

Greater New Haven
Area Service Committee Documents
May 6, 2013

GREATER NEW HAVEN ACTIVITIES SUB COMMITTEE

MEETING MINUTES APRIL 2013

WHEN: 4-21-2013

7 addicts in attendance:

Chair: Doug M.

Vice Chair: Ed D.

Treasurer: Mary W.

Secretary: absent

Others in attendance were B. Bob, Tiffany M., Mike, and Evan

Treasurer's report given by Mary W. See attached

Old Business: Spring Breakfast was held 4-13-13 and went well thanx to all who attended, Upcoming event walk the walk 5-4-13.

New Business: Picnic in the Park 6-1-13 at Lighthouse Pt. Park in New Haven, Date to be selected for addicts to volunteer at camp cedar crest to clean up for Fun Day at the Lake at the next meeting.

Commitments: Doug M. step up from Chair, Ed D. voted in.

Next Meeting: Sunday May 19, 2013 at St. Paul, St. Peter church corner of Chapel and Olive st. New Haven, CT

In loving service:

The activities committee

GREATER NEW HAVEN AREA
LITERATURE SUB-COMMITTEE

May 5, 2013

Chairperson: Curt W.

Present: Wayne H, Rosemarie H, Curt W.

Meeting opened at 3:30 p.m.

New Business: 21 orders were received and filled along with 1 back-order. Many orders were received for new NA book "Living Clean. The Journey Continues". More copies will be ordered to have in stock. 4 fund-flow checks were received. Meeting closed at 5:45.

F.Y.I: GSRs please make sure your group's name is written on all literature and fund-flow money orders. Also make sure to use new literature order forms which have "Living Clean" listed on them in Section One.

Next meeting:

Sunday, June 2, 2013 - 3:30 p.m.

**Chrisam's Business Center
315 Boston Post Rd.
Old Saybrook, CT 06475**

For more information call Curt W. at: 203-530-7508

In Loving Service- GNHA Literature Sub-Committee.

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**Greater New Haven Area Sub-Committee
Hospitals and Institutions**

April 28, 2013 Minutes

There were no new members at orientation.

The H&I business meeting began at 5:00pm. Maria L. opened the meeting with a moment of silence followed by the serenity prayer. There were sixteen members in attendance, thirteen of which were voting members.

Dave T. read the 12 Tradition and Holly H. read the 12 Concepts.

Literature Report

Melinda P. reported that there is a literature order for \$363.00 and the balance is approximately \$1,500.00. Dave T. made a motion to accept, seconded by Sean O. 13-0-0.

Group Reports

The following groups reported their respective meetings:

1. Crossroads (Men) – (Mike P.) Going well. Speakers every week.
2. Grant Street – (Kyle) No call. No report.
3. Wakeman Hall – (Brian W.) Going well. Couldn't go in one week because of bed bugs.
4. Roger Sherman – (Doug M.) Going well.
5. Whalley Avenue (Monday) – (Chuck L.) No problems.
6. Whalley Avenue (Tuesday) – (Billy M.) Going well.
7. SCRC – (Bob W.) 10-15 people in attendance. Going well. Good participation.
8. YPH – (Steve D.) – Meeting is going well. Two speakers cancelled.
9. Sierra House – (Antonio H.) Going well. 6-7 in attendance.
10. Crossroads (Women) – (Ellen C.) Going well. At least 20 women in attendance. Would be better another night.
11. Walter Brooks – (Troy T.) – No call. No report.
12. Recovery House – (Dave T.) – Going well.

Doug M. made a motion to accept, seconded by Jackie T. (13,0,0)

Old Business

A motion tabled from last month was passed. The motion was to change or add in "mandatory clean time requirement for panel coordinator position of one year" in addition to "suggested clean time of two years". Intent-To clarify minimum requirement for panel coordinator.

New Business

There was a discussion relating to following policy for commitments.

Maria L. to contact commitments with no representation or report.

New motion table for 30 days. Motion: That all H&I members attend an annual January orientation.
Intent: To keep all members up to date on H&I policy.

