



2017 – 2018 Proposed Budget Regional Delegate and Regional Delegate Alternate

In our effort to prepare the proposed 2017 – 2018 Regional Delegate Budget we reviewed the 2015 – 2016 Budget (*see below*) that was approved during a non-Conference Year (*April 2015*). Budgets approved during non-Conference years also include funds that will be used to attend the World Service Conference during the following year.

Fiscal Year 2015 – 2016 – Approved \$5,250.00

April 14, 2015 to April 15, 2016 Expenses

Item	Budgeted	Expended	Balance
Conferences; Workshops; Symposiums; Forums	\$4,000.00	\$3,955.26	\$44.74
Conference Agenda Reports	300.00	300.00	0.00
Connecticut Regional Workshops	750.00	308.88	441.12
Copies and Supplies	200.00	43.28	156.72
TOTAL	\$5,250.00	\$4,607.42	\$642.58

With this in mind, the proposed 2017 – 2018 Budget (*see below*) includes funds to cover the expense for the 2018 World Service Conference.

Fiscal Year 2017 – 2018 – Proposed \$5,400.00

Item	Proposed Budget	2015 Budget
Conferences; Workshops; Symposiums; Forums	\$4,500.00	\$4,000.00
Conference Agenda Reports	400.00	\$300.00
Connecticut Regional Workshops	300.00	\$750.00
Copies and Supplies	200.00	\$200.00
TOTAL	\$5,400.00	\$5,250.00

The line item for **Conferences; workshops; symposiums; forums** has been increased by \$500.00 to anticipate an increase in cost for travel and hotels.

The line item for **Conference Agenda Reports** has been increased by \$100.00 to anticipate an increase in the cost to produce copies.

The line item for **Connecticut Regional Workshops** has been reduced by \$450.00. The rationale for this reduction is based on prior practice. The actual amounts spent over the last three (3) years was: 2014 (\$139.24); 2015 (\$250.00); and 2016 (\$0.00).

The line item for **Copies and Supplies** has not been changed. Although the actual amounts spent over the last three (3) years: 2014 (\$27.64); 2015 (\$43.28); and 2016 (\$0.00) was significantly less than what was budgeted (\$200.00), we foresee incurring costs close to the \$200.00 requested during the 2017 – 2018 Fiscal Year.

Taking into account all increases and decreases, the total amount for the 2017 – 2018 Proposed Budget is only \$150.00 more than the approved 2015 – 2016 Budget.

In addition, we also reviewed the Budget approved in April 2016 for the 2016 – 2017 Fiscal Year (*the current Budget – see below*).

Fiscal Year 2016 – 2017 – Approved \$4,950.00

April 16, 2016 to December 31, 2016 Expenses

Item	Budgeted	2016 Expended	Unused
Conferences; Workshops; Symposiums; Forums	\$4,000.00	\$1,193.70	\$2,806.30
Conference Agenda Reports	0.00	0.00	0.00
Connecticut Regional Workshops	750.00	0.00	\$750.00
Copies and Supplies	200.00	0.00	\$200.00
TOTAL	\$4,950.00	\$1,193.70	\$3,756.30

MARLCNA will be the final Conference expense paid out of the current Budget. The estimated cost for the RD/RDA to attend MARLCNA will be approximately \$875.00 (*hotel, registration, meals and travel*). Factored into this estimate is the need for the RD and RDA to have separate hotel rooms. We will do our best to pair with another Region in an effort to reduce this expense. However, it is prudent to anticipate needing separate hotel rooms.

Taking in account this final expense (*\$875.00*), our review of the current approved Budget shows this Budget was over-funded by approximately \$2,881.30. The over-funding is due in part to: no Regional Workshops being held; no copies and supplies being purchased; and no World Service Conference during the fiscal year for this Budget.