (Basically Lit)**- That is a lot of basket money used to provide refreshments for those who attend area just to make sure they are comfortable. Leonard- Questioned whether the motion was a good idea. **Jen (Whole Lava Love)**- Region occurs on Saturdays and usually lasts from 4-5 hours, that doesn't even include the transport time. Those who attend Region do not ask to be reimbursed for travel expenses. **Troy (BOD)** – This is a consideration for those who serve at Region. There was no vote count for this motion yet this will be brought to groups for consideration.

Michael (Lit Chair)- Wanted to know if he will be paid for expenses paid which were in the budget? **Jason** – Once the books are rectified then the Treasurer can write checks. **Jen (Whole Lava Love)** – Stated adamantly that Michael should be paid for the expenses which he covered out of pocket for the Lit subcommittee. **Gene**- Wrote Michael a check and asked what the procedure would be for cutting more checks prior to the audit for the subcommittees?

Jason (Chair)- Announced that we will not be able to use Senior Center on the @2nd Monday in May. **Josh (No Bull in Durham)**- Asked if we could possibly meet another day of the week. General consensus states that the 3rd Monday would be better for most. **Stacy (Secretary)**- Will phone the facility to request that date.

Jason (Chair)- Announced that Area has not been adhering to policy. In order to allow things to run more smoothly we must all work together to adhere to the policy. This will take time but we need to get on the same page. Thank you.

Regional Motions which must be voted on at Group level:

Motion #2 (1/28/2012): M/S: Debbie D. PIPL Chair / Cindy C. Alt. RCM GHA To change subcommittee name from Public Information/Phonelines to Public Relations. Intent: To better represent to the community regarding who we are. Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA To postpone for 60 days to allow for Area consideration Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC. Pass_____ Fail_____

Motion # 3: Pass_____ Fail_____ Abstention_____

RSC EXPENDITURES	PROPOSED 12-13	APPROVED 11-12	ACTUALSPENT
Executive Committee	\$2,150.00	\$2,070.00	\$1,121.00
RSC Chair	\$230.00	\$230.00	\$0.00
RSC Vice Chair	\$30.00	\$30.00	\$0.00
RSC Treasurer	\$150.00	\$150.00	\$0.00
RSCSecretary	\$150.00	\$150.00	\$64.00
PO Box Rental	\$110.00	\$110.00	\$96.00
RSC Rent	\$600.00	\$600.00	\$150.00
Reg. Insurance Policy	\$880.00	\$800.00	\$811.00

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Motion #4: Pass _____ Fail: _____ Abstention: _____

WSR	\$1,080.00	\$1,080.00	\$731.11
Business Cards	\$0.00	\$0.00	\$0.00
Rent	\$120.00	\$120.00	\$120.00
Copies/ Flyers	\$250.00	\$250.00	\$249.91
Mailing Costs	\$500.00	\$500.00	\$221.20
Literature	\$100.00	\$100.00	\$25.00
Learning Day	\$50.00	\$50.00	\$50.00
PO Box	\$60.00	\$60.00	\$65.00

Motion #5: Pass _____ Fail _____ Abstention _____

H & I	\$4,360.00	\$4,360.00	\$2,759.37
Rent	\$250.00	\$250.00	\$100.00
Copies	\$100.00	\$100.00	\$0.00
Literature	\$200.00	\$200.00	\$0.00
Workshops	\$350.00	\$350.00	\$279.37
Schedules	\$3,360.00	\$3,360.00	\$2,380.00
Misc.	\$100.00	\$100.00	\$0.00
Merchandise	\$700.00	\$700.00	\$0.00
Income	(\$700.00)	(\$700.00)	\$0.00

Motion #6: Pass _____ Fail _____ Abstention _____

Literature	\$1,245.00	\$1,215.00	\$76.34
Rent	\$150.00	\$120.00	\$75.00
Supplies	\$50.00	\$50.00	\$1.34
PO Box	\$75.00	\$75.00	\$0.00
Copies	\$60.00	\$60.00	\$0.00
Workshops	\$200.00	\$200.00	\$0.00
Lit Conference	\$700.00	\$700.00	\$0.00
Postage	\$10.00	\$10.00	\$0.00