There was discussion relating to new facility requesting presentation. Maria L. and Mike Z. gave presentation at Sierra House Pre-trial. Facility requests Monday or Tuesday meeting at 7pm. No available members at this time.

Elections

Whalley Avenue Monday- Chuck L. volunteered, qualified and was voted in.

Literature Chair-Melinda O. volunteer, qualified and was voted in.
Orientation Chair-Brian W. was nominated, qualified and was voted in.
Orientation Chair-Bobby B. was nominated, qualified and was voted in.

Bob W. read the H&I minutes for April 28, 2013. Sean O. made a motion to accept, seconded by Dave T.
13-0-0.

Closing

Sean O. made a motion to close, seconded by Doug M.

Meeting closed at 6:15pm in a circle with a prayer.

Our next meeting will be held on Sunday, May 19, 2013 at 4:30pm at Our Lady of Assumption

The church is located at 1700 Litchfield Turnpike, Woodbridge.

In loving service,

Maria L.

GNHASCNA Treasurer's Report

April 2013

Ending Balance from Prior Month		\$852.40			
					Donations
					Other Thurs Night
					\$38.23
Total Group Donations		\$419.16			New Day New Way
Literature Returns (group purchases)		\$618.20			\$53.00
					Activities
					\$69.00
Total Collection for Deposit		\$1,037.36			Wed noon
					\$5.00
					Heaven Can Wait
					\$22.60
Total Funds Available		\$1,889.76			Clean on the Green
					\$175.00
					Outer Limits
					\$12.33
					No Excuses
					\$44.00
Expenses	Check#		Debit	Credit	
Literature - group order	1057			\$1,021.36	
Executive - rent	1056			\$35.00	
PR Rent/April	1059			\$25.00	
H&I copies	1055			\$3.51	
H&I rent May / June	1058			\$40.00	
PO Box	1060			\$124.00	TOTAL
					\$419.16
Total Funds Available			\$1,889.76		
- Total Expenses			\$1,248.87		
- Prudent Reserve			\$1,000.00		
= Ending Balance			-\$359.11		

In loving service,
Kate B & Anne T

Subcommittee Budgets & Expenses
April 2013

Sub-Committee	Line Item	Budget	Expenses												YTD Total Expenses	Budget Remaining
			Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		
Activities \$1,445	copies	\$250			\$9.09										\$9.09	\$240.91
	literature	\$200													\$0.00	\$200.00
	rent	\$420	\$35.00	\$70.00	\$35.00										\$140.00	\$280.00
	storage	\$575													\$0.00	\$575.00
Executive \$2,425	rent	\$520	\$35.00	\$35.00	\$35.00	\$35.00									\$140.00	\$380.00
	schedules	\$1,680			\$140.00										\$140.00	\$1,540.00
	workshops (+PO box)	\$225				\$124.00									\$124.00	\$101.00
H&I \$ 2,720	copies	\$180		\$6.70	\$2.87	\$3.51									\$13.08	\$166.92
	learning days	\$200													\$0.00	\$200.00
	literature	\$2,100		\$362.90											\$362.90	\$1,737.10
	rent	\$240	\$40.00		\$40.00	\$40.00									\$120.00	\$120.00
Literature \$1,200	freight	\$730	\$33.85	\$31.54		\$39.31									\$104.70	\$625.30
	new literature	\$200													\$0.00	\$200.00
	rent	\$120													\$0.00	\$120.00
	supplies + copies	\$150													\$0.00	\$150.00
PR \$1,800	copies	\$150		\$8.00	\$2.87										\$10.87	\$139.13
	learning day	\$200													\$0.00	\$200.00
	literature	\$400													\$0.00	\$400.00
	postage	\$100													\$0.00	\$100.00
	Public Relations	\$450													\$0.00	\$450.00
	rent	\$300	\$25.00	\$25.00	\$25.00	\$25.00									\$100.00	\$200.00
	stationary	\$200													\$0.00	\$200.00
RCM \$630	copies	\$200		\$40.17	\$24.46										\$64.63	\$135.37
	Regional hostx3	\$225			\$156.99										\$156.99	\$68.01
	rent - Region	\$105		\$105.00											\$105.00	\$0.00
	Wkshp./Learn.Day	\$100													\$0.00	\$100.00
Secretary \$325	copies	\$200													\$0.00	\$200.00
	stamps/envelopes	\$100													\$0.00	\$100.00
	misc.	\$25		\$10.62											\$10.62	\$14.38
Treasury \$300	copies	\$130	\$10.05		\$7.26										\$17.31	\$112.69
	misc. items	\$50			\$10.09										\$10.09	\$39.91
	check printing	\$120													\$0.00	\$120.00

