

# CONNECTICUT REGIONAL SERVICE COMMITTEE MEETING MINUTES

January 28, 2012

**VISITOR INTRODUCTIONS AND QUESTION & ANSWER SESSION** – Jim C. (visitor), Robert (visitor) and Cathy (visitor) all introduced themselves and were welcomed to the RSC.

## CALL TO ORDER

The CTRSCNA met at the Centerbrook Meeting House (Fellowship Hall), 49 Main St., Centerbrook, CT 06409. Steve J. called the meeting to order at 2:00 pm with a moment of silence followed by the Serenity prayer. The 12 Traditions and 12 Concepts were read.

## ROLL CALL

Webservant and Convention Chair were absent. Secretary and Alt. Webservant are OTF.

## APPROVAL OF LAST MONTH'S MINUTES

Adam read the Old Business, Elections and New Business sections of the December minutes. The minutes were then accepted 8-0-0.

## EXECUTIVE COMMITTEE REPORTS

**Chair** – Steve J. read the report. He didn't do anything this month as there wasn't anything to do. Actually, he put the Executive Committee budget together and submitted that.

**Vice Chair** – Leonard S. read the report. He attended the PI/PL and Literature meetings. He also made copies of the calendar but did it in the "Agenda" format, which showed that we had a lot of incorrect information on the calendar. All RCMs are encouraged to get the correct subcommittee information to Leonard so the business calendar can be updated.

**Treasurer's Report** – Keith T. read the report.

Opening Balance:	\$ 3,978.67
Donations Received:	\$ 1,134.96
Expenditures Total:	\$ 2,398.02
Donation to WSO:	\$ 0.00
Closing Balance:	\$ 2,715.61
Schedule Reserve:	\$ 5,421.86
Checkbook Total:	\$ 8,137.47

Q: Is there a prudent reserve for the Schedule Reserve? No.

Q: What is the fiscal year? It is the day of the RSC meeting in April to the day before the RSC meeting the following April. We don't go by a calendar, but based on when the RSC meets.

The financial statement was then accepted 8-0-0.

**RD & RDA Report** – Jimmy C. read the report. Regional Assemblies are scheduled. Jimmy and Adam are preparing to go to MARLCNA. The convention workshop went very well. The next NEZF is June 15-17, 2012 in Somerset, NJ.

**Webservant Report** – Rich G. was absent but sent a report. Continues to do the work and apologizes for not being present at the RSC meeting.

## **SUBCOMMITTEE REPORTS**

**BOD** – Carl H. read the report. Three seats on the BOD are expiring in March 2012... Central Connecticut Area, Southern Fairfield County Area and Tunxis Valley Area. Discussed counting machines, resizing banners and digitizing cassette archives. Complete financial statement from the convention not available yet.

**Convention** – Dyan F. was absent. No report available.

**H&I** – Phil D. read the report. They keep trying to reach the Voluntary Services Officer at Cheshire Correctional to schedule a presentation. Convention workshop went very well. The budget was also submitted and the committee needs a secretary.

**Literature** – Lisa C. read the report. Three members in attendance (none of them were Area literature chairs). The budget was submitted. Lisa contacted the printer and the codes were changed on the printed schedule to match the web schedule. Discussed a learning day during the budget process and might contact H&I or PI/PL about possibly piggybacking on one of their learning days.

**PI/PL** – Debbie D. read the report. . They received the new table banner, the posters, and pens. Phoneline coordinator testing the phone lines. Concern that some calls to Hartford area show on web as not being answered and will contact Halloo about this. Vice-Chair and Spanish Phoneline Coordinator positions are OTF. They are working on the budget but didn't complete it.

**WSR** – Gerry P. read the report. They finalized the budget and are submitting it today. Started scanning internal policies.

Q: How many new members were orientated at the convention? Five (2 male, 3 female).

**Policy Ad-Hoc** – Adam H. gave verbal report. Met today and continued working on the review. Nothing major to report.

## **AREA REPORTS**

**Central Connecticut Area** – Bill S. (RCM)

Positions Out to Area: Policy Chair, Alt. RCM

Activities: CAR Learning Day, 2/18/12 Meriden Public Library; Chili Cook-off Learning Day 2/25, Masonic Temple.