Motion #7: Pass _____ Fail _____ Abstention _____

D & RD- Alt	\$5,200.00	\$4,570.00	\$1,549.78
Conferences/ Workshops	\$4,250.00	n/a	
World Service Conf.	remove	\$1,700.00	\$0.00
World Wide Workshop	Remove	\$500.00	\$0.00
CAR Reports	\$0.00	\$300.00	\$300.00
MARLCNA or MRLE	remove	\$500.00	\$223.14
Telecommunications	remove	\$50.00	\$0.00
Copies and Supplies	\$200.00	\$150.00	\$151.42
CT Region Workshops	\$750.00	\$300.00	\$115.55
Donation unfunded trusted	Remove	\$70.00	\$70.00
Northeast Zonal Forum	remove	\$1,000.00	\$689.67

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Treasury Audit: Wednesday February 15, 2012

Opened at 5:45pm with the Serenity Prayer and Chair, Vice Chair, Alt RCM, Treasurer and Secretary present

Jason set forth and **Agenda** which will cover the main issues which have been brought up at ASC meeting

1.) Outstanding Activities rent check from 2010

Scanned through check registry to find checks re: Activities. On December 13, 2010 a check was made out for \$120 (check #863). Jason said that we should be paying up front and not at the end of the year. It was also discovered no checks have been dispersed for Activities rent nor Activities Marathon Meetings for 2010 or 2011. Finances are still available for the check that had not been cashed. This matter can be resolved by writing a check for \$120.

2.) Rent/ Donation to both United Methodist as well as Holy Trinity to become financially responsible.

There was a lot of discussion shared as to when we should be paying the churches that we use to facilitate our groups. Adam- Every quarter would be the best option, considering we are not sure of the start and end of the fiscal year for the church. Marc- Questioned who will be the one to oversee this procedure to make sure that it is done? Treasurer should be responsible for this matter considering he/she is the one filling out the checks. There were two separate checks for Activities Subcommittee, both of which were for food and supplies. In 2010 the proposed budget read \$300.00 for Marathon meetings and said that \$300.00 was actually spent yet there is no record of this occurring. In order to have financial accountability we will pay Holy Trinity for the use of the hall for the 2010 and 2011 Marathon meetings in the amount of \$250.00. The breakdown of this figure is Thanksgiving \$50, Christmas Eve and Day \$100, New Years Eve and Day \$100 for both 2010 and 2011. We also need to pay United Methodist Church \$240 for rent for 2010 and 2011. Total past due amount of \$490.00. Checks will be sent along with a letter apologizing for any inconvenience.

The 2012 Marathon meetings (\$125) will be paid as well and we will be prepaying for 2013. As far as Activities rent is concerned the rent will be paid quarterly in the amount of \$30. The reason for this figure is the fact that Activities meets directly following a regularly scheduled NA meeting. January, February, and March are past due and will be taken care of. The months of April, May and June will be prepaid. Total amount for rent to United Methodist is \$60.00.

3.) The Executive Budget

The approved rent for the Policy Adhoc is \$20 per month at Holy Trinity. Rent has been paid for the Policy Adhoc from July 2011 through Jan 2012 in the amount of \$140. In July of 2011 there was also a \$20 fee for the key deposit. Rent for the Policy Adhoc will be paid in August on a monthly basis until the Policy is revised. Line items on the Executive Committee budget have been adjusted. Please see next page, bring back to groups to be voted on.

4.) The Treasury Report for Jan – Feb 2012

This month's Treasury Report was reviewed. Jason – the Closing Balance should always reflect 1/12 of the Annual Budget. Gene- This is incorrect, if Fund Flow is suspended this figure will change. Went through every single line item on the report and discussed it. Talked about putting a separate line item, recommended to put Activities seed money on separate portion of Treasury report. Al- Brought up that that the line item that reads misc .income should be named something else to do away with the term Misc. Gene said that he would have to go through the whole program in order to accomplish that. Treasury report was rectified and will be attached.