CONNECTICUT REGIONAL SERVICE COMMITTEE MEETING MINUTES
April 20, 2013

VISITOR INTRODUCTIONS AND QUESTION & ANSWER SESSION

CALL TO ORDER

The CTRSCNA met at the Grace and St. Peter's Episcopal Church, 2927 Dixwell Avenue, Hamden, Ct. 06518 Meeting was called to order at 2:00 pm with a moment of silence followed by the Serenity prayer. The 12 Traditions and 12 Concepts were read.

ROLL CALL

Nine areas were represented.

APPROVAL OF LAST MONTH'S MINUTES

Secretary – Mary H. read the Old Business, Elections and New Business sections of the March minutes. Minutes for March were corrected and put in archives. Minutes were then accepted 8-0-1.

EXECUTIVE COMMITTEE REPORTS

Chair – Steve read report. We filled a few request for insurance certificates for the past month. May - July meeting will be scheduled for the Greater Hartford Area.

There still seems to be confusion regarding the procurement of Insurance Certificates.

- Our policy covers all regularly scheduled meetings in the Connecticut Region.(anniversary meetings are covered)
- There are a few facilities requiring proof of insurance, which we are providing copies of the certificates when requested.
- All special events outside of regularly schedule meetings require separate insurance certificates which we will provide when requested by the Area's RCM.
- All requests should come directly from the Area's RCM to this Chair. This way we have established a direct communication link between the Areas, the Region and the Insurance Company.
- It is problematic when I am continuing to field questions directly from the area meeting representatives or area committee.
 - For example, this past Monday I received a call from Hartford Area's Activities Committee requesting direct access to the insurance company.
- I am frequently out of town during the week and I did not actually hear this until Friday evening when I returned home from a week out of town.
- I am requesting RCM's to please inform your Areas that all request should be directed to you.
- **Please submit the request in the following via email:**
 - **Name of Event**
 - **Date of Event**
 - **Beginning Time and Ending Time of Event**
 - **Contact Name**
 - **Contact Phone Number**
- **Please submit this request this request to my email address, steven_jacobowitz@yahoo.com**
- On average it takes 2-3 business days to get the certificate although, I would appreciate it if you gave us at least a weeks' notice so as not to overtax the insurance agent.

The next RSC meeting will be on June 15, 2013, at 2:00pm at the Grace Episcopal Church 124 Maple Hill Avenue Newington, Ct, (church door will be open at 1:00)

Vice Chair – Leonard S. read report. Vice Chair attended WSR, all position are OTF. He also attended the PR meeting and there are several positions OTF.

Treasurer – Gail read the report. (April 2013 report)

Opening Balance:	\$ 3,689.17
Donations Received:	\$904.05
Misc. Donations/Funds Returned	\$770.00
Expenditures Total:	\$ 2,003.34
Donation to WSO:	\$ 0.00
Closing Balance:	\$3,359.88
Schedule Reserve:	\$ 3,000
Checkbook Total:	\$6,359.88

Treasurer report passed 9/0/0

RD & RDA – Dyan F gave verbal report. RD and RDA attended the Florida Service Symposium (FSS). Dyan gave a verbal report on her experience of the (FSS). She expressed how it was an all day event and gave highlight on how eventful the (FSS) was.