Fund Flow: \$ 0.00, Area Concerns: None

**Greater Danbury Area** – Gay H. (RCM)

Positions Out to Area: Vice-Chair, Alt. RCM, and Public Relations Chair

Activities: H&I Learning Day will be rescheduled (cancelled on Jan. 21 due to snow)

Fund Flow: \$ 0.00, Area Concerns: None

**Greater Hartford Area** – Cindy C. (Alt. RCM)

Positions Out to Area: Activities Chair

Activities: None

Fund Flow: \$ 397.02, Area Concerns: None

**Greater New Haven Area – Artie K. (RCM)**

Positions Out to Area: RCM, Vice-Chair, Secretary

Activities: None

Fund Flow: \$ 0.00, Area Concerns: None

**Greater Waterbury Area – Robert H. (RCM)**

Positions Out to Area: Literature Chair, Policy Chair, PI/PL Chair

Activities: None

Fund Flow: \$ 72.92, Area Concerns: None

**Mid-State Unity Area – Donna H. (RCM)**

Positions Out to Area: Literature Secretary, Phonenumber Coordinator, Spanish Phonenumber Coordinator

Activities: Basically Lit Philly Cheese Steak Teaser 2/18, After the Weekend group anniversary 2/6, Over the Wall group anniversary 1/31 (see activities list)

Fund Flow: \$ 421.28, Area Concerns: None

**Southern Fairfield Country Area – Matt B. (Alt. RCM)**

Positions Out to Area: H&I Chair, PI/PL Chair

Activities: Valentine’s Day Bash (2/11. 9p-1a), 20 yrs or more speaker jam (March).

Fund Flow: \$ 100.00, Area Concerns: None

**Tunxis Valley Area – absent**

Positions Out to Area:

Activities:

Fund Flow: \$ 0.00, Area Concerns:

**United Shoreline Area – Gail S. (RCM)**

Positions Out to Area: Chair, Secretary, Alt. Treasurer

Activities: NA’s Got Talent (2/19. 2pm, Roger’s Lake)

Fund Flow: \$ 240.65, Area Concerns: None

**BREAK**

**SHARING SESSION**

- ⊗ **QR Codes (Phil D.)** – Phil brought a QR Code that his fiancé created that points to ctna.org (Thanks Jessica!). He mentioned that a QR could be used on all sorts of things quickly link people with smart phones to websites. We might want to put it on our schedules; PI might want to use it on mailings, etc. There are free apps/websites to create QR codes and they can point anywhere. To the right is the QR code that Phil brought:



- ⊗ **Public Information → Public Relations (Debbie D.)** – Debbie brought up that the PI/PL committee has discussed changing their name to Public Relations. World Services switched back in 1998. All of the handbooks and literature that is published now refers to Public Relations and the committee thinks it would be best for our public image.

- ⊗ **Time of Region (Carl H.)** – a lot of us talked about changing the time after the last RSC meeting (which was at 11:00am). We keep discussing these types of things but then never do anything about them. Adam stated that an RCM just needs to make a motion to change either the time, or the meeting location, or the frequency with which we meet. But as of yet, we just discuss and nobody makes any motions.
- ⊗ **USSC Stuff (Adam H.)** – Adam mentioned that there's a lot of things happening with a proposed United States Service Conference and that we might have to take a position on it as a Region. There are various incarnations of a national service committee and as many opinions about as there are people involved. The RSC is asking Adam and Jimmy to find out as much info as possible and give us a report on it.
- ⊗ **Check writing without receipts (Keith T.)** – This is specific in regards to people requesting money in advance mostly. It doesn't sit well with Keith to just give a check out without any receipts. Steve read the policy and it states that moneys can be disbursed with a written receipt or signed advance. The treasurers have always followed up on advances asking for receipts the following month and it hasn't been an issue yet. We then questioned what qualifies as a signed advance. We agreed that the person requesting would just sign the disbursement form.

## **OLD BUSINESS**

None

## **ELECTIONS**

RSC Secretary – OTF. 3 yrs. clean time required

RSC Alternate Webservant – OTF. 4 yrs. clean time required.

H&I Chair – OTF. Phil D. is the committee's nomination. Phil qualified & was elected! Congratulations!

Convention Chair – OTF. Cynthia S. is the committee's nomination. Cynthia qualified and was elected! Congratulations!

## **NEW BUSINESS**

**Motion # 1 (1/28/2012):** M/S: Jimmy C. RD / Adam H. RDA

To move \$500.00 from the World Wide Workshop line item to the Workshop line item.

Intent: To fund the three regional assemblies.

Voted 8/0/0

**Motion Carried**

**Motion #2 (1/28/2012):** M/S: Debbie D. PI/PL Chair / Cindy C. Alt. RCM GHA

To change subcommittee name from Public Information/Phonelines to Public Relations.

Intent: To better represent to the community regarding who we are.