5.) Treasury Audit

Was completed by Executive Subcommittee no issues or found within the year of the 2011. Audit was completed on 2/16/2012.

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Revised Executive Subcommittee Budget : to be brought back to groups results will be brought back to March ASC meeting.

2011/2012 ASC Executive Budget

	2011 Proposed	2011 actual	2012 Proposed
Chair copies	20.00	0.00	\$20.00
Vice Chair Copies	60.00	0.00	\$60.00
Policy copies/update	0.00	\$134.43	\$150.00
Conference Agenda Report	275.00	0.00	30@13=\$390.00
P.O. Box	120.00	96.00	\$120.00
R.C.M copies	200.00	30.66	\$200.00
Rent	120.00	120.00	\$120.00
Secretary Copies	60.00	0.00	\$60.00
Secretary Supplies	40.00	0.00	\$60.00
Secretary postage	100.00	69.45	\$100.00
Treasurer Copies/supplies	120.00	42.42	120.00
Treasurers Mise	40.00	25.04	removing
Totals	\$1155	\$383.57	\$1400

MSUA Group Registry: Please bring back to your groups for Assistance in filling this out....

GROUP NAME	START DATE	GROUP NAME	START DATE
A New Awakening	10/2004	Saturday Night Sanity	
After the Weekend	2/1995	Serenity Check	
All About Change		Stepping Free	8/2006
Basically Lit	7/2008	Stepping into the Weekend	11/2003
Came to Believe		Stepping Thru it All	
Coming Alive	8/2008	Stepping Up	
Miracles		Straight Lace	
New Freedom		Surrender to Win	
New Perspectives	7/2002	The Other 23	3/2010
No Bull in Durham		Uncover to Recover	
No Joke on Oak		Where We are Going	
Over the Wall		Whole Lava Love	
Off the Hook			

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UPCOMING EVENTS

Basically Lit will be hosting a **Philly Cheese Steak Teaser** on Feb 18 from 6:30-8 food, fun, fellowship followed by a Double Speaker Meeting from 8-10:15p. This will be held at 300 Washington St. in Middletown. Come have some fun with the Basically Lit group of NA!!

Final Regional Assembly to educate regarding the CAR report will be held on March 3rd 2012 from 12p-4p at Grace Episcopal Church 124 Maple Ave., Newington. Remember you can vote on the CAR Report at the Assembly; one addict, one vote. Come out and get informed!

The **Connecticut Regional Convention Committee of Narcotics Anonymous** will be having the **kick off meeting for the 28th Annual Convention** on February 19, 2012 at 1pm. Location: Mount Sinai Campus/ Saint Francis Care, 500 Blue Hills Ave. Hartford, 06112. Everyone who attends has a vote!!

The **Where are We Going Group** of NA will be celebrating its **5 Year Anniversary** at the St. Vincent De Paul Place (Soup Kitchen) in Middletown on Sunday April 1st 2012 from 7:15-8p will be food, fun, and fellowship!! Food donations are Welcome!! Come join us as we celebrate 5 years!!

Became Willing Retreat to be held April 13, 14, and 15th of 2012 in Ivoryton, Ct. Registration forms are available. Deposits for a bed will be accepted until January 1, 2012. All registration including full payment must be in by March 1st 2012.

Sunday, April 22nd the **New Freedom Group** will be hosting its **Annual Pancake Breakfast** the St. Vincent De Paul Place (Soup Kitchen) in Middletown. From 9:30-10:30 will be food fun fellowship, food donations are welcome. Come start off your Sunday with Recovery and a great pancake breakfast!!

The **Other 23 Group** will be celebrating its **2yr Anniversary** food fun fellowship from 7:30-8:30 followed by a speaker meeting!! We appreciate food contributions as well...Hope to see you there!

The **29th Annual Pig Roast** is right around the corner!! It will be held at Quassy Amusement Park in Middlebury on May 19th 2012 with a rain date of May 20th. Tickets are available!!