Some reminders:

- The “Introduction to NA Meetings” project; <http://www.na.org/?ID=intromtgs>
- The New Traditions Book; <http://www.na.org/traditions>
- Service System Project: <http://www.na.org/servicesystem>
- All of the Issus Discussion Topics: <http:www.neorg/?IDT-IDT>
- The 35th World Convention of NA <http://www.na.org/wcna>
- The commemorative edition of Living Clean: The Journey Continues is now available for sale: <http://www.na.org/ID=OrderLiteratureOnline-NAW>

Web Servant – Donna H. read report. All meeting updates, calendar events and flyer links have been completed. Web-Servant worked with Literature Chair for the schedule printing. This printing was compiled completely utilizing the website meeting database. Web-Servant Chair fixed some online errors that were found as a result of this first time process. And, expect there may be more to come. She believes that the new process will ensure that the printed version is current and up to date as it can be as compared to the website.

The Basic Meeting List Toolbox (BMLT) has been updated on the website. The most noticeable difference is that the default search is now by text and not by map, which is what most people found difficult to use. Web-Servant ask that RCM's verify all hand written meeting changes request before handing them in at Region. She brought each area's meeting list directly printed from the website database for each RCM to review. **Please confirm address locations, meeting times, names and type and return to Web-Servant Chair, (by next Regional meeting).**

SUBCOMMITTEE REPORTS

BOD – Phil D read report. The BOD met on Sunday March 17, 2013.

Elections were held for Board Members; Cynthia S.-New Haven Area, Troy B. - Mid-State Area, Al. W. Alternate Technical Director Executive Director, Phil D. - Alternate Executive Director Ron B. Area seats that are out to the Areas are; CCA, GDA, and USA areas. Other positions OTF are Site Selection Director and Alt Site Director. In the meantime Ron, Phil and Troy will be working on the hotel bids for 20015 and 2016 Convention Site Selections.

BOD discussed an ongoing situation with taping company that was used at the 2013 Convention. The Board also voted to move its meeting from Danbury to Middletown with the Convention Committee.

A notice from the IRS was received, due to our 2011 tax return being filed late. Troy spoke with the IRS representative who informed him that a payment arrangement should be made to avoid a levy on Convention Corporation's bank account. The representative also confirmed that if we elect to request an abatement and IRS grants its, all payment will be returned.

Convention – Leigh b. read report. All subcommittee have secured locations which were posted on the website. Flyers were distributed to Region for all areas. Tech Director was forward Convention Committee new address of new Convention Committee location to begin in May so that website can be updated; also the Regional Web-Servant will be e-mailed in order to have the changes posted as well. All is well and on task.

May Convention Committee meeting will be held May 19, 2013 at the Holy Trinity Church 381 Main St, Middletown Ct, 06457

H&I – Sean O. read report. Eight out of nine areas attended.

GNHA- New subcommittee meeting place, The Mother Church of Our Lady of Assumption, 1700 Litchfield TPK, Woodbridge, Ct. on the last Sunday of the month, orientation at 4:30pm/ subcommittee meeting at 5:00pm .

MSUA- New subcommittee meeting time, the third Monday of every month at 6:30pm for orientation, 7:00pm for subcommittee

There are a few new presentations in the works in various areas. More will be revealed as more information becomes available.

York/ Niantic Correctional has switched meeting day to Thursdays. H&I are having problems with Yellow card holders not being allowed into facility. Volunteer liaison is contacting Doug to try and remedy the situation.

New T-shirt design approved and adhoc committee in process of finalizing artwork and getting quotes. H&I are still concern about schedules issues. H&I are looking forward to getting their rent up to date, to remain self supporting.

Next meeting will be held May 1, 2013 at New Britain YMCA, 50 High St, New Britain Ct at 7:30pm.

Literature – Mary R. read report. The Literature committee will now be meeting at the Meriden Public Library Located at 105 Miller St.; Meriden Ct. Committee will meet from 7:00pm- 8:15 on the third Tuesday of the **every other month**, and the first meeting will be held on Tuesday May 21, 2013.