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

**Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.**

**Motion #3 (1/28/2012):** M/S: Keith T. Treasurer / Leonard S. Vice-Chair

To approve the Executive Committee budget for 2012-2013. (see attached)

Intent: We submit our budget for financial accountability for approval please

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA  
To postpone for 60 days to allow for Area consideration

**Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.**

**Motion #4 (1/28/2012):** M/S: Gerry P. WSR Chair / Gay H. GDA RCM

To accept the Writing Steps for Recovery budget as proposed for fiscal year April 2012 through March 2013. (see attached)

Intent: To provide the funding necessary for the subcommittee to function for the next fiscal year.

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

**Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.**

**Motion #5 (1/28/2012):** M/S: Phil D. H&I Chair / Robert H. GWA RCM

To submit the 2012 Regional H&I budget of \$4,360.00. (see attached)

Intent: To function as a subcommittee of the region and to further carry the message to the addict who still suffers.

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

**Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.**

**Motion #6 (1/28/2012):** M/S: Lisa C. Literature Chair / Cindy C. GHA RCM

To accept the 2012 Literature Budget. (see attached)

Intent: To be financially responsible to the Connecticut Region.

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

**Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.**

**Motion #7 (1/28/2012):** M/S: Jimmy C. RD / Donna H. MSUA RCM

To approve the RD/RDA budget for the fiscal year 2012-2013. (see attached)

Intent: To follow CTRSC policy and financially responsible.

Motion: M/S: Gail S. RCM USA / Donna H. RCM MSUA

To postpone for 60 days to allow for Area consideration

**Motion is postponed for 60 days to allow for Area consideration. Due back at March RSC.**

## **ANNOUNCEMENTS**

Adam announced that World Services sent a CAR to the Region. Is there anyone who still needs one? It was given out.

Calendar – Leonard will fix the calendar.

A letter was sent to us from the East Coast Convention Corporation explaining that 45 cases of Basic Texts were purchased with the proceeds of the convention (23 to the host area).

The Meeting closed at 4:48pm. The next RSC meeting will be on February 25, 2012, 2:00 pm (most likely) at the Christ Lutheran Church, 300 Washington St., Middletown, CT 06457

In Service,

Adam H. (filling in)