There were five outside sales since last region meeting.

Sold 2,500 schedules sold within the fellowship for \$350.00

Transferred 2,000 to RSC Subcommittee \$280.00

Sold 1,500 schedules sold outside the fellowship for a total of \$320.00

Total: 6,000 schedules sold for \$950.00

Currently Literature has a total of 21,560 schedules as the latest order has been printed.

The Regional Literature Chair and Alt Web Servant worked together to make sure online and printed schedules were concurrent.

The next meeting will be at the Meriden Public Library, 105 Miller Meriden Ct, Tuesday May 21, 2013, 7:00pm- 8:15pm

Public Relations – Debbie D. read report. PR met on April 10, 2013. There were 10 addicts in attendance, 5 out of 9 areas present. Chris and Mike shared their experience and feedback about the Florida Service Symposium (FSS). PR welcomes Gene from the Mid-State area as PR Chair. PR Chair position was up last month.

Positions OTF are Chair, Vice Chair. Spanish Phone Line Coordinator

Public Relation next meeting will be on Wednesday, May 8, 2013 at 7:00 pm at St. Andrews Church, Meriden CT.

WSR – Gerry P. read report. Has met twice, and need addict support. The committee has discussed, investigated and approved a change venue for their business meeting. WSR expects to be moving to the Middletown area in June (to eliminate conflict with RSC) and our meeting times. WSR was represented at the Learning Day and have 4 new step guide orientated. WSR will be recruiting at this year's Pig Roast. WSR has committed to giving a presentation at USA NA Learning Day on June 29, 2013 in New London Ct, also have been invited to MSUA H&I for a Learning Day In June as well(details still in process). WSR -OTF, clean time requirement 2 years and 1 year served on the WSR committee

Policy Ad-Hoc – Gail gave verbal report by met on April 20, 2013, before RSC meeting. They are moving forward with reviewing Policy's.

AREA REPORTS

Central Connecticut Area – Libby R (RCM)

Positions Out to Area: Alt Treasurer, Alt RCM, PR Chair, and Secretary

Activities: CCANA –Poster Day June 8, 2013, (more info coming), Women's Sponsorship Retreat May 10-12, 2013,4pm Fri -11:00 am Sun., Incarnation Retreat Center 253 Bush Hill Rd, Ivoryton, Ct, Coming Alive Campout August 9-11, 2013, 42 Pierce Rd. Strawberry Park, Preston, Ct, Poker Run, July 20, 2013 more info coming

- **Hosting RSC**

A. GHA, The next RSC meeting will be on June 15, 2013, at 2:00pm at the Grace Episcopal Church 124 Maple Hill Avenue Newington, Ct, (church door will be open at 1:00)

- **To change day of Region in May (Mike Q)** why not the last Saturday of May? GHA would have to check with church, and it is Memorial weekend. Straw poll taken

Old Business:

Motion# 1 (1/19/13) M/S: Sean O (H&I)/ Cindy C (GHA-RCM)

H&I budget for 2013/2014

Intent: Carry the message

Motion: M/S: Howard/ Mike

To postpone for 60 days to allow for Area consideration

Motion passed 7/0/1

Motion# 2 (1/19/13) M/S: Leonard S (Vice Chair)/ Al W. (MSUA-RCM)

Executive budget for 2013/2014

Intent: To follow policy and be financially responsible

Motion: M/S: Howard/ Mike

To postpone for 60 days to allow for Area consideration

Motion passed 7-0-1

Motion# 3 (1/19/13) M/S: Debbie D (PR Chair) Libby R. (CCA-RCM)

PR/PL budget for 2013/2014

Intent: To follow policy and be financially responsible

Motion: M/S: Howard/ Mike

To postpone for 60 days to allow for Area consideration

Motion passed 7-0-1

Motion# 4 (1/19/13) M/S: Adam H. (RD) Howard O (USA-RCM)

RD/ALT RD budget for 2013/2014

Intent: To follow policy and be financially responsible

Motion: M/S: Howard/ Mike

To postpone for 60 days to allow for Area consideration

Motion passed 7-0-1

Motion# 5 (1/19/13) M/S: Gerry P (WSR) Beverly H. (GWA-RCM)

WSR budget for 2013/2014

Intent: To be financially responsible

Motion: M/S: Howard/ Mike

To postpone for 60 days to allow for Area consideration

Motion passed 7-0-1

Motion# 6 (1/19/13) M/S: Justin A. (Web Servant) Cindy C. (GHA-RCM)

Web Servant budget for 2013/2014

Intent: To be financially responsible to the Ct. Region of Narcotics Anonymous

Motion: M/S: Howard/ Mike

To postpone for 60 days to allow for Area consideration

Motion passed 7-0-1

Elections:

OTF WSR: clean time requirement 2 years and 1 year served on the WSR committee

OTF Alt Web Servant: clean time requirement 2 years, and 6 months prior involvement in RS

Fund Flow: \$0.00, Area Concerns: None

Greater Danbury Area – Mike Q (RCM)

Positions Out to Area: Vice-Chair, Chair, and PI Chair

Activities: none

Fund Flow: \$0.00, Area Concerns: moving time & location in effort to get more involvement -3rd Thursday at 6:00pm, we are also discussing having and provide a Learning Day Workshop at group meetings (more to follow).

Greater Hartford Area – Tracey D. (RCM)

Positions Out to Area: PI PL Chair, Vice Chair, Secretary, and RCM

Activities: Miracles Do Happen Campout May 5, 2013 9:00am-12:00pm, 1301 Forbes St. East Hartford Ct,

Fund Flow: \$2632.50 Area Concerns: Need rent check for \$150.00 rent/donation for next three months

Greater New Haven Area – Artie (RCM)

Positions Out to Area: Alt Sec. and Alt RCM

Activities: none

Fund Flow: \$0.00, Area Concerns: None

Greater Waterbury Area – Robert H. (Representative)

Positions Out to Area: none

Activities: Scio Day mayo Picnic TBA, Campout fund raiser Blackrock St Park, Thomaston Ct, Rt. 6

Fund Flow: \$0.00 Area Concerns: none

Mid-State Unity Area – Al W. (RCM)

Positions Out to Area: none

Activities: Activities subcommittee meets the 3rd Saturday, 8:00pm, faith Lutheran Church, 300 Washington St, Middletown Ct

Fund Flow: \$000. Area Concerns: none

Southern Fairfield Country Area – Samantha-Rae M. (Alt RCM)

Positions Out to Area: RCM

Activities: Memorial Day weekend Recovery Party, 9:00pm-12:30am

Fund Flow: \$ 143.00 Area Concerns: activities committee budget

Tunxis Valley Area – Darlene B (RCM)

Positions Out to Area: All positions OTF in June

Activities: Spiritual Breakfast, May 25, St. Marks Church, Picnic, June 15, A.W. Stanley Park 12: 00pm to dusk, New Britain Ct

Fund Flow: \$0.00, Area Concerns: None

United Shoreline Area – Howard O (RCM)

Positions Out to Area: Alt RCM, Set-up, and BOD

Activities: Recovery Rock Fest, May12, 2013, McCook's Point Niantic Ct, 11:30-5:30

Fund Flow: \$296.69 Area Concerns: None

Break:

Sharing Session:

- **Only one e-mail addresses (Donna H.)** to have one contact for web changes. After much discussion, it was determined that only 3 out of 9 group use e-mail address
 - A. Web-Servant will check all mail along with RCM, to make sure all information is correct
- **To cancel May's RSC meeting (Mary H.)** straw poll taken
- **Service committee (Donna H)** why should a sheet be recreated if there is a sheet already exists? Vice Chair can do and it was asked if the font could be larger. More discussion was to put in a pamphlet format for the new comer can pick up at meetings.
 - A. Vice Chair will update every month and RCM can make as many copies they require. After more discussion, it was referred to Literature Chair.