## **GLOSSARY OF ABBREVIATIONS**

**OTF** – *Out to the Fellowship*

**ASC** – *Area Service Committee*

**CCA** – *Central Connecticut Area*

**GDA** – *Greater Danbury Area*

**GHA** – *Greater Hartford Area*

**GNHA** – *Greater New Haven Area*

**GWA** – *Greater Waterbury Area*

**MSUA** – *Mid-State Unity Area*

**SFCA** – *Southern Fairfield County Area*

**TVA** – *Tunxis Valley Area*

**USA** – *United Shoreline Area*

**RCM** – *Regional Committee Member*

**RSC** – *Regional Service Committee*

**CTRSCNA** – *Connecticut Regional Service Committee of Narcotics Anonymous*

**CTRCNA** – *Connecticut Regional Convention of Narcotics Anonymous*

**RD** – *Regional Delegate*

**RDA** – *Regional Delegate Alternate*

**BOD** – *Board of Directors (for the CRCC, Inc. – Connecticut Regional Convention Corporation)*

**H&I** – *Hospitals & Institutions*

**PI/PL** – *Public Information & Phone Line*

**WSR** – *Writing Steps for Recovery*

**WSO** – *World Service Office*

**CAR** – *Conference Agenda Report*

**NEZF** – *North East Zonal Forum*

**MRLE** – *Multi-Regional Learning Event*

**MARLCNA** – *Mid-Atlantic Regional Learning Conference*

**CONNECTICUT REGIONAL SERVICE COMMITTEE**  
**Proposed Budgets FY 2012-2013**

<b>RSC EXPENDITURES</b>	<b>Proposed 12-13 BUDGET</b>	<b>Approved 11-12 BUDGET</b>	<b>Actual Spent 11-12 YTD</b>
<b>EXECUTIVE COMMITTEE</b>	<b>\$2,150.00</b>	<b>\$2,070.00</b>	<b>\$1,121.00</b>
RSC Chair	\$230.00	\$230.00	\$0.00
RSC Vice-Chair	\$30.00	\$30.00	\$0.00
RSC Secretary	\$150.00	\$150.00	\$0.00
RSC Treasurer	\$150.00	\$150.00	\$64.00
PO Box Rental	\$110.00	\$110.00	\$96.00
RSC Rent	\$600.00	\$600.00	\$150.00
Regional Insurance Policy	\$880.00	\$800.00	\$811.00
<b>RD &amp; RD-ALT.</b>	<b>\$5,200.00</b>	<b>\$4,570.00</b>	<b>\$1,549.78</b>
Conferences/Workshops/ Symposiums/Forums	\$4,250.00	n/a	
World Service Conference	remove	\$1,700.00	\$0.00
World Wide Workshop	remove	\$500.00	\$0.00
Conference Agenda Reports	\$0.00	\$300.00	\$300.00
MARLCNA or MRLE	remove	\$500.00	\$223.14
Telecommunications	remove	\$50.00	\$0.00
Copies and Supplies	\$200.00	\$150.00	\$151.42
CT Region Workshops	\$750.00	\$300.00	\$115.55
Donation to unfunded trusted servants	remove	\$70.00	\$70.00
Northeast Zonal Forum	remove	\$1,000.00	\$689.67
<b>WEB SERVANT</b>	<b>\$0.00</b>	<b>\$677.00</b>	<b>\$550.00</b>
Website Hosting & Maintenance		\$600.00	\$550.00
Software		\$77.00	\$0.00
Office Supplies		\$0.00	\$0.00
Backup Storage		\$0.00	\$0.00
<b>HOSPITALS &amp; INSTITUTIONS</b>	<b>\$4,360.00</b>	<b>\$4,360.00</b>	<b>\$2,759.37</b>
Rent	\$250.00	\$250.00	\$100.00
Copies	\$100.00	\$100.00	\$0.00
Literature	\$200.00	\$200.00	\$0.00
Workshops	\$350.00	\$350.00	\$279.37
Schedules	\$3,360.00	\$3,360.00	\$2,380.00
Miscellaneous	\$100.00	\$100.00	\$0.00
Merchandise	\$700.00	\$700.00	\$0.00
Income	(\$700.00)	(\$700.00)	\$0.00
<b>LITERATURE</b>	<b>\$1,245.00</b>	<b>\$1,215.00</b>	<b>\$76.34</b>
Rent	\$150.00	\$120.00	\$75.00
Supplies	\$50.00	\$50.00	\$1.34
P.O. Box	\$75.00	\$75.00	\$0.00
Copies	\$60.00	\$60.00	\$0.00
Workshops	\$200.00	\$200.00	\$0.00
Literature Conferences	\$700.00	\$700.00	\$0.00
Postage	\$10.00	\$10.00	\$0.00
<b>PUBLIC INFORMATION</b>	<b>\$0.00</b>	<b>\$9,900.00</b>	<b>\$0.00</b>
Posters		\$1,000.00	
Rent		\$500.00	
Projects		\$1,500.00	
Literature		\$300.00	
Halloo (Phoneline Service)		\$2,500.00	
Schedules		\$1,680.00	
Secretary Expenses		\$200.00	
Convention Expenses		\$500.00	
Workshop Attendance		\$1,000.00	
Media Projects		\$720.00	
<b>WSR</b>	<b>\$1,080.00</b>	<b>\$1,080.00</b>	<b>\$731.11</b>
Business Cards	\$0.00	\$0.00	\$0.00
Rent	\$120.00	\$120.00	\$120.00
Copies/Flyers	\$250.00	\$250.00	\$249.91
Mailing Costs	\$500.00	\$500.00	\$221.20
Literature	\$100.00	\$100.00	\$25.00
Learning Day	\$50.00	\$50.00	\$50.00
PO Box	\$60.00	\$60.00	\$65.00

## Connecticut Region of N.A. Activities Calendar

Event / Activity	Date	Time	Place	Hosted By	Contact Number
After the Weekend group 17 <sup>th</sup> Anniversary	2/6/2012	6:30pm - 9:00pm	Bethlehem Lutheran Church 1 East High St. East Hampton, CT 06424	After the Weekend Group	Kate D. 203-285-5283
Valentine's Day Party	2/11/2012	9:00pm - 1:00am	210 Elm St. Bridgeport, CT	Southern Fairfield County Area Activities	Larry B. 203-621-8923
CAR Learning Day (Regional Assembly)	2/18/2012	12:00pm - 4:00pm	Meriden Public Library	Central Connecticut Area and the CTRSC	Bill S. 203-676-1751
Philly Cheese Steak Teaser	2/18/2012	6:30pm - 10:15pm	Christ Lutheran Church 300 Washington St. Middletown, CT 06457	Basically Lit Recovery group	Billy L. 860-227-8286 Niki 860-807-6044
NA's Got Talent	2/19/2012	2:00pm - 6:30pm	Roger's Lake Clubhouse 75 Roger's Lake Trail Old Lyme, CT	Great To Be Straight Group	Keith T. 860-304-1225
Learning Day Chili Cook-off 70s Dance	2/25/2012	5:30pm - 12:00am	Masonic Temple	Central Connecticut Area	Bill S. 203-676-1751
CAR Learning Day (Regional Assembly)	3/3/2012	12:00pm - 4:00pm	Grace Episcopal Church 124 Maple Hill Ave. Newington, CT	Greater Hartford Area and the CTRSC	Cindy C. 860-559-6463